

Revenues & Benefits Services

Head of Revenues & Benefits Services: Peter Mason CPFA
 Civic Centre, Carlisle, CA3 8QG • Telephone (01228) 817000 • Fax (01228) 817266
 Typetalk 18001 01228 817000 • www.carlisle.gov.uk



Earnings Certificate for Non-Dependants

HB Ref:

This part to be completed by employee. Once you have completed this section please hand to your employer.

Name of Non Dependant

Address
 Postcode

Occupation

Work Number

This part to be completed by employer. Please help your employee by giving us the following information.

Please state how often employee is paid: Weekly Calendar Month 4-Week other please specify

Do they work more than 16 hours per week? Yes No

Normal Gross Pay: £

Normal Hours:

Week/Month	Gross Pay before tax and deductions	Statutory Sick Pay/Maternity	Company Official Stamp
TOTAL	£ <input style="width: 100px;" type="text"/>	£ <input style="width: 100px;" type="text"/>	
Employer's Name and Address:			
Name and Signature			