

CAREWORKERS

Discount claim form

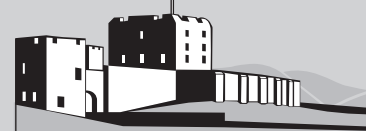
Name

Address

.....

.....Post Code

CARLISLE
CITY COUNCIL



www.carlisle.gov.uk

**How TO
PAY LESS
COUNCIL
TAX**

Ref. No.

What is a discount for Careworkers

- Council Tax is a charge set by a local authority based on the valuation band that a property is placed in. The tax can however be reduced in certain circumstances if someone is entitled to a **Discount**.
- The full Council Tax bill is worked out on the assumption that there are 2 adults in a dwelling. If only one adult lives in a dwelling as his or her main home, the bill can be reduced by 25%. If no one is living in a dwelling as their main home, the bill can be reduced by 10%.
- Certain people are not counted when looking at the number of adults resident in a dwelling. A person is not counted if he or she lives with and cares for someone with a disability who is getting one of certain allowances or disablement pensions.
- For Council Tax purposes, the careworker must:-
 1. provide care on behalf of a relevant body such as a local authority or a charitable organisation and be introduced to the person requiring care by that organisation.
 - be engaged or employed to provide care for at least 24 hours a week
 - be in receipt of payments of not more than £44 a week; and
 - be resident in premises provided by the employer "for the better performance" of his or her duties.

OR

2. provide care to a person who gets one of the following:-
 - the higher rate of attendance allowance
 - the highest rate of the care component of a disability living allowance
 - an increase in the rate of disablement pension
 - an increase in constant attendance allowance

- be resident in the same dwelling as the person to whom he or she is providing care.
 - provide that care for at least 35 hours a week, on average; and
 - not be a husband or wife (or partner) of the person being cared for.
 - not be the parent of a child under 18 years old and provide care for that child
- For example if 2 people live in a household and one of them is a careworker in accordance with the above mentioned conditions, the bill will be worked out as if one adult lives there and will be reduced by 25%.

Want to know more?

- If you have any questions at all about Discounts for Careworkers, just ask and we will be pleased to help you.
- Call in or write to the Revenues & Benefits Services, Civic Centre, Carlisle CA3 8QG.
- If you prefer, telephone us on **01228 817200** or Email: **ctax@carlisle.gov.uk**

**DO YOU WANT TO CLAIM?
if “YES” please go to the next part**

PLEASE NOTE

The claim must be made by the person liable to pay the bill (or by an agreed representative).

Information needed from you

- Please complete the relevant section below including the declaration and return the whole of this form to us.
- Please claim as soon as possible. The sooner you claim, the sooner your account can be checked to make sure that you are not paying too much.

Please give us your full name and address (if not shown)

How many people aged 18 or over live in your property

Please give the full name of the carer

Was the person receiving care introduced to the careworker by a charitable organisation?

YES

NO

If **NO**, go to Part 2

PART 1

If **YES**, what is the name and address of the organisation?

What are the earnings of the carer?

 £

each

Does the carer work at least 24 hours each week providing care under a contract of Employment?

YES

NO

Is the accommodation provided for the better performance of the carers duties?

YES

NO

Does the carer have any interest in the property such as ownership or a tenancy?

YES

NO

Please Note - Confirmation will be required from the organisation that the above information is correct.

PART 2

Is the carer providing care on a voluntary basis?

YES

NO

Which of the following is the person being cared for receiving?

● the higher rate of attendance allowance

● the highest rate of the care component of a disability living allowance

● an increase in the rate of disablement pension

● an increase in constant attendance allowance

Is the carer resident in the same dwelling as the person receiving care?

YES

NO

Does the carer provide the care for at least 35 hours per week on average?

YES

NO

If the carer is related to the person being cared for, please give details

Please note - evidence will be required to confirm that the above allowance is payable.

Declaration

I confirm that the information I have supplied in this claim is true and accurate and agree that the authority may make any reasonable enquiries to verify this.

I will produce the required evidence for verification with this form.

I will notify the authority immediately of any change in my circumstances that may affect my entitlement to the discount.

Signed:

Date:

Full Name:

Tel. No.:

PLEASE NOTE:

A penalty of £50 may be imposed where false or inaccurate information is provided or where there is a failure to supply any information requested by the City Council,

DATA PROTECTION - THE INFORMATION THAT YOU ARE ASKED TO PROVIDE MAY BE RECORDED ON COMPUTER AND IS SUBJECT TO THE DATA PROTECTION ACT 1984

We may allow access to Council Tax Information to other parties such as the Electoral Registration Officer, Police, Child Support Agency, Inland Revenue etc. as allowed by law.

What to do now

- Check that you have filled in the parts of the form which apply to you.
- Check that you have enclosed any items which you are required to send with your claim.
- Make sure you have signed the form.
- Take or send this form to the Revenues & Benefit Services, Civic Centre, Carlisle CA3 8QG.