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**Administration Only**

Ref No. –

Date received -

**Local List  
Nominations Form**

**Welcome to the Nominations Form for the Local Heritage Assets List**

The nomination form asks you to demonstrate how your candidate asset meets the criteria for inclusion on the Carlisle’s Local Heritage Assets List or Local List. The assessment criteria ensure listing a heritage asset is the most appropriate means to manage your valued feature or building.

Local Listing does not mean an asset will be preserved in its current state in perpetuity. Planning policy allows change to heritage assets that conserves or better reveals their significance or in cases where change requires their loss, the benefit to the public that they provide is replaced. The information provided in support of your nomination will help determine what forms of change might be acceptable in the future.

Please refer to the back page for advice on how to complete this form and support available within your local area. **It is important that you provide as much information as possible to assist us in our assessment of your nomination.**

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| **Name, address and location of your candidate heritage asset** (please provide a photograph and a map showing its location or on-line link): |

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| --- | --- |
| 1. **WHAT IS IT?** Is it one of the following? | Tick |
| A building or group of buildings |  |
| A monument or site (an area of archaeological remains or a structure other than a building) |  |
| A place (e.g. a street, park, garden or natural space) |  |
| A landscape (an area defined by visual features or character, e.g. a city centre, village, suburb or field system) |  |

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| 2. **WHY IS IT INTERESTING?** Is it interesting in any of the following ways? | | Tick |
| **A. Age and Rarity** |  |
| The heritage asset dates from before 1835 (Victorian period) and survives in close to its **original** condition |  |
| The heritage assets dates from 1835 to 1914 (Victorian/Edwardian period) and retains much of its **original** features. It is also of **sufficient quality** to distinguish it from other assets from that period in Carlisle |  |
| The heritage asset dates from 1914 – 1919 and is a **rare** surviving wartime asset |  |
| The heritage asset dates from 1919 – 1939 (the interwar period) and is an **outstanding** example of the style of the period |  |
| The heritage asset dates from 1939 – 1945 and is a **rare** surviving wartime asset |  |
| The heritage asset dates from after 1945 (post-war period) and is an asset of **exceptional quality** and design |  |
| **Additional information:** |  |
| **B. Community and Social Value** | Tick |
| Heritage assets that have played an **integral** part in the development of the community’s identity |  |
| Heritage assets that link the community’s collective memory to the 2 world wars |  |
| Heritage assets that have made a **significant** contribution to the community’s ‘sense of place’ |  |
| Heritage assets that are considered to be **valuable** by the community |  |
| **Additional information:** |  |
| **C. Historic and Cultural Association** | Tick |
| Heritage assets that are **directly connected** to important national figures, organisations or events |  |
| Heritage assets that are **directly associated** with figures, organisations or events of **significant** local interest |  |
| Heritage assets that **represent** Carlisle’s (or Cumbrian) distinctive local culture |  |
| Heritage assets that are **important** surviving examples of Carlisle’s local industries and traditions |  |
| **Additional information:** |  |
| **D. Architectural Value** | Tick |
| Heritage assets that are **good examples** of designs by an architect of national importance |  |
| Heritage assets that are **good examples** of designs by an architect of importance to Carlisle and the local area |  |
| Heritage assets that are **good surviving** representative examples of a style of construction or design unique to the local area |  |
| Heritage assets that have **won** national or local awards for their design |  |
| Heritage asset that show are **good** examples of artistry and/or innovation |  |
| **Additional information:** |  |
| **E. Townscape or Landscape Value** |  |
| Heritage assets that are a **key focal point** in the landscape (urban or rural) |  |
| Heritage assets that collectively are designed to be part of a **significant group** such as a historic terrace, square or enclosed buildings |  |
| Heritage assets that form a **significant landmark** from within or from outside an area |  |
| Heritage assets that contribute **significantly** to the local character |  |
| **Additional information:** |  |

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| **Do you know who the Owner is?** If yes, please give name and address. |

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| --- | --- |
| **Your details/contact?** N.B.This information will not be publically available | |
|  |  |
| **Do you wish to be notified of the Panel decision?**  Yes  No  Not applicable | |
| **Date Submitted:** | |

**How to complete the nominations form**

In answers to Questions A-E you can tick the interests, values and associations your candidate asset provides to show which you consider to be important to its significance.

It is important that you provide as much detail as possible. Pictures or photos, map of location (even if hand drawn) and additional information will be helpful to us to when identifying and assessing you nomination against the criteria. Old photographs (or on-line links to photo records) as well of current photographs will be helpful in identifying and compiling a record of you nomination.

Adding your details is optional and will be for our use only if we need further information or to provide feedback if you have requested it.

**Sites and buildings in conservation areas**

Conservation Areas are ‘designated heritage assets’ as defined by the government’s planning policy and receive a higher level of protection than locally registered heritage assets, including legal restrictions on demolition and some permitted development rights. We would however welcome suggestions for local list nominations within conservation areas. This would give additional weight to assessment should these nominees become the subject of a planning application.

**Support in filling in this form**

If you require assistance in filling in the nominations form, the Carlisle & District Civic Trust and local history group volunteers may be available in your area to assist you in completing the form and finding out information to support your nomination. Please contact us using the details below.

**What happens next?**

Once you have completed this form either send by email to [zoe.sutton@carlisle.gov.uk](mailto:zoe.sutton@carlisle.gov.uk) or post to:

Heritage Officer  
Investment and Policy Team  
Carlisle City Council  
Civic Centre  
Carlisle   
CA3 8QG

If you would like to speak to a member of the project team please call Zoe Sutton on 01228 817312.