

## **Email from Programme Officer 251115 to hearing participants**

This email is addressed to participants in the forthcoming hearing sessions due to commence on Tuesday 1 December at Carlisle City Council, Civic Centre, Rickergate, Carlisle, CA3 8QG. The venue is on the first floor, and is in Committee Rooms A, B and C.

The updated draft programme attached gives you the opportunity to check your participation details for the various sessions - please let me know as soon as possible if you feel that any revision is required. Additionally, I would appreciate an early update if expected personnel around the table differ from those already advised to me.

This email should be received by contacts noted in the database provided to me by the Council - based on the details in your representations earlier this year - and I have also taken the opportunity to copy in other likely attendees where already known to me. My apologies if this results in a small duplication of emails.

Please may I take the opportunity to remind you of start times for the daily sessions: 10.00am on Day 1 but then subsequently at 9.30am. Expected start times for the afternoon sessions are also noted on the programme but could vary modestly based on progress in the morning session - participants are encouraged to be there in good time.

If anyone has any special requirements regarding the venue I will be pleased to hear from you so that I may make the necessary arrangements. If telephoning, please note that I am unlikely to be available on the number below beyond noon on Monday 30 November.

Feel welcome to contact me if I need to elaborate upon the above or can be of any additional assistance.

Thank you.

Tony

Tony Blackburn  
Programme Officer  
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