**CARLISLE EDUCATIONAL CHARITY**

(Registration No. 509357)

**APPLICATION FORM A**

**FULL TIME** course of Further Education – First Degree or Other Courses

|  |  |
| --- | --- |
| Full Name: |  |
| **Male or Female M / F** |
| Date of Birth: |  | Age: | **MUST** be under 25 on 1 October 2017 |
|  |
| Home Address: |  |
|  |
| Term Time Address(if different from above): |  |
|  |
| Telephone No: |  | Email: |  |

***Please note all correspondence will be via email***

If the Carlisle Educational Charity awards you a grant, the money will be paid by cheque. Please indicate which address you wish the cheque to be sent to:

Home / Term Time

**Details of Secondary/Further Education:**

|  |  |  |
| --- | --- | --- |
| Dates | School/College/University attended | Qualifications gained |
|  |  |  |

**Details of College/University Course you propose to attend/are attending:**

|  |  |
| --- | --- |
| Name of College/University: |  |
|  |
| Course title and year:Eg 1st, 2nd, 3rd(**MUST be full time)** |  |

**Please attach a copy of your confirmation letter/email**

**Parental Details** (Including step parents or guardians if relevant):

|  |  |
| --- | --- |
| Names: |  |
|  |
| Address(es) |  |
|  |
| Length of residence in Carlisle: |  |

**Income:**

Current Gross (before tax) Annual Parental (or Guardian) income:

|  |  |
| --- | --- |
|  | Annual Income |
| Occupation of father (or step father): |  | £ |
| Occupation of mother (or step mother): |  | £ |

**(NOTE:** **if parent(s) is/are unemployed, please provide annual amount of Income Support etc)**

If parents are separated or divorced, please indicate which one you live with and the amount the other parent provides as financial support on an annual basis:

|  |
| --- |
|  |

If you **do not** receive financial support from your parents or guardian please provide the following details about your household income:

 Annual Income £

|  |  |
| --- | --- |
| Applicant |  |
|  |  |
| Partner/Spouse: (if relevant) |  |
|  |
| Length of residence in Carlisle: |  |

If you moved to Carlisle for study purposes only please tick here:

If the Carlisle Educational Charity awards you a grant, how would you use it?

(in particular provide details of any necessary expenditure of an exceptional nature)

|  |
| --- |
|  |

Has an application been made to Student Finance? YES/NO

If yes, provide details of grant/loan and **attach a copy of the Financial Notification** received. This document sets out how much you must pay towards your Tuition Fees, any maintenance Loans or Grants and Student Loans available to you:

|  |  |
| --- | --- |
| Tuition Fees |  |
| Maintenance Grant |  |
| Student Loan |  |

If no state reasons:

Has an application been made to any other organisation for financial support? YES/NO

If yes please give details of the organisation and the amount awarded:

|  |  |
| --- | --- |
| Applied to: | Amount Awarded |
|  |  |

Please state how you found out about the Carlisle Educational Charity:

**Applicant’s Signature**

Please sign and date below to confirm that the information you have provided in application is true and accurate. If you are emailing the form please enter your **full** name next to the signature.

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please make sure you have attached all of the relevant information – an award will not be made without all of the information**

(checklist on the next page)

Continued on the following sheet...

**Checklist:**

Have you attached the following information?

 Offer or acceptance letter from University or College YES/NO\*

 Financial Notification from Student Finance YES/NO\*

\*You may not have the above documents when you fill in your application. If you do not have the documents, please send your application anyway and send copies of the documentation to the address above as soon as you receive them.

~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~

**How to submit your application:**

Please send the completed application form to the following:

Email: cec@carlisle.gov.uk

or

 Clerk to the Trustees

 (FAO Jacqui Issatt)

 Carlisle Educational Charity

 Civic Centre

 Carlisle

 CA3 8QG

If you have any questions please contact Jacqui Issat at the above address or phone (01228) 817557 or email cec@carlisle.gov.uk

Further information regarding the Carlisle Educational Charity can be viewed on Carlisle City Council’s website:

<http://www.carlisle.gov.uk/Council/More-about-the-Council/Carlisle-Educational-Charity>

Applications forms must be completed and returned no later than

**FRIDAY 3 MARCH 2017**