

Key Contacts

Carlisle City Council

Zoe Sutton, Rural Support Officer:

Tel: 01228 817312 Email: zoes@carlisle.gov.uk

Cumbria County Council

Paul Carrigan, Neighbourhood Development Officer:

Tel: 01228 221054 Email: paul.carrigan@cumbriacc.gov.uk

Cumbria Association of Local Councils

Gwen Dumpleton, Parish Liaison Officer:

Tel: 016977 43145 Email: gwen.dumpleton@calc.org.uk

CALC Office: Tel: 01768 242141 E-mail: office@calc.org.uk

ACTion with Communities in Cumbria (ACT)

Hellen Aitken, Development Officer:

Tel: 01768 869520 Email: hellenaitken@cumbriaaction.org.uk

Community Planning guidance and example plans can be found at:

www.cumbriaaction.org.uk/community_plans

Cumbria Council for Voluntary Services

Mark Costello, Funding Advisor:

Tel: 01228 512513 Email: markc@cumbriacvs.org.uk

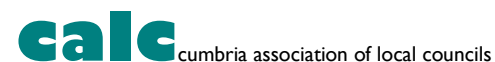
Community and Parish Plans

Carlisle District

How Local Authorities and others can help

This leaflet sets out what groups working on Community Plans can expect from local authorities and other partners in Carlisle District, and how they can work with them to try and influence strategic plans in the area.

Carlisle City Council's Rural Support Officers can provide support and guidance on producing a Community or Parish Plan. Please contact them and they will help you in any way they can.



Starting Out

When you start your Plan please let the key contacts at Carlisle City Council, Cumbria County Council and Action with Communities in Cumbria (ACT) know. Each of the authorities have chosen one key contact to liaise with all Community or Parish Plan groups so that you don't have to try and work out which department to contact.

All the authorities are committed to attending an introductory meeting with the Plan's Steering Group to find out more about your project and to let you know about their own responsibilities and priorities.

Funding to Produce your Plan

Action with Communities in Cumbria can provide information on funding specifically for the production of Community/Parish Plans. There may be other funding available for the production of your plan, through Neighbourhood Forums, or through the Rural Support Officers at Carlisle City Council.

While the Plan is Being Produced

While your plan is being drawn up the key contacts in all the authorities have agreed to provide groups with any information they may need about their work. Both Carlisle City Council and Cumbria County Council may also be able to provide you with maps and plans of your area.

Each of the Local Authorities will be particularly interested in commenting on your draft action plan, as they may need to help to deliver some of the projects in it. By seeing the draft they can let you know if any of the actions will be difficult to achieve or could be achieved in a different way. All the authorities will provide an initial response to your enquiry within 10 working days.

If possible please contact the Local Authorities by e-mail as this allows them to circulate the information or enquiry easily and quickly to the relevant department.

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When the Plan is Finished

When you have finished your plan please send the appropriate number of copies to your key contacts at the Local Authorities, CALC, and ACT:

- Carlisle City Council (Three)
- Cumbria County Council (Two)
- CALC (One)
- ACT (Two)

Electronic copies of plans would be preferred for ease of circulation and the relevant support would be given to allow this.

ACT will input your action plan into the Cumbria Community Plan Database which can then feed into district and countywide strategies. ACT can also advise you of specialist organisations and agencies that might be interested in your plan.

All the authorities are happy to come along to meetings to initiate work on the action plan, and will help implement actions from that plan where possible. They will circulate the finished document within their organisations and Carlisle City Council will bring it to the attention of the Carlisle Partnership. This is a group which brings together voluntary, public and private sector organisations to work together to tackle the main problems facing the district.

Funding Projects when the Plan is Finished

Funding may be available through local authorities and other organisations, depending on current priorities. Involving the key contact from each authority as early as possible in the process will help to get your community's needs recognised by them. The local Funding Advice Service at Cumbria CVS (Council for Voluntary Services) can also help you to identify suitable funders for your projects and is available on Tel: 01228 512513.