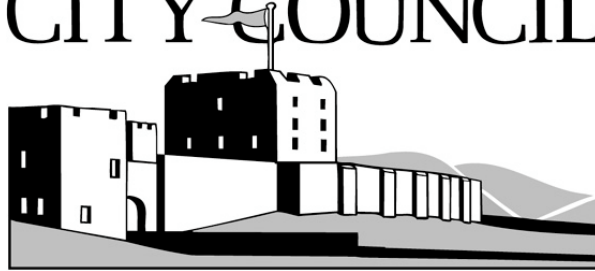


# financial plan



2009/10

# CARLISLE CITY COUNCIL



[www.carlisle.gov.uk](http://www.carlisle.gov.uk)

## **Financial Plan 2009/10**

Councillor M. R. Mitchelson  
Leader of the Council

Councillor J Mallinson  
Portfolio Holder Finance and Performance Management

Maggie Mooney  
Chief Executive

Angela Brown CPFA  
Director of Corporate Services

# **CARLISLE CITY COUNCIL**

## **EXECUTIVE MEMBERS**

### **PORTFOLIO**

### **MEMBER**

Promoting Carlisle	Councillor M R Mitchelson (Leader)
Finance and Performance Management	Councillor J Mallinson (Deputy Leader)
Environment and Infrastructure	Councillor R D Bloxham
Economic Development and Enterprise	Councillor Mrs M Bowman
Health and Communities	Councillor Mrs O Luckley
Learning and Development	Councillor B Earp

## **CORPORATE DIRECTORS**

Town Clerk and Chief Executive	Maggie Mooney
Deputy Town Clerk and Chief Executive and Director of People Policy and Performance	Jason Gooding
Director of Carlisle Renaissance	Ian McNichol
Director of Community Services	Mike Battersby
Director of Corporate Services	Angela Brown
Director of Development Services (Acting)	David Beaty and Alan Eales
Director of Legal and Democratic Services	John Egan

## **FINANCIAL PLAN 2009/10**

<b><u>CONTENTS</u></b>	<b>PAGE</b>
Report of the Director of Corporate Services	FW1
Council Budget Resolution 2008/09 to 2013/14	1
<b>Revenue Budget:</b>	
Council Taxes & Parish Precepts	26
How the Council Tax is redistributed	27
Summary of overall gross and net expenditure	28
How the Gross Budget is financed	29
Financial Facts	30
Comparison of Council Tax increases	31
Employee Summary	32
Summary by Service	33
Summary by Cost	34
<b>Directorate Budgets:</b>	
Carlisle Renaissance	35
Community Services	39
Corporate Services	48
Development Services	57
Legal & Democratic Services	66
People, Policy & Performance Services	74
<b>Capital Programme</b>	CP1 - CP5
<b>Summary of Charges</b>	C1 - C35

## **FINANCIAL PLAN - 2009/10**

### **INTRODUCTION BY THE DIRECTOR OF CORPORATE SERVICES**

#### **1. FINANCIAL OVERVIEW**

The Council approved its budget for 2009/10 on 3<sup>rd</sup> February 2009 and the full Budget Proposals are reproduced in full following this introduction. This Financial Plan sets out detailed spending plans for 2009/10 and broad forecasts of spending over the five year period to 2013/14.

The Council's MediumTerm Financial Plan requires that the Council Tax for the year should be set at a fair and reasonable level. For 2009/10 the Council has approved an increase of 3.5%.

The Council continues to face significant financial challenges over the next five year planning period, in particular the requirement to introduce the pay and workforce strategy, reductions in income generation caused principally by the economic downturn, the impact of the recession on Council services and lower than inflationary increases in Government Grants. Based on current projections, the Council will be required in the short term to use its reserves to support revenue spending, before further efficiencies and savings are identified. The Senior Management Team and the Executive have developed a strategy to identify recurring revenue savings and efficiencies to ensure that Council Tax continues to be set at a fair and reasonable level.

#### **2. REVENUE BUDGET 2009/10**

As set at the budget resolution, the Council's Revenue budget has been set at £17.284m for 2009/10. Specific items of note are:

##### **(i) Government Grants:**

The Government confirmed the Council's Formula Grant settlement for 2009/10 with indicative figures for 2010/11 on 21<sup>st</sup> January 2009 and provided the Council with a grant of £10.320m for 2009/10, an increase of just 0.5% over the 2008/09 grant. The grant settlement for 2010/11 has also increased by just 0.5%. A nil increase has been assumed for 2011/12 onwards. This represents a very poor financial settlement for the Council with increases not meeting basic inflationary pressures in each year. This has contributed to the Council's ongoing financial deficit and further efficiency savings will be required to make good the financial shortfall.

The Government withdrew grant funding provided through the Local Authority Business Growth Incentive Scheme in 2008/09 but following a consultation period this grant was reinstated, albeit at a much reduced allocation, for 2009/10 and 2010/11. For financial planning purposes, it has been assumed that the Council will receive small amounts of funding for years 2009/10 and 2010/11, with no grant projected in future years.

## **(ii) Provision for Inflation and Contingencies:**

The Medium Term Financial Plan for the period 2009/10 – 2013/14 includes the following assumptions: -

- A 2.5% increase on pay
- A freeze on general corporate purchasing and general supplies to reflect efficiencies generated by improved corporate purchasing systems.
- A 2.8% inflation increase (as measured by the Consumer Price Index in September 2009) on other costs (except in specific instances where different treatment is merited)
- A target minimum increase of 3.8% in income from fees and charges in line with the Corporate Charging Policy.

The inflationary figures and projections will be reviewed during the summer in light of the changes to inflation forecasts over recent months. The budget does not include any specific contingency sums to meet potential unforeseen spending in 2009/10 and beyond. The Council would need to approve the use of reserves to meet any costs of this nature, if they could not be funded from within existing budgets.

## **(iii) Transformation Agenda**

It is clear that a radical approach is required to secure a safe and healthy financial future for the Council. Indeed, the current economic downturn alone compels the Council to take rigorous action and one of the proposals under consideration relates to the realignment of the Council's management structure. For 2009/10 a savings target of £175,000 has been included, increasing to £1m for future years. This saving is in addition to the vacancy management target currently built into the budget projections.

## **(iv) Treasury Management:**

The Council's Treasury Management and Investment Strategy for 2009/10 was agreed by Council on 3<sup>rd</sup> February 2009.

- Debt Management:

The Council did not borrow any money in 2008/09, but continues to pay interest on its outstanding long-term loans of £15.1m, nearly all of which relates to a stock issue dating back to 1995 and which matures in 2020.

Under the Prudential Code local authorities are able to borrow money to help to pay for their capital programmes without Government approval. To do so, authorities must be able to demonstrate that they are acting prudently and that the cost of borrowing is affordable. Currently, the Council does not intend to borrow any money for capital purposes over the next five years.

- Investment activity:

The Council receives money from interest on the investment of its revenue balances, reserves and unused capital receipts, which contribute significantly to the overall budget. In the light of recent reductions in the bank base rates, the volatility of the market place and the global financial crisis, much lower levels of investment returns are now forecast. The 2009/10 budget assumes an average yield of 3.10% on its

investments, compared with 5.25% in 2008/09, which is equivalent to income of £870,000 for the year, a reduction of £687,000 over the previous year.

The level of interest receipts and the return on Treasury Management activities are subject to market rates. Members are advised of this risk every year and it should be noted that in the current economic climate with regular changes in base rates, investment income is particularly difficult to estimate, with forward years' assumptions on investment rates very hard to predict. Currently, the reduction in investment income, given the recent cuts in base rates, could equate to over £1m.

Treasury management activities have attained a higher profile in many authorities in recent months as the global financial crisis has unfolded. In many ways, the whole of the world's economy is in uncharted waters. While this authority was not directly affected by the Icelandic banking collapse, there are lessons to be learnt for all authorities and the treasury management strategy and function will be kept under review in the light of any national recommendations emerging.

### **3. CAPITAL PROGRAMME**

The total capital programme for 2009/10 has been set at £8.829m (£7.322m revised 2008/09) and this will be paid for by a mixture of capital receipts, capital grants and private sector contributions.

The Council currently benefits from a 15 year sharing agreement with Carlisle Housing Association on Right-to-Buy receipts from the sale of former council houses. This agreement, which ends in 2018 is now forecast to generate considerably reduced receipts from previous forecasts due to the downturn in the economy. Along with proceeds from the sale of other Council assets and a number of capital grants, these will provide resources to pay for the Council's current forecast capital programme over the next five years. The Council does not anticipate needing to borrow under the Prudential Code to fund any of its existing capital budget.

There are, however, a number of other capital projects under early consideration, which may impact on future capital funding requirements. In particular, the Council remains committed to the delivery of Carlisle Renaissance and has a Policy Statement in place for this initiative. There is currently no specific capital budget earmarked for any of the projects included in the delivery plan. There are also potentially significant capital budget requirements arising from other initiatives and studies which at present have no specific funding allocations. All of these requirements will need to be considered further in the light of available resources, particularly the availability of grants and any other funding from external sources.

### **4. COUNCIL RESERVES**

The Local Government Finance Act 1992 requires the Council to keep its reserves at a level sufficient to meet estimated future spending when calculating its budget requirement. The Local Government Act 2003 also requires the Director of Corporate Services to report to the Council if a balance on a controlled reserve (as specified by the Director) falls below approved levels, or is likely to be inadequate to meet its intended use. This report must cover the reasons for the changes and, where necessary, include details of actions needed to correct the position.

An annual review of all Reserves is undertaken as part of the Medium Term Financial Plan. The overarching principle remains that, wherever possible, reserves should not be used to fund recurring expenditure, but that where this is necessary, explicit steps are taken to correct this position. As stated in the Director of Corporate Services' statutory report attached to the Budget Proposals following this introduction, the Council's reserves remain under significant and increasing pressure and steps need to be taken to meet the deficit projected from 2010/11 onwards.

## **5. COUNCIL TAX COLLECTION**

The Council as the 'billing' authority is required to maintain a Collection Fund to collect National Non-Domestic Rates and Council Tax. The 2009/10 budget assumes that 98.5% of the amount due from Council Taxpayers will be collected, reflecting the improving collection record of the Council. If the collection rate shows any further improvement, the additional money collected is re-distributed back to the Council and precepting authorities in the same proportion as their 2009/10 call on the Collection Fund.

Due to the relatively high inflation figure used when setting revised Business Rates (5% in September 2008), the Government has announced that businesses will be able to spread payment of this year's inflation up-rating to Business Rates over three years. As a result, businesses will be able to pay a 2% increase in 2009/10 and the remaining 3% over the following 2 years.

## **6. FUTURE OUTLOOK**

The Council has been successful in approving a budget which limits the Council Tax increase for 2009/10 to 3.5%, whilst at the same time meeting increases in the demand for its services. However, five-year budget forecasts indicate shortfalls in the Council's budgets in future years. This, coupled with the need to meet priorities contained in the Council's Corporate Plan and increasing expectations on service delivery imposed by the Government, inevitably means that the pressure to deliver more whilst keeping Council Tax rises to reasonable levels will continue.

In particular:

- The level of interest receipts and the return on Treasury Management activities are subject to market rates. Members are advised of this risk every year and it should be noted that in the current economic climate with regular changes in base rates, investment income is particularly difficult to estimate, with forward years' assumptions on investment rates very hard to predict. Currently, the reduction in investment income, given the recent cuts in base rates, could equate to over £1m.

Taking all of these things into account, managing the medium term finances of the Council will be a challenging process. It will be necessary to continue to find efficiencies and savings and it is important that the Council maintains the careful financial planning and budgetary control it has traditionally exercised.

## **7. ACKNOWLEDGEMENTS**

The preparation of the Council's budget is a major corporate exercise which requires input from a significant number of participants. I am pleased to acknowledge the support and co-operation received from all members and officers who contributed to the budget process, and in particular to the crucial role played by the Financial Services team, who have once again been instrumental in ensuring the successful completion of the process.

ANGELA BROWN  
Director of Corporate Services  
March 2009

## COUNCIL BUDGET RESOLUTION 2008/09 to 2013/14

This document contains the Council's budget resolution for 2008/09 to 2013/14, which is set out as follows.

<b>Section</b>	<b>Detail</b>
<b>A</b>	<b>Background and Executive Summary</b>
<b>B</b>	<b>Revenue Budget 2008/09 to 2013/14</b> <ul style="list-style-type: none"><li>• Schedule 1 - Existing Net Budgets</li><li>• Schedule 2 - Proposed Budget Reductions</li><li>• Schedule 3 - Recurring Budget Increases</li><li>• Schedule 4 - Non-Recurring Budget Increases</li><li>• Schedule 5 - Summary Net Budget Requirement</li><li>• Schedule 6 - Total Funding and Provisional Council Tax</li></ul>
<b>C</b>	<b>Capital Programme 2008/09 to 2013/14</b> <ul style="list-style-type: none"><li>• Schedule 7 - Estimated Capital Resources</li><li>• Schedule 8 - Proposed Capital Programme</li><li>• Schedule 9 - Summary Capital Resource Statement</li></ul>
<b>D</b>	<b>Council Reserves Projections to 2013/14</b> <ul style="list-style-type: none"><li>• Schedule 10 - Usable Reserves Projections</li></ul>
<b>E</b>	<b>Budget Discipline and Saving Strategy</b>
<b>F</b>	<b>Statutory Report of the Director of Corporate Services</b>
<b>G</b>	<b>Glossary of Terms</b>

These budget proposals are based on a large number of reports considered over the course of the year but in particular the following reports of the Director of Corporate Services considered at the Executive meeting of 19<sup>th</sup> January 2009.

1. CORP81/08 - General Fund Revenue Budget 2008/09 to 2013/14
2. CORP82/08 - Provisional Capital Programme 2008/09 to 2013/14
3. CORP80/08 - Treasury Management Strategy Statement, Investment Strategy and Minimum Revenue Provision Strategy 2009/10

All reports considered are available on the Council's website.

## **SECTION A – BACKGROUND AND EXECUTIVE SUMMARY**

### **Council Vision and Priorities**

Carlisle's vision is 'to ensure a high quality of life for all in both our urban and rural communities'.

The Council is committed to the Carlisle Renaissance agenda and within this commitment has set out two priority areas for the basis of allocation of its revenue and capital resources:

- The Learning City
- Cleaner, Greener and Safer

### **Budget Policy Framework**

The preparation of the budget proposals is an ongoing process, which starts in the summer with the agreement by Council to the Medium Term Financial Plan, Corporate Charging Policy, Capital Strategy and Asset Management Plan. These strategy documents set out the Council's policies in guiding the budget process and in particular set out the five year financial projections that the Council is faced with prior to starting the new budget process.

### **Approving a Balanced Budget**

The Council is obliged to ensure proper financial administration of its affairs in accordance with Section 151 of the Local Government Act 1972. For Carlisle City Council, this is the responsibility of the Director of Corporate Services and the Council must consider the advice of the Director in setting the budget. One of the responsibilities is to ensure that the Council approves a balanced budget meaning that planned expenditure must be equal to the resources available. Base budgets must be robust and sustainable and any savings identified must be achievable and the level of Council reserves must be adequate. The Council must determine what levels of borrowing, if any, it wishes to make under the Prudential Code that now governs local authority borrowing.

### **Major Financial Challenges facing the Council**

The Council is facing many financial challenges over the next five-year planning period and forecast resources are not anticipated to cover the expenditure commitments.

Some of the main issues are:

- A below inflation increase in Government Grant of just 0.5% for 2009/10 and 2010/11 and a nil increase assumed for 2011/12 onwards.
- Inflation rates are currently higher than budgets allocated.
- The requirement to introduce Job Evaluation and Single Status.
- The triennial revaluation of the Pensions Fund is still awaited but is anticipated to increase costs considerably.
- Reduction in income levels e.g. car parking and land charges.
- Investment Income shortfalls due to the current economic climate.
- Impact of the Recession on Council services and finances.
- The requirement to identify efficiency savings equivalent to 3% per annum

## Summary Budget Proposals

The key issues, which are expanded on further in the proposals, are as follows:

- (i) The draft budget proposes a Council Tax increase of **3.5%** for the City Council (Parishes Precepts will be in addition in the rural areas).
- (ii) Based on current projections, the budget proposed will result in the following requirement to be **contributed to/(taken from)** Council reserves to support Council expenditure over the period as follows:

<b>Additional contribution to/(from) Reserves</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
Original MTFP <b>Recurring</b> surplus/(deficit)	676	508	35	(416)	(869)
Recurring budget reductions (Schedule 2)	456	1,375	1,398	1,426	1,627
Recurring budget increases pressures (Schedule 3)	(506)	(518)	(518)	(518)	(518)
Changes to funding	(37)	(9)	(9)	(10)	(10)
Contribution to Reserves to fund Net Recurring Expenditure	<b>589</b>	<b>1,356</b>	<b>906</b>	<b>482</b>	<b>230</b>
Original MTFP <b>Non-Recurring</b> surplus/(deficit)	(736)	(396)	0	0	0
Non-Recurring budget reductions (Schedule 2)	115	56	0	0	0
Non-Recurring budget increases (Schedule 4)	(4,593)	(2,499)	(1,456)	(801)	(662)
Reserves required to fund Non-recurring Expenditure	<b>(5,214)</b>	<b>(2,839)</b>	<b>(1,456)</b>	<b>(801)</b>	<b>(662)</b>
<b>Total contribution (required) from Reserves</b>	<b>(4,625)</b>	<b>(1,483)</b>	<b>(550)</b>	<b>(319)</b>	<b>(432)</b>

- (iii) The above table shows a significant requirement to fund expenditure from Reserves. Although there is scope to fund the estimated requirement from the Council's Reserves until 2009/10, the current projections indicate that this cannot be sustained for future years. A strategy (detailed in Section E) for identifying recurring savings within the revenue budget has been proposed and this strategy will continue to be developed.
- (iv) It should be noted that within the above figures a sum of £1m per annum has been included to fund the estimated impact of Job Evaluation. The Council agreed that a sum of £3m could be allocated from Reserves to fund the impact pending identification of ongoing savings. The job evaluation exercise is expected to conclude shortly.
- (v) It should also be noted that the above figures make initial assumptions on the impact of the shared/internal management restructure as detailed further in the document.

- (vi) Given the increasing financial pressure the Council is facing, the scope to continue support for existing and new spending and initiatives in future years is increasingly very limited.

**Consultation:**

Formal consultation meetings have been held and views have been sought from council tax payers. The Executive, at their meeting on 19th January, considered the consultation responses, culminating in their final budget proposal to Council on **3<sup>rd</sup> February 2009**.

Although provisional estimates have been included, it should be noted that at this point in time there are a number of issues which have not yet been finalised and which may impact on the final budget proposals to Council on 3<sup>rd</sup> February 2009.

A glossary of terms is included at the end of this document to aid understanding of the proposals. Further details on these proposals including detailed reports are available on the Council's website or by contacting the Director of Corporate Services at the Civic Centre, Carlisle CA3 8QG.

## **SECTION B - REVENUE BUDGET 2008/09 TO 2013/14**

### **1. REVISED REVENUE BUDGET 2008/09**

- 1.1 The Executive recommends that the Council's revised net budget for 2008/09 be approved totalling £19.822m compared to the original budget of £18.503m. The increase of £1.319m can be summarised as follows:

<b>Detail:</b>	<b>£000</b>	<b>£000</b>
<b>Original net budget</b>		18,503
<b>Non-Recurring expenditure</b>		
East Cumbria Countryside Project	23	
Tullie House Governance options	50	
Contaminated Land	68	
ICT Shared Service	49	
Arts Service Review	130	
Building Maintenance Efficiency Review	375	
Expenditure carried forward from financial year 2007/08 (see 1.2)	624	
<b>Total Changes</b>		1,319
<b>Revised net budget</b>		<b>19,822</b>

- 1.2 The increased budget for 2008/09 is principally as a result of supplementary estimates approved during the year (£695,000) mainly to fund one-off costs associated with efficiency reviews, or the carry forward of budgets from previous years for work not completed at the financial year-end. In terms of the carry forward budgets, although the 2008/09 budget is increased, there is a corresponding decrease for the previous financial year and so there is no impact on the Council's overall financial position.

### **2. REVENUE BUDGET 2009/10 to 2013/14**

#### **2.1 Existing Net Budgets**

The Executive recommends that the net budgets for 2009/10 to 2013/14 submitted in respect of existing services and including existing non-recurring commitment and estimated Parish Precepts, are as shown in **Schedule 1** below:

#### **Schedule 1 – Existing Net Budgets**

<b>Existing Budget</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
City Council					
- Recurring	16,220	16,702	17,356	18,073	18,802
- Non – Recurring	736	396	0	0	0
Parish Precepts	425	436	447	458	469
<b>Total</b>	<b>17,381</b>	<b>17,534</b>	<b>17,803</b>	<b>18,531</b>	<b>19,271</b>

At this stage the implications of the introduction of the Job Evaluation process have been retained within the forward year projections at £1m per annum. This is an initial estimate only of the potential impact and work is progressing to finalise this issue and to confirm that the impact can be contained within earmarked resources.

## 2.2 **Proposed Savings and Budget Reductions**

The Executive further recommends that the existing budgets set out in **Schedule 1** be reduced by proposals for budget reductions as detailed in **Schedule 2**. Full details of all of the proposals are contained within various reports considered by the Executive at various stages during the budget process to date.

### **Schedule 2 – Proposed Budget Reductions**

<b>Proposed Budget Reductions</b>	<b>Note</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
<b>Increased Income:</b>						
Lanes	<b>1</b>	(170)	(170)	(170)	(170)	(170)
Asset Review	<b>2</b>	0	0	0	0	(200)
LABGI	<b>3</b>	(15)	(56)	0	0	0
Special Collections	<b>4</b>	(60)	(60)	(60)	(60)	(60)
<b>Total Additional Income</b>		<b>(245)</b>	<b>(286)</b>	<b>(230)</b>	<b>(230)</b>	<b>(430)</b>
<b>Expenditure Reductions:</b>						
Stores efficiency savings	<b>5</b>	(7)	(7)	(7)	(7)	(7)
Customer Service Review	<b>5</b>	(36)	(36)	(36)	(36)	(36)
ICT Shared Services	<b>6</b>	(3)	(75)	(98)	(126)	(127)
Carbon Trust savings	<b>7</b>	(5)	(27)	(27)	(27)	(27)
Concessionary Fares	<b>8</b>	(100)	0	0	0	0
Shared Management Arrangements	<b>9</b>	(175)	(1,000)	(1,000)	(1,000)	(1,000)
<b>Total Expenditure Reductions</b>		<b>(326)</b>	<b>(1,145)</b>	<b>(1,168)</b>	<b>(1,196)</b>	<b>(1,197)</b>
<b>TOTAL BUDGET REDUCTION PROPOSALS</b>		<b>(571)</b>	<b>(1,431)</b>	<b>(1,398)</b>	<b>(1,426)</b>	<b>(1,627)</b>
<b>Split:</b>						
<b>Recurring</b>		<b>(456)</b>	<b>(1,375)</b>	<b>(1,398)</b>	<b>(1,426)</b>	<b>(1,627)</b>
<b>Non-Recurring</b>		<b>(115)</b>	<b>(56)</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Note 1:** The equity rent now applies to the net rental income generated by the Lanes development. This will fluctuate depending upon market conditions but for 2009/10 to 2013/14 additional income of approximately £170,000 per annum is expected. However, this is being kept under review throughout the current recession and the figures quoted above may vary.

**Note 2:** It is currently anticipated that additional income will be generated from future years' property leases as a result of the asset review and options surrounding the delivery of Carlisle's property portfolio. This project is ongoing and will be subject to further reports and approval by Council.

**Note 3:** Following the consultation paper issued by the DCLG in August 2008, it is expected that a new LABGI scheme will be introduced for 2009/10 and 2010/11. Initial figures have been calculated based upon formulae contained within the paper and these have been included in the table above. The results of the consultation paper and final allocations have not yet been received from the Government.

**Note 4:** The proposal to commence charging for special collections of bulky household waste is expected to generate additional income of £60,000 per annum during 2009/10 to 2013/14.

**Note 5:** The Service and Efficiency Reviews are at various stages of completion with these new projects expected to generate savings of £7,000 and £36,000 for the Stores and Customer Services reviews respectively. Progress is monitored regularly via Corporate Resources Overview and Scrutiny and the Efficiencies Working Group.

**Note 6:** The ICT Shared Service with Allerdale BC has been approved in principle by the Council and work is progressing to achieve an implementation during 2009/10 with the revenue savings identified above. A further report will be presented to the Executive and Corporate Resources Overview and Scrutiny Committee in January/February to finalise arrangements.

**Note 7:** The Carbon Trust Programme is expected to generate savings for the authority. This is dependent upon the Council approving the scheme considered in the Capital Proposals.

**Note 8:** Savings on the Concessionary Fares scheme are projected based on ridership trends in 2008/09. This budget will be closely monitored during 2009/10 to ensure that these savings are achievable. Currently, the budget reduction is assumed for 2009/10 only.

**Note 9:** A target for savings expected to arise from a collaboration agreement with Allerdale BC or from an internal management restructure and from sharing of other services with external partners has been made. Detailed reports on the delivery of these savings will need to be considered by the Executive prior to agreeing any expenditure.

2.3 **Proposed Recurring Budget Increases**

The Executive further recommends that the existing budgets set out in **Schedule 1** be increased by new budget pressures detailed in **Schedules 3 and 4**. Full details of all of the proposals are contained within various reports considered by the Executive at various stages during the budget process to date.

**Schedule 3 – Recurring Budget Increases**

<b>Recurring Budget Pressures</b>	<b>Note</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
Carlisle Partnership Manager	<b>1</b>	33	45	45	45	45
Staff Turnover Shortfall	<b>2</b>	169	169	169	169	169
<b>Shortfall in income projections from fees and charges:</b>						
Car Parking Charges	<b>3</b>	304	304	304	304	304
<b>Total Recurring Budget Pressures</b>		<b>506</b>	<b>518</b>	<b>518</b>	<b>518</b>	<b>518</b>

**Note 1:** The Carlisle Partnership Manager is currently funded for three years to the end of July 2009. The proposal makes this post permanent.

**Note 2:** This represents the estimated shortfall on the annual salary turnover target based upon trends experienced from 2006/07. This target will need to be reviewed in the light of the shared management arrangements, which are currently under consideration.

**Note 3:** There is an expected shortfall in budgeted car parking income of £364,000 in 2009/10 if charges are not increased. The proposals are to increase contract parking charges, increase charges for Sunday parking and to amend charges at Talkin Tarn, however this will be ring-fenced to Talkin Tarn as per the Business Plan. No further increases are proposed for any other car park charges except short stay over four hours which will rise to £10. The net impact of these changes is that the shortfall is expected to fall to £304,000.

## 2.4 Proposed Non-Recurring Budget Increases

### Schedule 4 – Non-Recurring Budget Increases

<b>Non-Recurring Budget Pressures</b>	<b>Note</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
Learning City Manager	1	12	50	0	0	0
Economic Strategy (LABGI)	2	343	288	0	0	0
Asset Management	3	200	200	200	0	0
Area Maintenance Street Cleaning	4	40	40	40	0	0
Small Scale Community Projects	5	80	0	0	0	0
ICT Shared Services	6	130	0	0	0	0
Arts and Events Review	7	15	15	0	0	0
Brampton Business Centre	7	193	93	93	0	0
Community Services Review	7	93	0	0	0	0
Vacancy Management Shortfall	8	600	400	200	0	0
Treasury Management	9	526	904	896	801	662
Housing Strategy Team (net)	10	11	109	0	0	0
Planning Posts	11	43	93	0	0	0
Shared Management Arrangements	12	2,000	0	0	0	0
Enforcement Officer	13	27	27	27	0	0
<b>Shortfall in income projections:</b>						
Land Charges	14	241	241	0	0	0
Development Control Charges	15	39	39	0	0	0
<b>Total Non-Recurring Budget Pressures</b>		<b>4,593</b>	<b>2,499</b>	<b>1,456</b>	<b>801</b>	<b>662</b>

**Note 1:** The Learning City Manager is currently funded for three years to the end of January 2010. This proposal extends the post into 2010/11.

**Note 2:** This is the Council's contribution and is subject to attracting match funding of £623,000 from external sources and a further report to the Executive before the scheme proceeds. The Council's share could be funded from the unused LABGI allocation of £664,000, which is currently contained within the Projects Reserve.

**Note 3:** It is proposed to resource the portfolio management and asset management functions of the Council to establish the recommended strategic framework for the delivery of the outcome of the Property Portfolio Options review. These are indicative figures from the external consultant's report and the intention is to fund this expenditure from the Asset Investment Reserve, subject to Council approval, following confirmation of the classification of

expenditure. The proposals are currently being consulted on and further reports will be considered by the Executive in due course.

**Note 4:** To provide additional resources in support of specific street cleaning issues to ensure the public realm is clean and safe and promote the City as being attractive and looked after.

**Note 5:** This is the proposal for the continuation of the schemes for small scale community projects which commenced in 2006/07.

**Note 6:** To cover any one off costs associated with the ICT Shared Services initiative as identified in the ICT business case and previously approved by Council.

**Note 7:** Savings targets were identified as part of the 2008/09 budget process, which are now not fully achievable until future years. There are also potential non-recurring costs for Brampton Business Centre and a contingency of £100,000 has been included to cover these costs in 2009/10. A further report will need to be considered by the Executive before any expenditure is incurred.

**Note 8:** This represents the estimated shortfall on the vacancy management target based upon trends experienced in 2008/09. This target will need to be reviewed in the light of the shared management arrangements which are currently under consideration.

**Note 9:** Revised forecasts in investment returns in the light of the recent reductions in the bank base rate in December 2008 and January 2009, the volatility in the market arising from the credit crunch and the global financial crisis of September and October 2008. Assumed average yield on investment is estimated at 2.75% in 2009/10 rising to 4% by 2013/14.

**Note 10:** The proposal is for the continuation of funding for the Housing Strategy team to enable delivery of statutory functions, longer term projects and programmes of work under the Housing Strategy 2010-2015. A full review of Housing Resources will be undertaken prior to 2010/11 to determine long term resources required.

**Note 11:** Funding is required to retain planning officer posts that expire in August 2009 to ensure the Council is able to maintain its improved performance in meeting its Development Control targets and maintaining the planning policy work required to meet the requirements of the Local Development Scheme. A full review of Planning Resources will be undertaken prior to 2010/11 to determine the long term resources required.

**Note 12:** Funding to facilitate either a collaboration agreement with Allerdale BC or an internal management restructure, whilst also assessing the shared services agenda for other council services. The budget is subject to achieving a target saving of £1m per annum and to further reports being considered by the Executive. It is anticipated that some of the one-off costs associated with the restructure could be capitalised subject to Government approval. This would relieve some of the pressure on the Council's revenue reserves.

**Note13:** For a fixed term period of three years, an additional post to strengthen the existing team to enforce fly tipping, litter, dog fouling and other environmental issues.

**Note 14:** Reduction in the level of income generated as a result of the impact of the current economic climate on the housing market.

**Note 15:** Reduction in the level of income mainly as a result of fewer planning applications received due to the economic downturn.

## 2.5 Revised Net Budget Requirement

As a consequence of the above, the Executive recommends that the Net Budget Requirement for Council Tax Purposes for 2009/10, with projections to 2013/14, be approved as set out in **Schedule 5** below:

### Schedule 5 – Summary Net Budget Requirement for Council Tax Purposes

2008/09 Revised £000	Summary Net Budget Requirement	2009/10 Budget £000	2010/11 Proj'd £000	2011/12 Proj'd £000	2012/13 Proj'd £000	2013/14 Proj'd £000
	<b>Recurring Revenue Expenditure (Note 1):</b>					
	Existing Expenditure(Schedule 1)	16,220	16,702	17,356	18,073	18,802
	Budget reductions (Schedule 2)	(456)	(1,375)	(1,398)	(1,426)	(1,627)
	New Spending pressures (Schedule 3)	506	518	518	518	518
<b>16,919</b>	<b>Total Recurring Expenditure</b>	<b>16,270</b>	<b>15,845</b>	<b>16,476</b>	<b>17,165</b>	<b>17,693</b>
	<b>Non-Recurring Revenue Expenditure</b>					
793	Existing Commitments(Schedule 1)	736	396	0	0	0
0	Budget reductions (Schedule 2)	(115)	(56)	0	0	0
1,081	Spending pressures (Schedule 4)	4,593	2,499	1,456	801	662
624	Carry Forward	0	0	0	0	0
<b>19,417</b>	<b>Total Revenue Expenditure</b>	<b>21,484</b>	<b>18,684</b>	<b>17,932</b>	<b>17,966</b>	<b>18,355</b>
	<b>Less Contributions (from)/to Reserves:</b>					
<b>(314)</b>	<b>Recurring Commitments (Note 2) Sub total</b>	<b>589</b>	<b>1,356</b>	<b>906</b>	<b>482</b>	<b>230</b>
(793)	Non Recurring Commitments - Existing Commitments (Note 3)	(736)	(396)	0	0	0
(1,705)	- New Commitments (net)	(4,478)	(2,443)	(1,456)	(801)	(662)
<b>(2,498)</b>	<b>Sub total (Note 2)</b>	<b>(5,214)</b>	<b>(2,839)</b>	<b>(1,456)</b>	<b>(801)</b>	<b>(662)</b>
<b>16,605</b>	<b>Total City Council Budget requirement</b>	<b>16,859</b>	<b>17,201</b>	<b>17,382</b>	<b>17,647</b>	<b>17,923</b>
405	Parish Precepts Est. -(Schedule 1)	425	436	447	458	469
<b>17,010</b>	<b>Projected Net Budget Requirement for Council Tax Purposes</b>	<b>17,284</b>	<b>17,637</b>	<b>17,829</b>	<b>18,105</b>	<b>18,392</b>

**Note 1:** The recurring revenue expenditure includes an estimated £1m per year for Job Evaluation.

**Note 2:** This is the projected budget shortfall to be met from reserves for which additional savings will be required in future years.

**Note 3:** Non - recurring Revenue commitments arising from existing approved commitments from earlier years are as follows:

<b>Existing Non Recurring Commitment Approvals</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
Housing Strategy	120	0	0	0	0
Planning Standards Authority	49	0	0	0	0
Capacity Building/ACE/Joint Working/WDP	42	0	0	0	0
Slippage from 2006/07	113	0	0	0	0
Shared Services/Efficiencies	50	50	0	0	0
Health and Safety Inspections	42	42	0	0	0
Carlisle Renaissance Team	300	300	0	0	0
Regeneration Officer (carried forward from 2007/08)	20	4	0	0	0
<b>Total</b>	<b>736</b>	<b>396</b>	<b>0</b>	<b>0</b>	<b>0</b>

2.6 **Funding and Provisional Council Tax Projections**

As a consequence of the above and having made the appropriate calculations required under Section 32 of the Local Government Finance Act 1992, the Executive is putting forward a proposal for an increase in Council Tax for 2009/10 of **3.5%**. The details are set out in **Schedule 6** below.

**Schedule 6 – Total Funding and Provisional Council Tax Projections**

2008/09	Total Funding and Council Tax Impact	2009/10	2010/11	2011/12	2012/13	2013/14
34,264.88	Estimated Taxbase	34,316.09	34,411.83	34,507.84	34,604.12	34,700.66
<b>£000</b>		<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
	Projected Net Budget Requirement for Council Tax Purposes (Schedule 5):					
16,605	-City	16,859	17,201	17,382	17,647	17,923
405	-Parishes	425	436	447	458	469
17,010	-Total	17,284	17,637	17,829	18,105	18,392
	Funded By:					
(6,278)	-Council Tax Income	(6,507)	(6,754)	(7,010)	(7,275)	(7,551)
(1,255)	-Revenue Support Grant	(1,935)	(10,372)	(10,372)	(10,372)	(10,372)
(9,014)	-National Non Domestic Rates Grant	(8,385)	0	0	0	0
(26)	-Area Based Grant	(49)	(75)	0	0	0
(32)	-Estimated Council Tax (Surplus)/Deficit	17	0	0	0	0
(405)	-Parish Precepts	(425)	(436)	(447)	(458)	(469)
(17,010)	TOTAL	(17,284)	(17,637)	(17,829)	(18,105)	(18,392)
£183.22	<u>City Council Tax:</u> Band D Council Tax	£189.63	* £196.27	* £203.14	* £210.25	* £217.61
	Increase over previous year:					
£6.20	£	£6.41	£6.64	£6.87	£7.11	£7.36
3.5%	%	3.5%	3.5%	3.5%	3.5%	3.5%

2.7 It should be noted that the funding projections in **Schedule 6** are based upon:

- A Government Grant entitlement of £10.320m for 2009/10, £1.935m and £8.385m for RSG and NNDR respectively, with projections for 2010/11 of £10.372m as confirmed by the Secretary of State on 21 January 2009.
- The projections of Council Tax\* for 2010/11 onwards are indicative only and exclude parish precepts.

## **SECTION C - CAPITAL PROGRAMME 2008/09 TO 2013/14**

### **1. REVISED CAPITAL BUDGET 2008/09**

1.1 The Executive recommends that the revised 2008/09 Capital Programme be approved at £7.322m compared to the original budget of £7.491m as set out in the report of the Director of Corporate Services CORP82/08. The reduction of £0.169m can be summarised as follows:

- New Schemes £0.581m
- Slippage to future years (£0.750m)

### **2. CAPITAL BUDGET 2009/10 TO 2013/14**

2.1 The Executive recommends that the estimated Capital Resources available and proposed Capital Programme for 2009/10 to 2013/14 be approved to be financed and allocated as detailed in **Schedule 7 and 8** below:

#### **Schedule 7 – Estimated Capital Resources**

<b>Estimated Resources</b>	<b>Note</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
Capital Grants:						
• Regional Housing Pot	<b>1</b>	(1,122)	(1,122)	(1,122)	(1,122)	(1,122)
• DFG	<b>2</b>	(663)	(663)	(663)	(663)	(663)
• Other Grants	<b>3</b>	(1,950)	0	0	0	0
Capital Receipts:						
• Generated in year – General	<b>4</b>	(850)	(1,200)	(1,000)	(1,000)	(1,000)
• Generated in year – PRTB	<b>5</b>	(400)	(400)	(488)	(449)	(445)
<b>TOTAL</b>	<b>6</b>	<b>(4,985)</b>	<b>(3,385)</b>	<b>(3,273)</b>	<b>(3,234)</b>	<b>(3,230)</b>

**Note 1:** The funding of supported borrowing has been removed from the RSG allocation and has been replaced by a separate capital grant funded from the Regional Housing Pot. This allocation for 2009/10 has not yet been received and the amounts above are based upon existing grant. The actual allocation will not be received until January 2009.

**Note 2:** Disabled facilities grant (DFG) allocation has recently been announced and included in the table above.

**Note 3:** A grant has been secured for the delivery of the Family Hostel replacement of £1.89m from the DCLG. It is anticipated that this will be received in 2009/10 in line with the current proposed programme of works. A further £60,000 is expected in relation to the Old Town Hall Capital scheme.

**Note 4:** Capital receipts from the sale of fixed assets, including the sale of the Council's interest in land on the Raffles estate and other specific asset disposals. This currently includes the potential receipt from the sale of London Road hostel once a new hostel is built.

**Note 5:** The Preserved Right to Buy (PRTB) sharing arrangement with CHA is for a fifteen year period with the Council being entitled to a pre-agreed reducing percentage of the receipts. Right to Buy sales are predicted to be significantly below the original projections due to the downturn in the housing market and the general economic climate.

**Note 6:** There is potentially a significant receipt from the sale of land at Morton. However this has not been sufficiently progressed for it to be included within the budget at this stage and further reports will be considered in due course.

### **Schedule 8 – Proposed Capital Programme**

<b>Capital programme</b>	<b>Note</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
<b><u>Current non-recurring commitments</u></b>						
Carry forward from 2007/08		214	0	0	0	0
Housing Strategy (2005-2010)		400	0	0	0	0
Environmental Enhancements		160	160	0	0	0
Family Hostel Replacement		3,490	0	0	0	0
<b>Total current non-recurring commitments</b>		<b>4,264</b>	<b>160</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b><u>Recurring commitments</u></b>						
Disabled Facilities Grants						
- Existing	<b>3</b>	849	849	849	849	849
- New		400	400	400	400	400
Planned Enhancements to Council Property	<b>1/4</b>	300	300	300	300	300
Industrial Estate Improvements	<b>1</b>	215	200	200	200	200
Play Areas	<b>1</b>	50	50	50	50	50
Vehicles and Plant	<b>5</b>	2,069	315	1,048	327	260
IT Replacement Programme	<b>6</b>	301	458	245	189	193
CCTV	<b>1/7</b>	70	35	20	50	50
<b>Total Existing Commitments</b>		<b>4,254</b>	<b>2,607</b>	<b>3,112</b>	<b>2,365</b>	<b>2,302</b>
<b><u>New non-recurring commitments</u></b>						
Carbon Trust Initiative	<b>1/8</b>	161	0	0	0	0
Old Town Hall Strategic – TIC	<b>1/9</b>	150	0	0	0	0
Housing Strategy (2010-15)	<b>1/2</b>	0	900	900	900	900
<b>Total new non-recurring commitments</b>		<b>311</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>TOTAL POTENTIAL PROGRAMME</b>	<b>10</b>	<b>8,829</b>	<b>3,667</b>	<b>4,012</b>	<b>3,265</b>	<b>3,202</b>

**Note 1:** The budgets identified have been earmarked for the schemes shown, but progression with the schemes will be subject to further reports, strengthened Business Cases and approval of the Executive before the release of any monies will be approved.

**Note 2:** This relates to the revised Housing Strategy and budgets have been earmarked specifically for Housing Provision, Affordable Housing, Decent Homes/Fuel Poverty and Empty Homes. Any spend against this budget will be subject to the approval of the overall Housing Strategy.

**Note 3:** This relates to the Council's statutory grant service for the provision of adaptations for those in need. Obtaining contributions from the grant recipient is to be investigated in order to minimise the impact on the Council's capital resources.

**Note 4:** To maintain the Council's buildings in a good state of repair in accordance with the requirements of the Asset Management Plan.

**Note 5:** The anticipated budgets for the replacement of the Council's vehicle fleet and plant are included in the above table. Previously, these would have been funded from the Renewals reserve, but are now incorporated into the Capital Programme. The replacement of the vehicle fleet was reviewed and a 10-year replacement plan has been produced. The budgets set out above show the first 5 years of this plan.

**Note 6:** The IT replacement budget shows the current replacement plan offset by the potential savings that would accrue should the IT shared service proceed as planned with effect from 1 April 2009. This budget will increase should the IT shared service not proceed.

**Note 7:** To replace, renew and upgrade some of the CCTV cameras, transmission systems and control room equipment relating to the Council's Public Space CCTV System.

**Note 8:** Carbon reduction projects identified as part of the City Council's participation in the Carbon Trust Management Programme which is overseen by the Carbon Trust Team.

**Note 9:** To enhance facilities at the Old Town Hall to comply with the specification for a strategic Tourist Information Centre as defined by Cumbria Tourism.

**Note 10:** There are a number of capital schemes under development which have not yet been sufficiently progressed to be included in the budget proposals. Reports will be considered in due course, in particular the Sands Development proposals.

A summary of the estimated resources compared to the proposed programme is set out in **Schedule 9** below:

**Schedule 9 – Summary Capital Resource Statement**

<b>Summary Programme</b>	<b>2009/10 £000</b>	<b>2010/11 £000</b>	<b>2011/12 £000</b>	<b>2012/13 £000</b>	<b>2013/14 £000</b>
Estimated Resources 31 <sup>st</sup> March 2009	(8,520)				
In year impact:					
Estimated Resources available in year (Schedule 7)	(4,985)	(3,385)	(3,273)	(3,234)	(3,230)
Proposed Programme (Schedule 8)	8,829	3,667	4,012	3,265	3,202
Year end position					
• <b>Capital Resources available</b>	<b>(4,676)</b>	<b>(4,394)</b>	<b>(3,655)</b>	<b>(3,624)</b>	<b>(3,652)</b>

## **SECTION D – USABLE RESERVES PROJECTIONS**

1. The Executive recommends, as a consequence of Sections A, B and C detailing the Council's Revenue and Capital budgets, the overall use of the Council's usable Reserves as set out in **Schedule 10** below.

### **Schedule 10 – Usable Reserve Projections**

<b>Council Reserves</b>	<b><u>Actual</u> 31/03/08 £000</b>	<b><u>Revised</u> 31/03/09 £000</b>	<b><u>Proj'd</u> 31/03/10 £000</b>	<b><u>Proj'd</u> 31/03/11 £000</b>	<b><u>Proj'd</u> 31/03/12 £000</b>	<b><u>Proj'd</u> 31/03/13 £000</b>	<b><u>Proj'd</u> 31/03/14 £000</b>
<b>Revenue Reserves</b>							
General Fund Reserve	(3,800)	(3,800)	(3,800)	(3,800)	(3,800)	(3,800)	(3,800)
Projects Reserve	(4,049)	(1,954)	2,471	3,754	4,104	4,423	4,855
- Job Evaluation	(888)						
Collection Fund	(17)						
Residents Parking	(22)						
Building Control	21						
Licensing Reserve	(14)						
Routledge Reserve	(42)						
Sheepmount	(129)						
Conservation Fund	(191)						
LSVT Warranties	(488)						
<b>Total</b>	<b>(9,619)</b>	<b>(5,754)</b>	<b>(1,329)</b>	<b>(46)</b>	<b>304</b>	<b>623</b>	<b>1,055</b>
<b>Capital Reserves</b>							
Renewals Reserve	(1,191)	(521)	(521)	(521)	(521)	(521)	(521)
Capital Receipts	(12,538)	(8,520)	(4,676)	(4,394)	(3,655)	(3,624)	(3,652)
Asset Investment Reserve	(2,048)	(2,000)	(1,800)	(1,600)	(1,400)	(1,400)	(1,400)
Lanes Capital Reserve	(281)	(296)	(311)	(326)	(341)	(356)	(370)
<b>Total</b>	<b>(16,058)</b>	<b>(11,337)</b>	<b>(7,308)</b>	<b>(6,841)</b>	<b>(5,917)</b>	<b>(5,901)</b>	<b>(5,943)</b>
<b>Total available Council Reserves</b>	<b>(25,677)</b>	<b>(17,091)</b>	<b>(8,637)</b>	<b>(6,887)</b>	<b>(5,613)</b>	<b>(5,278)</b>	<b>(4,888)</b>
<b>Other Reserves</b>	<b>(98,361)</b>						
<b>Total Reserves</b>	<b>(124,038)</b>						

## **SECTION E - PROPOSED BUDGET DISCIPLINE AND SAVING STRATEGY**

1. The Council has adopted a 5-year financial strategy, as set out in its Medium Term Financial Plan, to assist in the integration of financial planning with the priorities set out in the Corporate Plan. The difficulty in projecting a budget forward for 5 years particularly in the current climate is acknowledged, however the current medium term financial projections point to a shortfall in the Council's budgets, which will require additional savings to be identified. In addition, the scope for the Council to continue support for initiatives in future years and to redirect resources to priorities will be dependent on the extent to which the Council is successful in realising and redirecting additional resources. The requirement to identify savings or raise additional income in future years is a continuing pressure facing the Council.
2. Though the savings outlined in this document go some way to ensure a stable budget for the Council for the next five years, it is clear that a much more radical approach is needed to secure a safe and healthy financial future for the Council. Indeed, the current economic downturn alone compels the Council to take rigorous action and it is predicted that 75% of all local authorities will make drastic budget cuts next year.

The Council has considered proposals to align its management structures and the majority of its services with Allerdale Borough Council. The Council approved these proposals at its meeting on 13 January 2009, however Allerdale BC deferred approval subject to further work being carried out. It is estimated that a merged senior management team alone would secure a combined annual saving of £1.1m. In addition, the savings from sharing services will be very substantial.

If the collaboration with Allerdale BC does not go ahead, Carlisle will progress an internal staffing restructure and whereas this will undoubtedly release some savings, in order to secure the long-term financial future for Carlisle it is likely that services too will need to be cut. The Executive budget proposals have included an initial estimate on the costs and savings of an internal restructure and these will be amended once the Carlisle/Allerdale collaboration has been decided.

3. The savings strategy developed during 2007/08 will continue to concentrate on the following areas to deliver the savings required to produce a balanced longer term budget, however the exact work programme will be dependant on progress with the shared management proposals with Allerdale.
  - Service Improvement Reviews – the financial target for these reviews is a requirement to achieve a minimum 5% reduction in the gross cost of those services.
  - Asset Review – the focus of the Asset Review is on producing a Development and Investment Plan for the City Council's property portfolio with the aim of delivering additional income or reduced costs on a recurring basis.
  - Shared Services – the target required is to achieve a 3% efficiency saving from any service under consideration and shared service work with all authorities will continue to be a key strand of the savings strategy.

- To carry out a review of those services which do not fall within the Council's core priorities.
4. Members and Officers are reminded that it is essential to maintain a disciplined approach to budgetary matters and as such:
- Supplementary estimates will only be granted in exceptional circumstances.
  - Proposals seeking virement should only be approved where the expenditure to be incurred is consistent with policies and priorities agreed by the Council.
5. In order to continue the improvements in the links between financial and strategic planning, the Strategic Planning Group will continue to meet regularly to progress forward planning on these issues.

## **SECTION F – STATUTORY REPORT OF THE DIRECTOR OF CORPORATE SERVICES**

1. In setting its Budget Requirement, the Council is required under the Local Government Act 2003 (Section 25) to consider:
  - (i) The formal advice of the statutory responsible financial officer (the Director of Corporate Services) on the robustness of the estimates included in the budget and the adequacy of the reserves for which the budget provides;
  - (ii) The Council has to determine what levels of borrowing, if any, it wishes to make under the Prudential Code that now governs local authority borrowing.

### 2. Robustness of the Estimates

Whilst relevant budget holders are responsible for individual budgets and their preparation, all estimates are scrutinised by Financial Services staff, the Senior Management Team and the Strategic Planning Group prior to submission to members.

The Council's revenue and capital budgets are integrated in that the financial impact of the proposed capital programme is reflected in the revenue estimates.

The Council has no history of overspending against budget, indeed, in the past there has tended to be a degree of underspending. Improved budget monitoring backed up by specific action where appropriate and base budget procedures have proven effective in addressing this issue.

There are risks however involved in projecting budgets particularly over the medium term and the year-end position will never exactly match the estimated position in any given year. In the current climate accurate 5 year projections are particularly difficult. Areas of specific risk in the current five-year period under consideration are:

- The Government's 2007 spending review (CSR07) indicates that Central Government funding of Local Government will be much tighter over the medium term. This has been reflected in the grant settlement where the Council was amongst those who received the lowest percentage increase in the country at just 1% in 2008/09 and 0.5% in 2009/10 and 2010/11. It is anticipated that the next Government Spending Review from 2011/12 will continue this pattern and a zero increase has been assumed for 2011/12 to 2013/14. Coupled with the requirement to identify 3% cashable efficiencies for redirection to priorities, this will increase the pressure to provide efficiency and improve value for money in the provision of council services including the progression of shared service initiatives.
- The level of interest receipts and the return on Treasury Management activities are subject to market rates. Members are advised of this risk every year and it should be noted that in the current economic climate with regular changes in base rates, investment income is particularly difficult to estimate, with forward years' assumptions on investment rates

very difficult to predict. Currently, the reduction in investment income, given the recent cuts in base rates, could equate to over £1m per annum.

- A major financial implication for the Council is the Job Evaluation exercise. Currently the projections include a recurring estimated cost of £1m p.a. The project is ongoing and the outcome should be known shortly. Senior Managers will continue to investigate ways as the project progresses to contain the impact within available resources.
- To improve the accuracy of base budgets and to avoid year end underspending, income budgets have been set at more realistic levels based on usage to date, price increases etc. This does, however, increase the risk that income budgets may not be achieved as indeed has been experienced in previous years and specifically in the current year due to the recession. There is also an increasing significant reliance on Grant Income. A risk assessment has been produced which will be monitored by SMT to plan for and mitigate where possible the effects of the recession on Carlisle's residents and businesses.
- Central contingencies – there have been no contingency budgets built in to the existing estimates. This means that any unforeseen expenditure that cannot be contained within existing budgets will require a supplementary estimate to cover any costs. There are currently sufficient reserve balances to cover such events however the pressure on reserves highlighted in this document needs to be addressed.

At this stage, it should be noted that the projected revenue deficit still requires substantial savings to be identified to meet the ongoing projected shortfall. Currently these budget proposals recognise the requirement for an internal restructure/shared management arrangement with Allerdale. Further work will need to be carried out on these significant proposals prior to any expenditure being agreed to ensure that the savings are achievable.

The Council is committed to Carlisle Renaissance and a team has been appointed to assist with the delivery funded until 2010/11. The longer term funding will need to be determined. Currently there are limited earmarked budgets for the actual delivery of the transformational projects and these will require external funding to deliver.

There are also potentially significant capital budget requirements arising from other initiatives and ongoing feasibility studies that currently have no funding allocations.

**Taking the above matters into account it is my opinion that the budget presented for Council approval for 2009/10 is sufficiently robust. However this is dependent upon the necessary steps being taken to resolve the ongoing projected deficit, as the projections are not sustainable for future years. Specifically, it will require the delivery of the savings proposals identified and continuing work to deliver further savings. Regular budget monitoring, particularly in the area of Treasury Management is imperative during this period. The requirement of the Council's future Capital Programme also needs to be clarified.**

3. Adequacy of Reserves

The level and usage of the Council's Reserves is undertaken annually as part of the Medium Term Financial Plan. Viewed against the current projections, the Council's Reserves are under significant pressure from 2009/10 onwards. The appropriateness of the level of reserves can only be judged in the context of the Council's longer term plans and an exercise is currently being undertaken to review the level of reserves through the use of a risk assessment matrix. The initial findings of this exercise suggest that £3.8m is a prudent level of General Fund Reserves which will be required as a general working capital / contingency to cushion the Council against unexpected events and emergencies. Therefore, it is not recommended that the General Fund reserve be used to fund any of the current pressures unless there are clear strategies for building the reserve back up. In the current climate, reserves could be used to cushion any short term funding shortfalls, but Members should be aware that there are no strategies in place to replenish that reserve once it is fully depleted and this will be considered further as part of the update to the MTFP in summer 2009.

The Council's policy on reserves is that, wherever possible, reserves should not be used to fund recurring expenditure, but that where they are, this should be made explicit and steps taken to address the situation in the following years. The deficit projections must therefore be addressed and the Executive has set out in its Budget Discipline and Saving Strategy how it expects Officers to address the situation in setting the 2009/10 budget and preparing for the 2010/11 budget cycle. Currently, £1m for 3 years has been earmarked from reserves to meet the potential cost of the job evaluation project pending identification of further savings. Whilst clearly there is a risk that other savings cannot be identified, the Council has a history of identifying savings in the face of difficult decisions.

**Council Reserves would not be able to sustain the level of proposed expenditure as set out in this budget paper, without the necessary steps being taken to resolve the ongoing projected deficit from 2009/10 by delivery of savings proposals currently identified and identification of further savings. It is currently recommended that the £3.8m General Fund Reserve is retained at that level and any use of the reserve will need to be replenished and this will be considered further as part of the MTFP update.**

4. Determination of Borrowing

The Prudential Accounting regime enables the Council to borrow subject to meeting criteria of affordability. The draft Prudential Indicators have been established and these will be finalised for Council approval once decisions on the overall Capital Programme have been made.

**For the period under review it is recommended that no borrowing will take place due to the level of capital receipts currently being generated with the forward projections also including no prudential borrowing. The capital programme for 2009/10 to 2013/14 is largely funded from capital receipts, particularly from the Preserved Right to Buy Sharing agreement.**

**There is a risk, however, in the long-term sustainability of funding the capital programme from a reducing availability of capital receipts over the longer-term and the use of prudential borrowing will be kept under review.**

## **SECTION G – GLOSSARY OF TERMS**

### **BUDGET**

- **GROSS** – the total cost of providing the council's services before taking into account income from service related government grants and fees and charges for services.
- **NET** – the Council's gross budget less specific government grants and fees and charges, but before deduction of RSG and other funding from reserves.
- **ORIGINAL BUDGET** – the budget for a financial year approved by the council before the start of the financial year.
- **REVISED BUDGET** – an updated revision of the budget for a financial year.
- **NET BUDGET REQUIREMENT FOR COUNCIL TAX PURPOSES** – the estimated revenue expenditure on general fund services that needs to be financed from the Council Tax after deducting income from fees and charges, certain specific grants and any funding from reserves.

**CAPITAL EXPENDITURE** - Expenditure on the acquisition of a fixed asset or expenditure, which adds to and not merely maintains the value of an existing fixed asset.

**CAPITAL RECEIPTS** – the proceeds from the disposal of land or other assets. Capital receipts can be used to finance new capital expenditure within rules set down by the government, but they cannot be used to finance revenue expenditure.

**CONTINGENCY** – money set aside in the budget to meet the cost of unforeseen items of expenditure, or shortfalls in income, and to provide for inflation where this is not included in individual budgets.

**COUNCIL TAX** – the main source of local taxation to local authorities. Council tax is levied on households within its area by the billing authority and the proceeds are paid into its Collection Fund for distribution to precepting authorities and for use by its own General Fund.

**DISABLED FACILITIES GRANT (DFG)** – individual government grants towards capital spending on providing disabled adaptations to housing.

**EXECUTIVE**- consists of elected Members appointed by the Leader of the Council to carry out all of the local authority functions which are not the responsibility of any other part of the local authority.

**FEES AND CHARGES** – income raised by charging users of services for the facilities.

**GERSHON/EFFICIENCIES** – each Local Authority must produce an efficiency plan in order to achieve efficiency savings set at 3% per annum as determined by the Government.

**INTEREST RECEIPTS** – the money earned from the investment of surplus cash.

**NON-RECURRING EXPENDITURE** – items which are in a budget for a set period of time.

**PRECEPT** – the levy made by precepting authorities on billing authorities, requiring the latter to collect income from council taxpayers on their behalf.

- **PRECEPTING AUTHORITIES** – those authorities that are not billing authorities, i.e. do not collect the council tax and non-domestic rate. County councils, police authorities and joint authorities are ‘major precepting authorities’ and parish, community and town councils are ‘local precepting authorities’.

**RESERVES** – amounts set aside in one year to cover expenditure in the future, which all Authorities must maintain as a matter of prudence. Reserves can either earmarked for specific purposes or general.

**REVENUE EXPENDITURE** – day to day running costs of the Authority, including employee costs, premises and supplies and services.

**REVENUE SUPPORT GRANT (RSG)** – a grant paid by central government to aid local authority services in general, as opposed to specific grants, which may only be used for a specific purpose.

- **NATIONAL NON-DOMESTIC RATE (NNDR)** – paid as part of the RSG, this is a levy on businesses, based on a national rate in the pound set by the government multiplied by the ‘rateable value’ of the premises they occupy. NNDR is collected by billing authorities on behalf of central government and then redistributed among all local authorities and policy authorities on the basis of population. Also known as ‘business rates’, the ‘uniform business rate’ and the ‘non-domestic rate’.

**SENIOR MANAGEMENT TEAM (SMT)** – a group of senior officers consisting of the Chief Executive and Corporate Directors.

**SUPPLEMENTARY ESTIMATE** – an amount, which has been approved by the authority, to allow spending to be increased above the level of provision in the original or revised budget.

**TAXBASE** – the number of Band D equivalent properties within each Local Authority area used by the DCLG to determine the level of RSG and to calculate the Council Tax yield by each authority.

**VALUE FOR MONEY** – a much-used term that describes a service or product that demonstrates a good balance between its cost, quality and usefulness to the customer. A VFM audit takes into account the economy, efficiency and effectiveness of a local authority service, function or activity.

**VIREMENT** – the permission to spend more on one budget head when this is matched by a corresponding reduction on some other budget head i.e. a switch of resources between budget heads. Virement must be properly authorised by the appropriate committee or by officers under delegated powers.

**CARLISLE CITY COUNCIL TAXES  
& PARISH PRECEPTS 2009/10**

The City Council, in accordance with the provisions of the Local Government Finance Act 1992, hereby sets the following amounts as the amounts of Council Tax for the year 2009/10 for each of the categories of dwellings shown

	<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
	£	£	£	£	£	£	£	£
CARLISLE CITY COUNCIL	126.42	147.49	168.56	189.63	231.77	273.91	316.05	379.26
CUMBRIA COUNTY COUNCIL	759.89	886.54	1,013.19	1,139.84	1,393.14	1,646.44	1,899.73	2,279.68
CUMBRIA POLICE AUTHORITY	125.50	146.42	167.33	188.25	230.08	271.92	313.75	376.50
<b>TOTAL COUNCIL TAX</b>	<b>1,011.81</b>	<b>1,180.45</b>	<b>1,349.08</b>	<b>1,517.72</b>	<b>1,854.99</b>	<b>2,192.26</b>	<b>2,529.53</b>	<b>3,035.44</b>

These amounts will be increased to reflect Parish Precepts where applicable as detailed in the table below:

% OF DWELLINGS IN BAND	45.0	22.6	14.3	10.3	5.0	2.0	0.7	0.1
Council tax band limits - lower (£)	n/a	40,001	52,001	68,001	88,001	120,001	160,001	320,001
- upper (£)	40,000	52,000	68,000	88,000	120,000	160,000	320,000	n/a

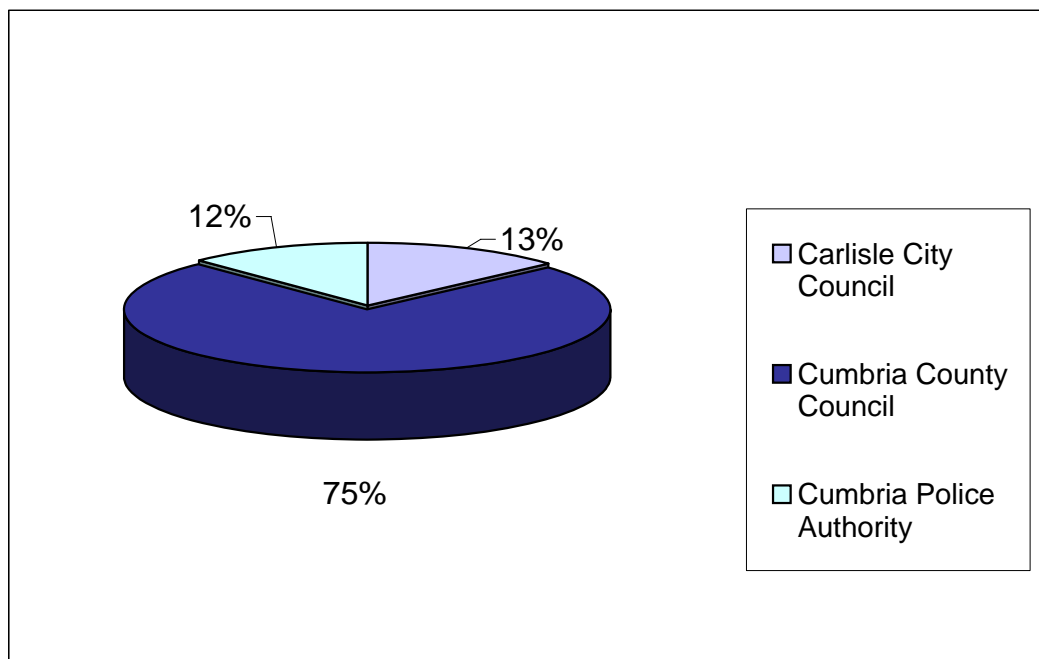
<u>PARISH</u>	<u>PARISH</u>	<u>TAX BASE</u>	<u>PARISH</u>	<u>PARISH</u>	<u>PARISH</u>	<u>PARISH</u>	<u>PARISH</u>	<u>PARISH</u>	<u>PARISH</u>	<u>PARISH</u>
	<u>PRECEPT</u>	<u>2009/10</u>	<u>BAND A</u>	<u>BAND B</u>	<u>BAND C</u>	<u>BAND D</u>	<u>BAND E</u>	<u>BAND F</u>	<u>BAND G</u>	<u>BAND H</u>
	<u>2009/10</u>		<u>RATE</u>	<u>RATE</u>	<u>RATE</u>	<u>RATE</u>	<u>RATE</u>	<u>RATE</u>	<u>RATE</u>	<u>RATE</u>
			£	£	£	£	£	£	£	£
ARTHURET	45,920.00	758.17	40.38	47.11	53.84	60.57	74.03	87.49	100.95	121.14
ASKERTON	0.00	55.68	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEAUMONT	4,443.00	182.29	16.25	18.95	21.66	24.37	29.79	35.20	40.62	48.74
BEWCASTLE	3,500.00	140.70	16.59	19.35	22.12	24.88	30.41	35.94	41.47	49.76
BRAMPTON	88,878.00	1,594.23	37.17	43.36	49.56	55.75	68.14	80.53	92.92	111.50
BURGH BY SANDS	12,800.00	460.07	18.55	21.64	24.73	27.82	34.00	40.18	46.37	55.64
BURTHOLME	1,700.00	85.91	13.19	15.39	17.59	19.79	24.19	28.59	32.98	39.58
CARLATON & CUMREW	1,500.00	50.74	19.71	22.99	26.28	29.56	36.13	42.70	49.27	59.12
CASTLE CARROCK	4,192.00	132.05	21.17	24.69	28.22	31.75	38.81	45.86	52.92	63.50
CUMMERSDALE	4,650.00	159.53	19.43	22.67	25.91	29.15	35.63	42.11	48.58	58.30
CUMWHITTON	3,000.00	132.93	15.05	17.55	20.06	22.57	27.59	32.60	37.62	45.14
DALSTON	35,200.00	1,050.76	22.33	26.06	29.78	33.50	40.94	48.39	55.83	67.00
DENTON NETHER	2,982.00	106.43	18.68	21.79	24.91	28.02	34.25	40.47	46.70	56.04
DENTON UPPER	1,027.00	35.99	19.03	22.20	25.37	28.54	34.88	41.22	47.57	57.08
FARLAM	2,775.00	217.35	8.51	9.93	11.35	12.77	15.61	18.45	21.28	25.54
HAYTON	13,320.00	849.02	10.46	12.20	13.95	15.69	19.18	22.66	26.15	31.38
HETHERSGILL	6,500.00	136.54	31.74	37.03	42.32	47.61	58.19	68.77	79.35	95.22
IRTHINGTON	5,356.00	319.32	11.18	13.04	14.91	16.77	20.50	24.22	27.95	33.54
KINGMOOR	7,044.00	240.04	19.57	22.83	26.09	29.35	35.87	42.39	48.92	58.70
KINGWATER	1,000.00	60.60	11.00	12.83	14.67	16.50	20.17	23.83	27.50	33.00
KIRKANDREWS	6,856.00	164.65	27.76	32.39	37.01	41.64	50.89	60.15	69.40	83.28
KIRKLINTON	1,800.00	136.63	8.78	10.24	11.71	13.17	16.10	19.02	21.95	26.34
MIDGEHOLME	0.00	21.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
NICHOLFOREST	4,000.00	142.98	18.65	21.76	24.87	27.98	34.20	40.42	46.63	55.96
ORTON	3,000.00	172.96	11.57	13.49	15.42	17.35	21.21	25.06	28.92	34.70
ROCKCLIFFE	2,800.00	292.15	6.39	7.45	8.52	9.58	11.71	13.84	15.97	19.16
SCALEBY	4,500.00	131.35	22.84	26.65	30.45	34.26	41.87	49.49	57.10	68.52
SOLPORT & STAPLETON	2,800.00	137.00	13.63	15.90	18.17	20.44	24.98	29.52	34.07	40.88
STANWIX RURAL	39,550.00	1,229.88	21.44	25.01	28.59	32.16	39.31	46.45	53.60	64.32
ST CUTHBERT WITHOUT	20,650.00	1,348.25	10.21	11.92	13.62	15.32	18.72	22.13	25.53	30.64
WALTON	4,565.00	105.65	28.81	33.61	38.41	43.21	52.81	62.41	72.02	86.42
WATERHEAD	1,000.00	51.53	12.94	15.10	17.25	19.41	23.72	28.04	32.35	38.82
WESTLINTON	2,500.00	138.35	12.05	14.05	16.06	18.07	22.09	26.10	30.12	36.14
WETHERAL	85,000.00	2,219.69	25.53	29.78	34.04	38.29	46.80	55.31	63.82	76.58
	424,808.00	13,061.16								
CARLISLE URBAN		21,254.93								
		34,316.09								

## 2009/10 BUDGETS

### HOW THE COUNCIL TAX IS REDISTRIBUTED

Carlisle City Council will invoice local taxpayers £52,506,890 in 2009/10, which is redistributed to precepting authorities as follows:

	£
Carlisle City Council	6,932,000
Cumbria County Council	39,114,886
Cumbria Police Authority	6,460,004
	<u><u>52,506,890</u></u>



Council Tax collection rates currently stand at 98.5% of the total amount invoiced. Any outstanding arrears at the year end are shown in the billing authority's accounts (i.e. Carlisle City Council) and the collection fund forms part of the statutory Statement of Accounts. These statements are subject to external audit and public scrutiny. Any surplus or deficit generated is redistributed to the precepting authorities in the following year.

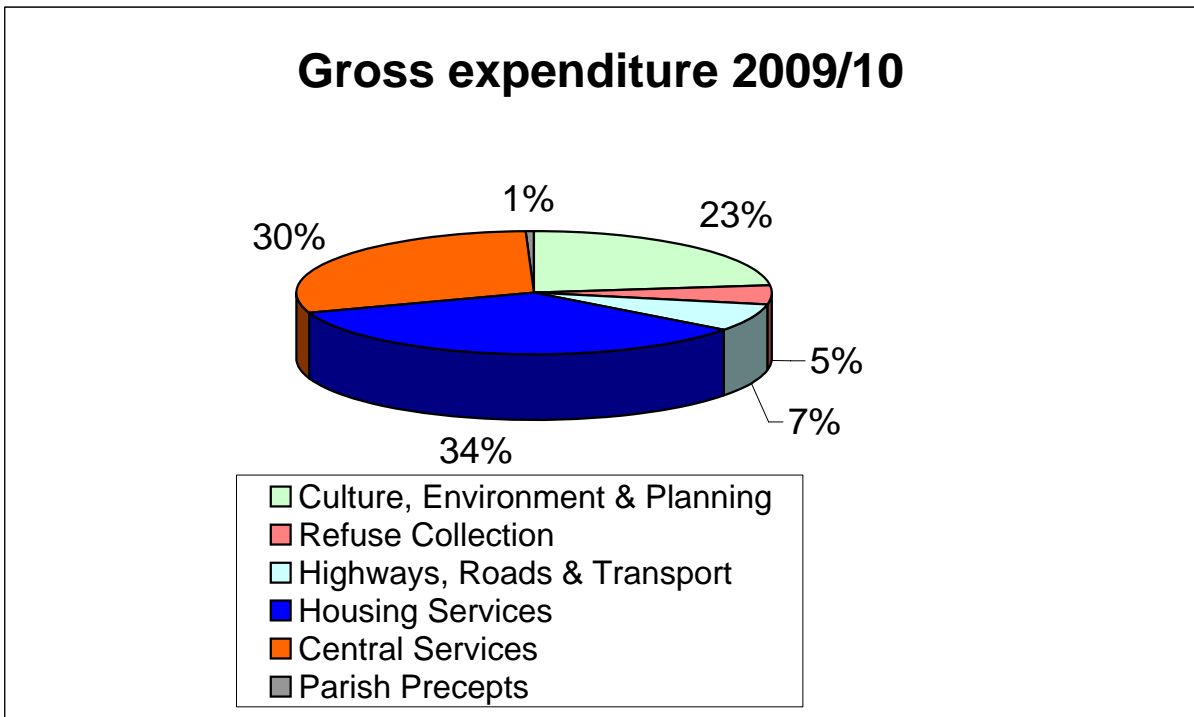
#### NNDR

Although the City Council invoices local businesses for NNDR (£36m for 2009/10), this is paid over to the NNDR National Pool on a monthly basis. The Government assesses the City Council's requirements from the National Pool based upon various factors and again this is paid to the Council on a monthly basis. The 2009/10 contributions to Carlisle from the National Pool equate to £8.385m.

**2009/10 BUDGETS**

**SUMMARY OF OVERALL GROSS AND NET EXPENDITURE**

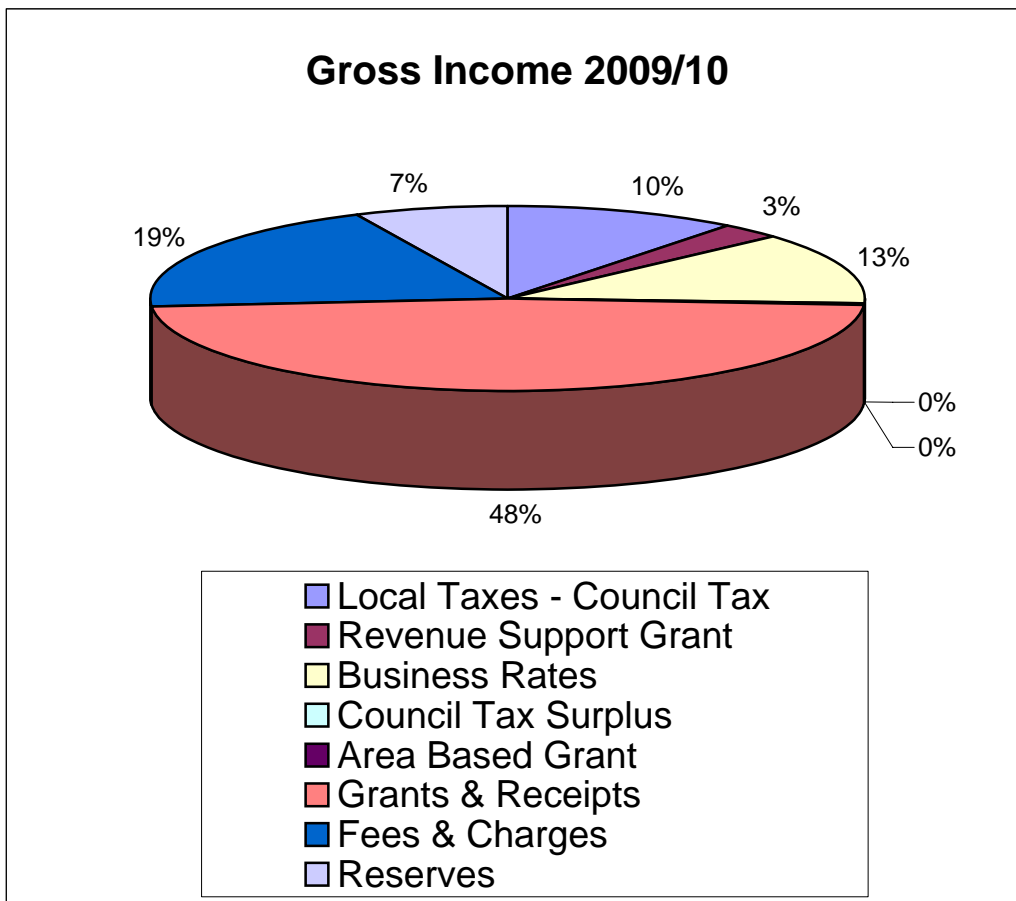
	<b>% of Gross Expenditure</b>	<b>Gross Expenditure</b>	<b>Grants &amp; Receipts</b>	<b>Fees &amp; Charges</b>	<b>Net Expenditure</b>
		£	£	£	£
Culture, Environment & Planning	23	15,281,300	(1,389,300)	(5,077,200)	8,814,800
Refuse Collection	5	3,414,300	(1,130,100)	(343,800)	1,940,400
Highways, Roads & Transport	7	4,784,800	(78,300)	(3,026,200)	1,680,300
Housing Services	34	22,870,700	(21,732,700)	(382,800)	755,200
Central Services	30	19,728,900	(7,313,300)	(4,122,400)	8,293,200
Parish Precepts	1	425,000	0	0	425,000
	100	66,505,000	(31,643,700)	(12,952,400)	21,908,900
Reserves					(4,624,089)
<b>TOTAL</b>		66,505,000	(31,643,700)	(12,952,400)	17,284,811



## 2009/10 BUDGETS

### HOW THE GROSS BUDGET IS FINANCED

Source	£	%
Local Taxes - Council Tax	6,932,168	10
Revenue Support Grant	1,935,330	3
Business Rates	8,384,844	13
Council Tax Surplus	(16,531)	0
Area Based Grant	49,000	0
Budget requirement for Council Tax purposes	17,284,811	26
Grants & Receipts	31,643,700	48
Fees & Charges	12,952,400	19
Reserves	4,624,089	7
	<b>66,505,000</b>	<b>100</b>



## 2009/10 BUDGETS

### FINANCIAL FACTS

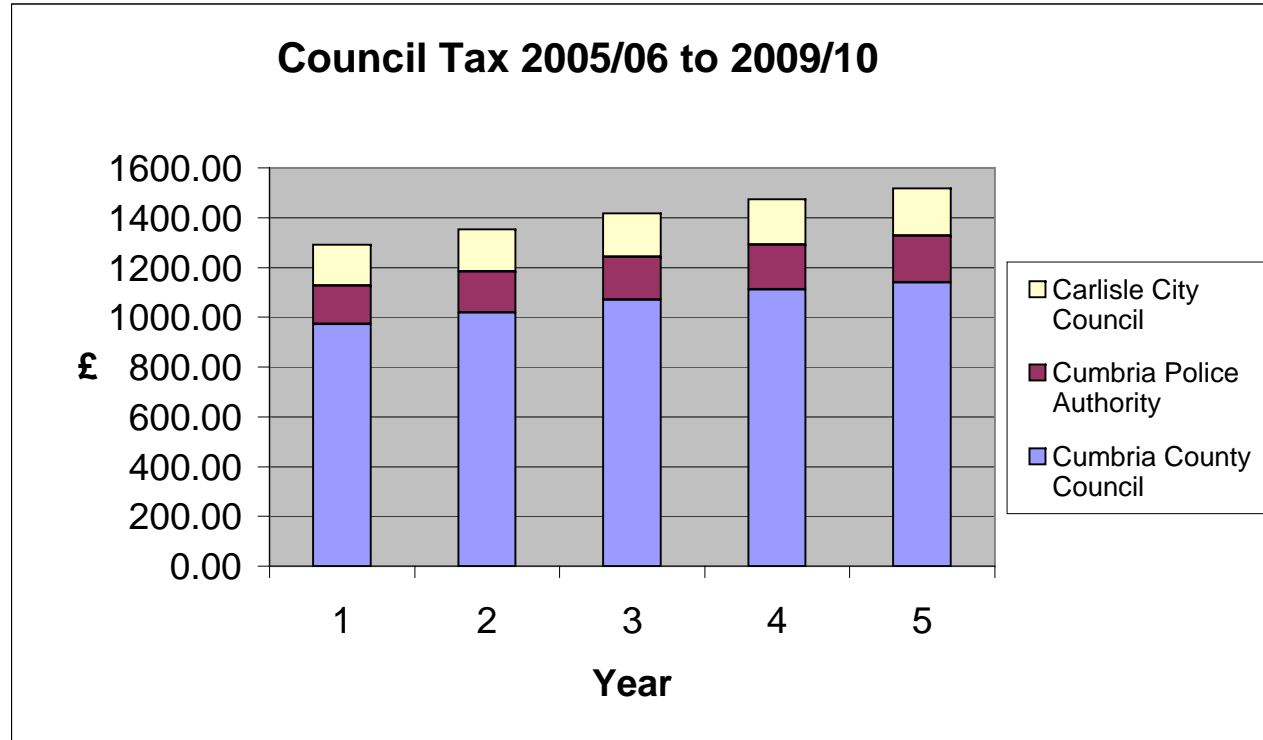
	<u>2005/06</u>	<u>2006/07</u>	<u>2007/08</u>	<u>2008/09</u>	<u>2009/10</u>
<u>Average Council Tax (Band D)</u>					
Carlisle City Council	£165.25	£171.03	£177.02	£183.22	£189.63
Cumbria County Council	£971.16	£1,019.43	£1,070.30	£1,112.04	£1,139.84
Cumbria Police Authority	£155.43	£163.08	£171.09	£179.46	£188.25
Total excluding parish precept	£1,291.84	£1,353.54	£1,418.41	£1,474.72	£1,517.72
Parish Precept	£9.71	£10.00	£11.53	£11.82	£12.38
<b>Total</b>	<b>£1,301.55</b>	<b>£1,363.54</b>	<b>£1,429.94</b>	<b>£1,486.54</b>	<b>£1,530.10</b>
<b>Local Tax Base</b>	<b>32,622.92</b>	<b>33,562.83</b>	<b>33,893.11</b>	<b>34,264.88</b>	<b>34,316.09</b>
<b>Council Tax Surplus/(Deficit)</b>	<b>£66,000</b>	<b>£146,000</b>	<b>£11,000</b>	<b>£32,000</b>	<b>(£17,000)</b>
Revenue Support Grant	£5,694,000	£1,581,000	£1,453,000	£1,254,823	£1,935,000
NNDR Distribution	£2,942,000	£8,190,000	£8,658,000	£9,014,000	£8,385,000
Council Tax requirement	£5,708,000	£6,076,000	£6,391,000	£6,683,000	£6,932,000
<b>Carlisle City Council Budget Requirement</b>	<b>£14.410m</b>	<b>£15.992m</b>	<b>£16.512m</b>	<b>£17.010m</b>	<b>£17.284m</b>
<b>Business Rate per £ of Rateable Value</b>	<b>42.2p</b>	<b>43.3p</b>	<b>44.4p</b>	<b>46.2p</b>	<b>48.5p</b>
<b>Small Business Rate Relief</b>	<b>41.5p</b>	<b>42.6p</b>	<b>44.1p</b>	<b>45.8p</b>	<b>48.1p</b>
<b>Usable General Fund Reserves at 31 March</b>	<b>£11.001m</b>	<b>£11.185m</b>	<b>£10.891m</b>	<b>£9.519m</b>	<b>£3.961m</b>
<b>Housing Revenue Account/Benefit Reserve at 31 March</b>	<b>£0.30m</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Population	101,843	103,267	103,793	104,071	104,463
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## COUNCIL TAX - BAND D INCREASES

	2005/06			2006/07			2007/08			2008/09			2009/10		
	£	£ inc.	% inc.	£	£ inc.	% inc.	£	£ inc.	% inc.	£	£ inc.	% inc.	£	£ inc.	% inc.
Cumbria County Council	971.16	42.86	4.6	1019.43	48.27	5.0	1070.30	50.87	5.0	1112.04	41.74	3.9	1139.84	27.80	2.5
Cumbria Police Authority	155.43	5.15	3.4	163.08	7.65	4.9	171.09	8.01	4.9	179.46	8.37	4.9	188.25	8.79	4.9
Carlisle City Council	165.25	5.59	3.5	171.03	5.78	3.5	177.02	5.99	3.5	183.22	6.20	3.5	189.63	6.41	3.5
<b>Total</b>	<b>1291.84</b>	<b>53.60</b>	<b>4.3</b>	<b>1353.54</b>	<b>61.70</b>	<b>4.8</b>	<b>1418.41</b>	<b>64.87</b>	<b>4.8</b>	<b>1474.72</b>	<b>56.31</b>	<b>4.0</b>	<b>1517.72</b>	<b>43.00</b>	<b>2.9</b>

NB Figures exclude Parish Precepts



Year 1 - 2005/06  
 Year 2 - 2006/07  
 Year 3 - 2007/08  
 Year 4 - 2008/09  
 Year 5 - 2009/10

## 2009/10 BUDGETS

### EMPLOYEE SUMMARY

<u>Directorate</u>	<b>Cost in 2009/10 £</b>	<b>Budget 2008/09 F.T.E.</b>	<b>Budget 2009/10 F.T.E.</b>	<b>Variation No's</b>
Carlisle Renaissance	309,700	7.00	11.00	4.00
Community Services	9,830,000	416.53	395.63	(20.90)
Corporate Services	5,912,500	106.37	105.85	(0.52)
Development Services	3,983,000	123.66	115.18	(8.48)
Legal & Democratic	1,332,900	28.45	27.44	(1.01)
People, Policy & Performance	1,683,700	43.38	36.86	(6.52)
<b>Total</b>	<b><u>23,051,800</u></b>	<b><u>725.39</u></b>	<b><u>691.96</u></b>	<b><u>(33.43)</u></b>

## 2009/10 BUDGETS

### NET REVENUE BUDGET

#### SUMMARY BY SERVICE

Actual 2007/08		Original Budget 2008/09	Revised Budget 2008/09	Original Budget 2009/10
£		£	£	£
476,397	Carlisle Renaissance	359,900	360,000	373,400
11,638,811	Community Services	12,172,300	12,256,600	12,051,500
3,848,420	Corporate Services	2,638,700	3,745,200	5,747,000
(86,907)	Development Services	(258,000)	(354,600)	11,700
2,176,064	Legal & Democratic Services	2,485,400	2,595,000	2,730,900
635,885	People, Policy & Performance	699,700	814,700	569,400
<b>18,688,670</b>	<b>Net Requirement</b>	<b>18,098,000</b>	<b>19,416,900</b>	<b>21,483,900</b>
390,868	Parish Precepts	405,000	405,000	425,000
<b>19,079,538</b>	<b>Total Requirement</b>	<b>18,503,000</b>	<b>19,821,900</b>	<b>21,908,900</b>
<b>Financed by:</b>				
6,390,626	Council Tax	6,683,000	6,683,000	6,932,000
8,658,090	Government Grants: NNDR	9,014,000	9,014,000	8,385,000
1,453,006	Government Grants: RSG	1,255,000	1,255,000	1,935,000
0	Area Based Grant	26,000	26,000	49,000
10,635	Council Tax Surplus	32,000	32,000	(17,000)
<b>16,512,357</b>	<b>Sub Total</b>	<b>17,010,000</b>	<b>17,010,000</b>	<b>17,284,000</b>
2,554,823	General Fund Balances/Reserves	1,493,000	2,764,300	4,424,900
12,358	Asset Disposal Reserve	0	47,600	200,000
<b>19,079,538</b>	<b>Total Financing</b>	<b>18,503,000</b>	<b>19,821,900</b>	<b>21,908,900</b>

**2009/10 BUDGETS**

**NET REVENUE BUDGET**

**SUMMARY BY COST**

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
22,611,108	Employee Related	21,019,000	21,725,900	23,051,800
4,641,897	Premises Related	3,477,100	5,072,100	3,334,900
2,064,851	Transport Related	1,765,100	1,827,900	1,764,800
7,279,032	Supplies & Services	7,270,500	8,235,400	5,616,000
4,875,519	Third Party Payments	4,326,400	4,932,300	5,617,500
26,633,414	Transfer Payments	26,136,500	26,136,500	26,911,000
11,728,566	Support Services	13,414,500	13,318,900	13,476,600
7,568,360	Capital Financing Costs	1,841,800	3,595,900	3,550,000
(16,937,568)	Recharges	(17,340,000)	(17,917,600)	(17,242,600)
390,868	Parish Precepts	405,000	405,000	425,000
<b><u>70,856,047</u></b>	<b>Total Expenditure</b>	<b><u>62,315,900</u></b>	<b><u>67,332,300</u></b>	<b><u>66,505,000</u></b>
0	Internal Trading costs (included above)	4,589,200	0	0
<b><u>70,856,047</u></b>	<b>Gross Expenditure</b>	<b><u>66,905,100</u></b>	<b><u>67,332,300</u></b>	<b><u>66,505,000</u></b>
	<b>Income</b>			
(2,374,181)	Government Grants	(667,700)	(988,500)	(599,000)
(27,655,691)	Specific Grants	(27,079,100)	(27,052,400)	(27,786,800)
(5,416,461)	Other Grant Reimburs Contribs	(1,701,600)	(4,443,000)	(2,521,000)
(1,870,223)	Interest	(1,562,000)	(1,916,000)	(875,000)
(1,542,323)	Other Income	(209,800)	(28,700)	(29,500)
(12,917,630)	Customer and Client Receipts	(12,592,700)	(13,081,800)	(12,784,800)
<b><u>(51,776,508)</u></b>	<b>Total Income</b>	<b><u>(43,812,900)</u></b>	<b><u>(47,510,400)</u></b>	<b><u>(44,596,100)</u></b>
0	Internal trading income	(4,589,200)	0	0
<b><u>(51,776,508)</u></b>	<b>Gross Income</b>	<b><u>(48,402,100)</u></b>	<b><u>(47,510,400)</u></b>	<b><u>(44,596,100)</u></b>
<b><u>19,079,538</u></b>	<b>Net Budget Requirement</b>	<b><u>18,503,000</u></b>	<b><u>19,821,900</u></b>	<b><u>21,908,900</u></b>

## CARLISLE RENAISSANCE DIRECTORATE

Director of Carlisle Renaissance : Ian McNichol

In 2008 Carlisle City Council, Cumbria County Council and the North West Development Agency established a private sector led board to take responsibility for leading the delivery of Carlisle Renaissance. An Action Plan for 2009 - 2012 has been agreed and partners have committed resources to establish a dedicated team to deliver four priorities:

- Establishing new £70m headquarters and campus for the University of Cumbria on Caldew Riverside
- Maximising the economic and cultural potential of Carlisle's Historic Quarter
- Strengthening the City Centre with a mix of new retail, leisure and business uses
- Developing strategic employment sites on the M6 corridor

In 2009/10 the focus will be on securing and remediating sites for University development, promoting the Historic Quarter into the tourism market, bringing forward confidence building measures within the City Centre and agreeing a strategic masterplan for the M6 corridor employment site. The County Council and North West Development Agency have committed a further £2m to support delivery in 2009/10.

## 2009/10 BUDGETS

### CARLISLE RENAISSANCE DIRECTORATE

#### EMPLOYEE SUMMARY

	<b>Cost in 2009/10 £</b>	<b>Budget 2008/09 F.T.E.</b>	<b>Budget 2009/10 F.T.E.</b>	<b>Variation No's</b>
Carlisle Renaissance	309,700	7.00	11.00	4.00
<b>Total</b>	<b>309,700</b>	<b>7.00</b>	<b>11.00</b>	<b>4.00</b>

## 2009/10 BUDGETS

### CARLISLE RENAISSANCE DIRECTORATE

#### SERVICE ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
476,397	Carlisle Renaissance	359,900	360,000	373,400
<b><u>476,397</u></b>	<b>Net Requirement</b>	<b><u>359,900</u></b>	<b><u>360,000</u></b>	<b><u>373,400</u></b>

## 2009/10 BUDGETS

### CARLISLE RENAISSANCE DIRECTORATE

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
299,725	Employee Related	221,100	188,200	309,700
3,994	Transport Related	6,900	6,400	(600)
52,258	Supplies & Services	89,500	123,000	0
109,798	Third Party Payments	0	0	0
150,900	Support Services	42,400	42,400	64,300
<b><u>616,675</u></b>	<b>Total Expenditure</b>	<b><u>359,900</u></b>	<b><u>360,000</u></b>	<b><u>373,400</u></b>
	<b>Income</b>			
(140,278)	Other Grants Reimburs Contribs	0	0	0
<b><u>(140,278)</u></b>	<b>Total Income</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><u>476,397</u></b>	<b>Net Requirement</b>	<b><u>359,900</u></b>	<b><u>360,000</u></b>	<b><u>373,400</u></b>

## COMMUNITY SERVICES DIRECTORATE

Director of Community Services : Michael Battersby

The Directorate's objective is to shape and deliver a wide range of customer facing services including Highways and Parking, CCTV, Green Spaces, Waste Collection, Area Maintenance and Governance, Environmental Quality, Food Safety, Building and Facilities Management, Bereavement Services, Resource Planning, Sports and Recreation, Arts and Museums, Community Support and the Customer Contact Centre.

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### EMPLOYEE SUMMARY

	Cost in 2009/10 £	Budget 2008/09 F.T.E.	Budget 2009/10 F.T.E.	Variation No's
Director of Community Services	241,600	4.59	4.59	0.00
<b>Community and Culture</b>				
Community & Culture Mgmt & Support	89,300	1.25	1.25	0.00
Museums and Arts Services	894,900	42.00	41.00	(1.00)
Sports Development	176,800	7.00	7.00	0.00
Customer Contact Section	419,500	17.25	17.25	0.00
Community Support	229,300	7.50	7.50	0.00
Children and Young People	147,300	6.75	6.00	(0.75)
Benefits Advice Service	116,500	4.25	4.25	0.00
	<u>2,073,600</u>	<u>86.00</u>	<u>84.25</u>	<u>(1.75)</u>
<b>Facilities</b>				
Resource Planning	226,600	7.00	7.00	0.00
Garage	182,400	7.00	7.00	0.00
Stores	60,500	3.00	3.00	0.00
Buildings and Facilities	298,600	10.00	7.50	(2.50)
Civic Centre Building (Keepers)	72,300	3.00	3.00	0.00
Building Cleaning	221,000	15.25	15.00	(0.25)
Building Maintenance	151,600	14.00	6.00	(8.00)
Crematorium	108,400	5.00	5.00	0.00
Bereavement Services Administration	144,500	4.00	4.00	0.00
	<u>1,465,900</u>	<u>68.25</u>	<u>57.50</u>	<u>(10.75)</u>
<b>Environmental Services</b>				
Head of Environmental Services	80,500	2.00	2.00	0.00
Area Maintenance	420,800	20.00	20.00	0.00
Street Cleaning	511,000	26.00	26.00	0.00
Environmental Quality	346,400	9.08	9.08	0.00
Clean Neighbourhood Act	0	1.00	0.00	(1.00)
Dog Policy	63,400	2.54	2.54	0.00
Pest Control	90,800	3.00	3.00	0.00
Food Safety	398,400	10.08	10.08	0.00
Green Spaces Management	92,800	2.54	2.54	0.00
Allotments	24,200	1.00	1.00	0.00
Countryside Recreation	110,400	2.00	3.60	1.60
Parks Patrols	83,700	2.00	2.00	0.00
Green Spaces Operations	154,400	4.40	4.40	0.00
Arboriculture	42,000	2.00	2.00	0.00
Grounds Maintenance	630,400	31.00	31.00	0.00
Play Areas	44,400	2.00	2.00	0.00
Talkin Tarn	128,200	4.14	4.14	0.00
East Cumbria Countryside Project	0	9.00	0.00	(9.00)
Highways Services Management	358,900	11.68	11.68	0.00
Highway Maintenance	430,700	17.00	17.00	0.00
Parking Patrols	265,400	13.90	13.90	0.00
Decriminalised Parking & Off Street Mgmt	225,800	9.81	9.81	0.00
CCTV	151,300	7.06	7.06	0.00
Anti Social Behaviour	24,500	1.10	1.10	0.00
Highways Claimed Rights	71,900	0.00	0.00	0.00
Recycling & Waste Services Management	269,000	10.36	10.36	0.00
Recycling & Refuse Collection	805,800	41.00	41.00	0.00
Garden Waste Collection	223,800	12.00	12.00	0.00
	<u>6,048,900</u>	<u>257.69</u>	<u>249.29</u>	<u>(8.40)</u>
<b>Total</b>	<b><u>9,830,000</u></b>	<b><u>416.53</u></b>	<b><u>395.63</u></b>	<b><u>(20.90)</u></b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
£		£	£	£
(15,868)	Director of Community Services	0	(79,300)	0
	<b>Community and Culture</b>			
(1,193)	Community & Culture Mgmt & Support	200	79,200	34,000
2,081,691	Museums and Arts Services	2,087,900	2,135,200	2,106,700
354,497	Sports Development	305,300	350,700	306,000
471,590	Sands	502,200	498,000	510,400
271,274	Pools	289,100	260,600	263,400
335,750	Outdoor Recreation	253,800	310,400	289,600
24,244	Customer Contact Section	300	(2,900)	(56,000)
667,635	Community Support	625,400	606,600	617,500
196,827	Children and Young People	216,900	211,700	209,000
606,836	Community Centres	641,700	632,400	792,800
146,804	Benefits Advice Service	152,800	151,400	0
1	Sure Start	0	0	0
<b><u>5,155,956</u></b>		<b><u>5,075,600</u></b>	<b><u>5,233,300</u></b>	<b><u>5,073,400</u></b>
	<b>Facilities</b>			
886	Bousteads Grassing	1,700	6,000	700
(41,815)	Support Services	36,900	2,900	600
(74,845)	Garage	(88,500)	(94,200)	100
(79,873)	Buildings and Facilities	(3,200)	(22,300)	(200)
32,380	Misc Building Expenses	76,000	76,000	73,400
(14,951)	Building Cleaning	(39,200)	(37,000)	(33,200)
(40,530)	Building Maintenance	(97,600)	258,400	(36,800)
2,417	Stores	0	900	(7,900)
93,970	Civic Centre	8,400	(2,500)	(400)
254,684	Public Conveniences	274,400	274,700	273,100
(11,710)	Bereavement Services Administration	0	28,700	0
(4,959)	Cemeteries	(33,700)	(31,700)	(29,500)
(187,675)	Crematorium	(313,200)	(353,500)	(358,700)
(281)	Medical Referees	(6,900)	(6,700)	(2,700)
<b><u>(72,302)</u></b>		<b><u>(184,900)</u></b>	<b><u>99,700</u></b>	<b><u>(121,500)</u></b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
£		£	£	£
	<b>Environmental Services</b>			
17,290	Head of Environmental Services	(6,900)	(5,600)	300
501,884	Area Maintenance Working	484,100	498,400	481,300
756,375	Street Cleaning	777,000	717,000	853,700
429,714	Environmental Quality	542,900	504,500	532,700
(10,107)	Environmental Protection Act	(7,700)	(11,400)	(8,000)
49,943	Clean Neighbourhood and Env Act 2005	14,100	43,400	0
122,969	Dog Policy	145,500	137,000	152,800
69,357	Pest Control	72,800	62,100	65,700
384,931	Food Safety	473,400	443,000	485,200
(48,582)	Green Spaces Management	(100)	(22,600)	(200)
97,407	Allotments	116,600	116,000	116,800
44,365	Bits Park Depot	36,300	40,800	34,300
103,072	Countryside Recreation	100,700	95,500	175,200
128,361	Parks Patrols	131,500	129,200	130,200
152,166	Green Spaces Operations	169,800	175,100	128,800
102,395	Arboriculture	106,800	110,300	107,200
953,383	Grounds Maintenance	1,027,600	989,400	958,900
274,623	Play Areas	304,600	288,800	296,800
93,897	Verge Maintenance	97,200	87,200	97,600
164,017	Talkin Tarn and Tea Room	140,300	144,300	138,200
99,600	East Cumbria Countryside Project	112,100	132,900	0
(52,356)	Highways Services Management	2,200	(24,600)	0
(271,904)	Highways Maintenance	(330,300)	(230,600)	(363,800)
75,777	Land Drainage	67,100	82,100	66,500
150,061	Misc Highways Expenses	203,300	240,200	210,800
99,641	Pedestrianisation	103,900	102,700	101,600
(98,959)	Parking Patrols	(33,000)	(73,100)	(56,400)
270,924	Decriminalised Parking & Off Street Mgmt	227,900	222,400	297,400
(1,219,777)	Off Street City Parking	(1,267,500)	(1,263,600)	(1,106,000)
(88,523)	On Street Parking	38,100	46,000	53,400
11,997	Off Street CCC Parking Contract	(19,100)	(19,000)	(11,700)
21,875	Eden Parking Contract	(45,900)	(45,900)	(45,200)
339,850	CCTV	342,200	337,700	340,900
49,305	Anti Social Behaviour	50,700	48,700	57,600
221,236	City Lighting	229,400	229,400	232,900
241,943	Highways Claimed Rights	287,900	219,500	225,700
332,370	Waste Services Management	222,900	209,400	259,200
1,196,823	Refuse Collection	1,398,200	1,308,400	1,208,200
5,865	Garden Waste Collection	30,900	25,300	30,700
219,666	Green Box Collection	292,200	279,000	314,000
357,063	Plastics and Cards	376,600	399,300	385,800
206,365	Special Collections	253,300	222,300	164,300
14,723	Trade Waste Collections	12,000	12,000	(13,800)
<b>6,571,025</b>		<b>7,281,600</b>	<b>7,002,900</b>	<b>7,099,600</b>
<b>11,638,811</b>		<b>12,172,300</b>	<b>12,256,600</b>	<b>12,051,500</b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
10,946,812	Employee Related	10,306,200	10,404,300	9,830,000
4,057,020	Premises Related	3,011,400	4,488,500	2,956,500
1,642,493	Transport Related	1,499,300	1,557,300	1,504,200
3,305,944	Supplies & Services	4,568,400	3,381,900	2,915,600
1,549,066	Third Party Payments	1,651,800	1,895,200	1,609,800
5,109,866	Support Services	5,886,400	5,886,400	5,869,400
6,143,665	Capital Financing Costs	1,632,900	3,587,900	3,379,200
(9,852,877)	Recharges	(9,641,100)	(9,896,100)	(8,923,800)
<b><u>22,901,989</u></b>	<b>Total Expenditure</b>	<b><u>18,915,300</u></b>	<b><u>21,305,400</u></b>	<b><u>19,140,900</u></b>
	<b>Income</b>			
(1,288,574)	Government Grants	(15,000)	(47,300)	0
(3,075,527)	Other Grant Reimburs Contribs	(1,459,100)	(3,321,400)	(1,431,100)
(4,784)	Interest	(5,000)	(5,000)	(5,000)
(5,376,714)	Customer and Client Receipts	(5,263,900)	(5,675,100)	(5,653,300)
(1,517,579)	Other Income	0	0	0
<b><u>(11,263,178)</u></b>	<b>Total Income</b>	<b><u>(6,743,000)</u></b>	<b><u>(9,048,800)</u></b>	<b><u>(7,089,400)</u></b>
<b><u>11,638,811</u></b>	<b>Net Requirement</b>	<b><u>12,172,300</u></b>	<b><u>12,256,600</u></b>	<b><u>12,051,500</u></b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### MANAGEMENT AND ADMINISTRATION

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
198,988	Employee Related	236,800	217,400	241,600
319	Premises Related	0	0	0
7,166	Transport Related	7,900	7,900	7,900
151,094	Supplies & Services	142,600	116,600	128,300
110,600	Support Services	126,200	126,200	135,400
0	Capital Financing Costs	33,900	0	0
867,189	Recharges	(547,400)	(547,400)	(513,200)
<b><u>1,335,356</u></b>	<b>Total Expenditure</b>	<b><u>0</u></b>	<b><u>(79,300)</u></b>	<b><u>0</u></b>
	<b>Income</b>			
(536)	Customer and Client Receipts	0	0	0
(1,350,688)	Other Income	0	0	0
<b><u>(1,351,224)</u></b>	<b>Total Income</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><u>(15,868)</u></b>	<b>Net Requirement</b>	<b><u>0</u></b>	<b><u>(79,300)</u></b>	<b><u>0</u></b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### COMMUNITY AND CULTURE

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
2,830,158	Employee Related	2,107,600	2,091,400	2,073,600
869,392	Premises Related	818,600	774,500	784,700
57,941	Transport Related	45,400	43,500	46,700
1,926,206	Supplies & Services	1,070,900	1,242,100	898,500
814,703	Third Party Payments	790,800	1,024,200	732,800
1,018,600	Support Services	1,149,900	1,149,900	1,192,300
454,160	Capital Financing Costs	533,600	543,700	540,200
(761,900)	Recharges	(899,400)	(899,400)	(909,600)
<b><u>7,209,260</u></b>	<b>Total Expenditure</b>	<b><u>5,617,400</u></b>	<b><u>5,969,900</u></b>	<b><u>5,359,200</u></b>
	<b>Income</b>			
(371,620)	Other Grants Reimburs Contribs	(85,900)	(344,500)	(57,900)
(1,240,321)	Government Grants	(15,000)	(46,300)	0
(441,363)	Customer and Client Receipts	(440,900)	(345,800)	(227,900)
<b><u>(2,053,304)</u></b>	<b>Total Income</b>	<b><u>(541,800)</u></b>	<b><u>(736,600)</u></b>	<b><u>(285,800)</u></b>
<b><u>5,155,956</u></b>	<b>Net Requirement</b>	<b><u>5,075,600</u></b>	<b><u>5,233,300</u></b>	<b><u>5,073,400</u></b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### FACILITIES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
1,548,724	Employee Related	1,693,900	1,883,600	1,465,900
1,059,043	Premises Related	1,072,900	1,073,900	1,079,200
145,494	Transport Related	156,800	160,100	163,900
180,733	Supplies & Services	749,000	189,600	184,600
17,340	Third Party Payments	29,800	29,800	30,300
1,007,300	Support Services	1,064,900	1,064,900	1,072,900
1,891,153	Capital Financing Costs	218,800	830,000	953,700
(4,531,239)	Recharges	(3,787,600)	(3,798,500)	(3,731,900)
<b><u>1,318,548</u></b>	<b>Total Expenditure</b>	<b><u>1,198,500</u></b>	<b><u>1,433,400</u></b>	<b><u>1,218,600</u></b>
	<b>Income</b>			
(1,219,175)	Customer and Client Receipts	(1,378,400)	(1,328,700)	(1,335,100)
(4,784)	Interest	(5,000)	(5,000)	(5,000)
(166,891)	Other Income	0	0	0
<b><u>(1,390,850)</u></b>	<b>Total Income</b>	<b><u>(1,383,400)</u></b>	<b><u>(1,333,700)</u></b>	<b><u>(1,340,100)</u></b>
<b><u>(72,302)</u></b>	<b>Net Requirement</b>	<b><u>(184,900)</u></b>	<b><u>99,700</u></b>	<b><u>(121,500)</u></b>

## 2009/10 BUDGETS

### COMMUNITY SERVICES DIRECTORATE

#### ENVIRONMENTAL SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
6,368,942	Employee Related	6,267,900	6,211,900	6,048,900
2,128,266	Premises Related	1,119,900	2,640,100	1,092,600
1,431,892	Transport Related	1,289,200	1,345,800	1,285,700
1,047,911	Supplies & Services	2,605,900	1,833,600	1,704,200
717,023	Third Party Payments	831,200	841,200	846,700
2,973,366	Support Services	3,545,400	3,545,400	3,468,800
3,798,352	Capital Financing Costs	846,600	2,214,200	1,885,300
(5,426,927)	Recharges	(4,406,700)	(4,650,800)	(3,769,100)
<b><u>13,038,825</u></b>	<b>Total Expenditure</b>	<b><u>12,099,400</u></b>	<b><u>13,981,400</u></b>	<b><u>12,563,100</u></b>
	<b>Income</b>			
(48,253)	Government Grants	0	(1,000)	0
(2,703,907)	Other Grant Reimburs Contribs	(1,373,200)	(2,976,900)	(1,373,200)
(3,715,640)	Customer and Client Receipts	(3,444,600)	(4,000,600)	(4,090,300)
<b><u>(6,467,800)</u></b>	<b>Total Income</b>	<b><u>(4,817,800)</u></b>	<b><u>(6,978,500)</u></b>	<b><u>(5,463,500)</u></b>
<b><u>6,571,025</u></b>	<b>Net Requirement</b>	<b><u>7,281,600</u></b>	<b><u>7,002,900</u></b>	<b><u>7,099,600</u></b>

## CORPORATE SERVICES DIRECTORATE

Director of Corporate Services : Angela Brown

This Directorate provides support to other Directorates to ensure that the infrastructure is in place to enable the Council's priorities to be delivered. In particular it is responsible for:

- Overall financial management and control as guided by the Medium Term Financial Plan
- Internal Audit services as guided by the Strategic Audit Plan
- Information Technology as guided by the IT Strategy

This Directorate is also responsible for direct service provision to the public, particularly in relation to Housing Benefits, Council Tax and Non Domestic Rates Administration. The Director of Corporate Services is the Council's statutory responsible Finance Officer.

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### EMPLOYEE SUMMARY

	Cost in 2009/10 £	Budget 2008/09 F.T.E.	Budget 2009/10 F.T.E.	Variation No's
Director of Corporate Services	99,000	1.00	1.00	0.00
<b>Audit Services</b>				
Internal Audit	178,900	4.99	4.99	0.00
<b>Financial Services</b>				
Finance Team	814,500	21.11	24.11	3.00
Non Distributed Costs (Pension Charges) *	308,300	0.00	0.00	0.00
Other Financial Costs	1,034,800	0.00	0.00	0.00
Equal Pay Contingency	1,025,000	0.00	0.00	0.00
	<u>3,182,600</u>	<u>21.11</u>	<u>24.11</u>	<u>3.00</u>
<b>Revenues &amp; Benefits Services</b>				
Head of Revenues & Benefits	90,100	1.00	1.00	0.00
Council Tax	177,600	6.50	6.50	0.00
Recovery	173,500	5.00	5.00	0.00
Income Management & Administration	0	3.03	0.00	(3.03)
Benefits Reception	82,900	5.50	5.50	0.00
NNDR & Technical	100,700	3.50	3.38	(0.12)
Debtors	87,800	4.00	3.50	(0.50)
Benefits Assessment	924,600	32.88	32.18	(0.70)
Concessionary Fares	38,200	1.00	1.00	0.00
	<u>1,675,400</u>	<u>62.41</u>	<u>58.06</u>	<u>(4.35)</u>
<b>IT Services</b>				
IT Services	736,800	14.86	15.69	0.83
Print Room	39,800	2.00	2.00	0.00
	<u>776,600</u>	<u>16.86</u>	<u>17.69</u>	<u>0.83</u>
<b>Total</b>	<u><u>5,912,500</u></u>	<u><u>106.37</u></u>	<u><u>105.85</u></u>	<u><u>(0.52)</u></u>

\* The figure relating to Non Distributed Costs includes pension costs for former employees. The targets for salary turnover and vacancy management are in Other Financial Costs.

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
£		£	£	£
(4,084)	Director of Corporate Services	100,000	34,700	50,300
	<b>Audit Services</b>			
(19,891)	Audit Team	0	(52,700)	0
	<b>Financial Services</b>			
197,938	Finance Team	0	23,500	0
0	Direct Revenue Funding	0	35,000	0
(1,754,513)	Asset Management Account	(2,295,600)	(2,136,000)	(2,052,200)
89,101	Treasury & Debt Management	360,300	(575,700)	632,700
990,968	Corporate Management	1,000,800	980,800	1,056,800
279,084	Non Distributed Costs	288,400	364,600	306,100
1,081,119	Other Financial Costs	(352,900)	1,793,300	2,061,200
10,553	Insurance Holding Account	7,500	7,600	11,700
894,249		(991,500)	493,100	2,016,300
	<b>Revenues &amp; Benefits Services</b>			
(23,684)	Head of Revenues & Benefits	0	24,900	300
626,236	Council Tax	643,000	629,000	662,400
(96,273)	Recovery	0	(600)	12,700
(6,268)	Income Management & Administration	0	6,800	(200)
(33,629)	Benefits Reception	0	(17,000)	700
114,560	NNDR	87,100	67,900	83,100
16,514	Debtors	0	(11,000)	(700)
516,271	Benefits Assessment	676,400	666,000	706,700
1,188	Home Working Pilot	0	0	0
1,995,008	Concessionary Fares	2,245,400	2,047,600	2,384,900
(174,101)	Benefit Payments & Subsidy	(94,200)	(94,500)	(97,300)
2,935,821		3,557,700	3,319,100	3,752,600
	<b>IT Services</b>			
76,002	IT Services	1,100	(15,200)	(39,400)
(33,677)	Print Room	(28,600)	(33,800)	(32,800)
42,324		(27,500)	(49,000)	(72,200)
<b>3,848,420</b>	<b>Net Requirement</b>	<b>2,638,700</b>	<b>3,745,200</b>	<b>5,747,000</b>

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
4,403,205	Employee Related	3,567,500	4,161,700	5,912,500
1,587	Premises Related	100	100	100
188,568	Transport Related	54,700	53,600	54,400
1,190,697	Supplies & Services	1,165,600	2,693,900	1,267,600
1,946,545	Third Party Payments	2,562,200	2,406,700	2,725,400
26,633,414	Transfer Payments	26,136,500	26,136,500	26,911,000
2,212,100	Support Services	2,371,200	2,275,600	2,381,500
1,335,489	Capital Financing Costs	(39,800)	(276,300)	(74,700)
(3,120,697)	Recharges	(3,521,300)	(3,604,400)	(3,690,900)
<b><u>34,790,906</u></b>	<b>Total Expenditure</b>	<b><u>32,296,700</u></b>	<b><u>33,847,400</u></b>	<b><u>35,486,900</u></b>
	<b>Income</b>			
(27,655,691)	Specific Grants	(27,079,100)	(27,052,400)	(27,786,800)
(841,898)	Government Grants	(584,000)	(656,300)	(599,000)
(244,628)	Other Grant Reimburs Contribs	0	(182,100)	(181,100)
(1,865,439)	Interest	(1,557,000)	(1,911,000)	(870,000)
(22,283)	Other Income	(209,800)	(28,700)	(29,500)
(312,547)	Customer and Client Receipts	(228,100)	(271,700)	(273,500)
<b><u>(30,942,487)</u></b>	<b>Total Income</b>	<b><u>(29,658,000)</u></b>	<b><u>(30,102,200)</u></b>	<b><u>(29,739,900)</u></b>
<b><u>3,848,420</u></b>	<b>Net Requirement</b>	<b><u>2,638,700</u></b>	<b><u>3,745,200</u></b>	<b><u>5,747,000</u></b>

This analysis breaks down the expenditure and income of the Directorate according to mandatory CIPFA standard classifications.

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### DIRECTOR OF CORPORATE SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
87,943	Employee Related	97,000	90,100	99,000
7,885	Transport Related	8,000	8,000	8,200
3,622	Supplies & Services	103,500	45,100	53,500
7,500	Support Services	12,000	12,000	11,800
(111,000)	Recharges	(120,500)	(120,500)	(122,200)
<b><u>(4,049)</u></b>	<b>Total Expenditure</b>	<b><u>100,000</u></b>	<b><u>34,700</u></b>	<b><u>50,300</u></b>
(35)	Customer and Client Receipts	0	0	0
<b><u>(35)</u></b>	<b>Income</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><u>(4,084)</u></b>	<b>Net Requirement</b>	<b><u>100,000</u></b>	<b><u>34,700</u></b>	<b><u>50,300</u></b>

**2009/10 BUDGETS**

**CORPORATE SERVICES DIRECTORATE**

**AUDIT SERVICES**

**COST ANALYSIS**

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
144,348	Employee Related	171,700	156,300	178,900
1,313	Transport Related	1,200	1,200	1,200
2,149	Supplies & Services	700	700	700
39,600	Support Services	42,600	42,600	41,900
(207,300)	Recharges	(216,200)	(253,500)	(222,700)
<b><u>(19,891)</u></b>	<b>Total Expenditure</b>	<b><u>0</u></b>	<b><u>(52,700)</u></b>	<b><u>0</u></b>
<b><u>0</u></b>	<b>Income</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><u>(19,891)</u></b>	<b>Net Requirement</b>	<b><u>0</u></b>	<b><u>(52,700)</u></b>	<b><u>0</u></b>

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### FINANCIAL SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
1,924,063	Employee Related	916,600	1,585,200	3,182,600
1,539	Premises Related	0	0	0
141,977	Transport Related	6,200	6,200	6,200
31,199	Supplies & Services	155,100	1,669,700	322,300
35,881	Third Party Payments	12,800	33,900	35,300
1,001,100	Support Services	1,081,600	1,115,300	1,169,800
1,220,712	Capital Financing Costs	(476,300)	(747,500)	(536,200)
(812,120)	Recharges	(1,009,800)	(1,136,200)	(1,155,000)
<b><u>3,544,351</u></b>	<b>Total Expenditure</b>	<b><u>686,200</u></b>	<b><u>2,526,600</u></b>	<b><u>3,025,000</u></b>
	<b>Income</b>			
(762,831)	Government Grants	(92,000)	(92,000)	(107,000)
(1,865,439)	Interest	(1,557,000)	(1,911,000)	(870,000)
(22,283)	Other Income	(28,700)	(28,700)	(29,500)
451	Customer and Client Receipts	0	(1,800)	(2,200)
<b><u>(2,650,101)</u></b>	<b>Total Income</b>	<b><u>(1,677,700)</u></b>	<b><u>(2,033,500)</u></b>	<b><u>(1,008,700)</u></b>
<b><u>894,249</u></b>	<b>Net Requirement</b>	<b><u>(991,500)</u></b>	<b><u>493,100</u></b>	<b><u>2,016,300</u></b>

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### REVENUES AND BENEFITS SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
1,623,481	Employee Related	1,751,000	1,630,800	1,675,400
48	Premises Related	100	100	100
17,151	Transport Related	20,900	19,600	19,800
434,523	Supplies & Services	419,700	477,100	409,200
1,902,964	Third Party Payments	2,540,100	2,363,500	2,680,800
26,633,414	Transfer Payments	26,136,500	26,136,500	26,911,000
1,023,200	Support Services	1,123,200	993,900	1,037,400
(569,800)	Recharges	(496,900)	(416,300)	(414,400)
114,777	Capital Financing Costs	0	129,200	119,500
<b><u>31,179,757</u></b>	<b>Total Expenditure</b>	<b><u>31,494,600</u></b>	<b><u>31,334,400</u></b>	<b><u>32,438,800</u></b>
	<b>Income</b>			
(27,655,691)	Specific Grants	(27,079,100)	(27,052,400)	(27,786,800)
0	Other Income	(181,100)	0	0
(79,067)	Government Grants	(492,000)	(564,300)	(492,000)
(235,828)	Other Grant Reimburs Contribs	0	(181,100)	(181,100)
(273,349)	Customer and Client Receipts	(184,700)	(217,500)	(226,300)
<b><u>(28,243,935)</u></b>	<b>Total Income</b>	<b><u>(27,936,900)</u></b>	<b><u>(28,015,300)</u></b>	<b><u>(28,686,200)</u></b>
<b><u>2,935,821</u></b>	<b>Net Requirement</b>	<b><u>3,557,700</u></b>	<b><u>3,319,100</u></b>	<b><u>3,752,600</u></b>

## 2009/10 BUDGETS

### CORPORATE SERVICES DIRECTORATE

#### INFORMATION TECHNOLOGY SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
623,369	Employee Related	631,200	699,300	776,600
20,242	Transport Related	18,400	18,600	19,000
719,205	Supplies & Services	486,600	501,300	481,900
7,700	Third Party Payments	9,300	9,300	9,300
140,700	Support Services	111,800	111,800	120,600
0	Capital Financing Costs	436,500	342,000	342,000
(1,420,477)	Recharges	(1,677,900)	(1,677,900)	(1,776,600)
<b>90,739</b>	<b>Total Expenditure</b>	<b>15,900</b>	<b>4,400</b>	<b>(27,200)</b>
	<b>Income</b>			
(8,800)	Other Grants Reimburs Contribs	0	(1,000)	0
(39,615)	Customer and Client Receipts	(43,400)	(52,400)	(45,000)
<b>(48,415)</b>	<b>Total Income</b>	<b>(43,400)</b>	<b>(53,400)</b>	<b>(45,000)</b>
<b>42,324</b>	<b>Net Requirement</b>	<b>(27,500)</b>	<b>(49,000)</b>	<b>(72,200)</b>

## DEVELOPMENT SERVICES DIRECTORATE

Director of Development Services (Acting): David Beaty & Alan Eales

This Directorate combines many of the services that will shape Carlisle's future. It provides the main interface with partner agencies involved in spatial and economic development and its integration with social factors to create and maintain sustainable communities. Key strands of the work of the Directorate are:

- To undertake the Council's statutory and allied town and country planning and building control responsibilities and activities
- To enable a comprehensive approach to housing and the delivery of the Carlisle Housing Strategy
- To advise how the use of the Council's property assets can achieve corporate objectives combined with the responsibility to undertake best practice asset, estates and facilities management of the whole of the Council's corporate property portfolio.
- To support, in partnership, the development and marketing of Carlisle's tourism product
- To ensure that the Council's own resources and those obtainable through partnership are brought towards seeking to achieve sustainable communities within a strong local and sustainable economy

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### EMPLOYEE SUMMARY

	<b>Cost in 2009/10 £</b>	<b>Budget 2008/09 F.T.E.</b>	<b>Budget 2009/10 F.T.E.</b>	<b>Variation No's</b>
Director of Development Services	166,500	3.19	3.19	0.00
<b>Economic Development &amp; Tourism</b>				
Business and Employment Development	208,200	5.00	6.00	1.00
Enterprise Centre	51,400	2.00	2.00	0.00
Brampton Business Centre	100,000	2.81	0.00	(2.81)
Tourism	105,400	3.00	3.00	0.00
Carlisle TIC	128,500	} 6.10	} 6.68	0.58
Brampton TIC	14,700			
Conference Group	30,200	1.00	1.00	0.00
	<hr/> 638,400	19.91	18.68	(1.23)
<b>Planning and Housing</b>				
Energy Efficiency Advice Centre	0	7.81	0.00	(7.81)
Hostels & Homeshares	501,200	15.59	16.00	0.41
Supporting Vulnerable People	236,500	7.00	7.00	0.00
Housing Health & Management	77,200	2.00	2.00	0.00
Affordable Housing	98,300	2.80	2.80	0.00
Housing Regeneration	265,100	7.36	7.50	0.14
Planning Services Management	109,900	2.00	2.00	0.00
- funded by Housing & Planning Delivery Grant	0	1.70	1.70	0.00
Development Control	585,100	17.50	17.50	0.00
Local Plans	366,900	11.01	11.01	0.00
Conservation	84,400	2.00	2.00	0.00
Building Control	286,300	8.07	8.08	0.01
Building Control Client	179,000	5.26	5.26	0.00
Shop Mobility	16,900	0.81	0.81	0.00
	<hr/> 2,806,800	90.91	83.66	(7.25)
<b>Property Services</b>				
Property Services	371,300	9.65	9.65	0.00
	<hr/> 371,300	9.65	9.65	0.00
<b>Total</b>	<hr/> <b>3,983,000</b>	<b>123.66</b>	<b>115.18</b>	<b>(8.48)</b>

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
£		£	£	£
(24,997)	Director of Development Services	0	(54,100)	700
<b>Economic Development &amp; Tourism</b>				
298,324	Business and Employment Development	306,600	338,700	332,900
6,201	Longtown Market Town Initiative	1,200	14,500	5,900
105,324	Enterprise Centre	101,600	92,100	91,000
216,791	Brampton Business Centre	247,600	242,200	100,000
282,797	Tourism	302,500	283,600	311,400
137,175	Carlisle TIC	127,800	126,200	97,100
10,224	Brampton TIC	9,900	7,000	9,900
47,466	Conference Group	29,400	51,300	15,800
17,231	Local Authority Business Growth Incentive	31,700	0	343,000
6,983	Economic Strategy	0	1,000	0
46,433	Employment Support	0	0	0
16,003	Historic Quarter	0	43,400	0
143,428	Tourism Business Support	0	85,400	0
1,334,380		1,158,300	1,285,400	1,307,000
<b>Planning and Housing</b>				
49,298	Energy Efficiency Advice Centre	32,700	36,100	100
91,466	69 London Road, Staffield House	101,500	30,200	56,200
(134,822)	Shaddongate Hostel	(48,500)	(10,200)	(900)
144,111	Hostel Homeshares	82,100	100,000	106,400
305,444	Supporting Vulnerable People	339,900	370,600	361,500
(187)	Housing Act Advances	0	0	0
125,590	Housing & Health Management & Support	122,000	126,900	127,200
97,828	Affordable Housing	135,800	141,000	128,700
19,500	Raffles CCTV	20,000	18,400	19,500
145,765	Housing Regeneration	210,600	210,500	225,300
(1,463)	Housing Revenue Account	0	0	0
204,746	Planning Services Management	69,800	60,500	800
360,276	Development Control	266,000	273,800	309,600
704,618	Local Plans	608,000	586,900	622,500
132,688	Conservation	155,600	182,000	162,500
(11,305)	Building Control	(23,600)	(27,000)	(4,400)
226,546	Building Control Client	234,200	226,200	247,400
23,307	Shop Mobility	26,400	25,800	26,900
2,483,407		2,332,500	2,351,700	2,389,300

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
£		£	£	£
	<b>Property Services</b>			
79,670	Property Services	0	2,200	200,000
(1,442,742)	Lanes	(1,464,400)	(1,460,100)	(1,628,400)
(64,875)	Market	(77,700)	(77,400)	(77,200)
375,903	Industrial Estates	487,000	484,600	520,800
3,646	Burgh Rd Industrial Estate	1,200	1,200	1,200
(42,525)	Currock Industrial Estate	(42,000)	(42,000)	(42,000)
(11,823)	Denton Holme Trading Estate	2,900	(17,600)	(6,600)
(48,000)	Durranhill Industrial Estate	(45,200)	(79,300)	(45,200)
(17,114)	Hewson St Industrial Estate	(17,100)	(12,900)	(17,200)
(40,289)	James St Industrial Estate	(44,900)	(47,400)	(45,300)
(1,458,480)	Kingstown Industrial Estate	(1,350,500)	(1,647,100)	(1,451,800)
(1,984)	Longtown Industrial Estate	(1,800)	(2,500)	(1,800)
(445,025)	Parkhouse Industrial Estate	(479,300)	(447,900)	(479,200)
(25,478)	Port Road Industrial Estate	(25,300)	(26,100)	(25,600)
(224,025)	Rosehill Industrial Estate	(194,000)	(234,700)	(193,900)
(129,328)	St Nicholas Industrial Estate	(26,300)	(78,600)	(26,300)
(14,231)	South John St Industrial Estate	(19,700)	(6,800)	(19,900)
(42,747)	Viaduct Industrial Estate	(11,400)	16,000	(11,400)
(21,332)	Willowholme Industrial Estate	(24,800)	(25,300)	(25,700)
(51,076)	Miscellaneous Properties	(122,500)	73,200	10,700
1,061	Airport Land	(11,100)	0	0
(1,400)	Fishing Rights	(1,400)	0	0
(27,878)	Land Lettings	(33,200)	(49,300)	(45,700)
(133,827)	City Centre Properties	(1,400)	(164,400)	(176,400)
0	Old Town Hall	(147,500)	0	0
(95,800)	University of Northumbria	(98,400)	(95,400)	(98,400)
(3,879,697)		(3,748,800)	(3,937,600)	(3,685,300)
<b>(86,907)</b>	<b>Net Requirement</b>	<b>(258,000)</b>	<b>(354,600)</b>	<b>11,700</b>

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
3,981,454	Employee Related	3,918,200	3,926,400	3,983,000
567,392	Premises Related	446,000	563,900	358,500
125,311	Transport Related	108,900	110,000	108,300
1,741,760	Supplies & Services	620,400	1,058,200	622,700
1,106,457	Third Party Payments	48,200	444,600	1,218,000
1,950,600	Support Services	2,313,100	2,313,100	2,355,000
86,203	Capital Financing Costs	156,800	160,800	135,000
(1,093,000)	Recharges	(1,249,800)	(1,249,800)	(1,337,700)
<b><u>8,466,178</u></b>	<b>Total Expenditure</b>	<b><u>6,361,800</u></b>	<b><u>7,327,200</u></b>	<b><u>7,442,800</u></b>
	<b>Income</b>			
(231,709)	Government Grants	(68,700)	(206,700)	0
(1,710,832)	Other Grant Reimburs Contribs	(242,400)	(732,200)	(908,800)
(2,460)	Other Income	0	0	0
(6,608,083)	Customer and Client Receipts	(6,308,700)	(6,742,900)	(6,522,300)
<b><u>(8,553,084)</u></b>	<b>Total Income</b>	<b><u>(6,619,800)</u></b>	<b><u>(7,681,800)</u></b>	<b><u>(7,431,100)</u></b>
<b><u>(86,907)</u></b>	<b>Net Requirement</b>	<b><u>(258,000)</u></b>	<b><u>(354,600)</u></b>	<b><u>11,700</u></b>

This analysis breaks down the expenditure and income of the Directorate according to mandatory CIPFA standard classifications.

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### DIRECTOR OF DEVELOPMENT SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
135,621	Employee Related	170,200	115,600	166,500
12	Premises Related	0	0	0
4,874	Transport Related	7,500	5,500	2,800
9,829	Supplies & Services	5,100	8,600	5,500
73,900	Support Services	72,100	72,100	76,500
0	Capital Financing Costs	1,400	400	400
(249,100)	Recharges	(256,300)	(256,300)	(251,000)
<b><u>(24,864)</u></b>	<b>Total Expenditure</b>	<b><u>0</u></b>	<b><u>(54,100)</u></b>	<b><u>700</u></b>
	<b>Income</b>			
(133)	Customer and Client Receipts	0	0	0
<b><u>(133)</u></b>	<b>Total Income</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><u>(24,997)</u></b>	<b>Net Requirement</b>	<b><u>0</u></b>	<b><u>(54,100)</u></b>	<b><u>700</u></b>

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

### ECONOMIC DEVELOPMENT AND TOURISM

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
688,712	Employee Related	584,600	607,900	638,400
203,024	Premises Related	184,700	185,700	104,400
27,323	Transport Related	15,400	16,500	15,500
638,200	Supplies & Services	226,800	569,000	214,700
769,573	Third Party Payments	4,200	164,800	966,000
366,700	Support Services	460,000	460,000	348,500
58,500	Capital Financing Costs	67,300	72,700	56,600
(104,700)	Recharges	(114,900)	(114,900)	(125,900)
<b><u>2,647,333</u></b>	<b>Total Expenditure</b>	<b><u>1,428,100</u></b>	<b><u>1,961,700</u></b>	<b><u>2,218,200</u></b>
	<b>Income</b>			
(981,476)	Other Grants Reimburs Contribs	(32,000)	(325,400)	(626,000)
4,708	Government Grants	0	0	0
(336,184)	Customer and Client Receipts	(237,800)	(350,900)	(285,200)
<b><u>(1,312,952)</u></b>	<b>Total Income</b>	<b><u>(269,800)</u></b>	<b><u>(676,300)</u></b>	<b><u>(911,200)</u></b>
<b><u>1,334,380</u></b>	<b>Net Requirement</b>	<b><u>1,158,300</u></b>	<b><u>1,285,400</u></b>	<b><u>1,307,000</u></b>

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### PLANNING AND HOUSING

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
2,868,377	Employee Related	2,779,400	2,912,400	2,806,800
177,092	Premises Related	132,400	201,800	131,200
87,661	Transport Related	79,100	84,300	84,200
1,050,371	Supplies & Services	322,300	420,800	338,400
235,385	Third Party Payments	35,800	78,500	36,400
905,900	Support Services	1,011,100	1,011,100	1,109,400
16,903	Capital Financing Costs	74,000	73,600	63,900
(322,900)	Recharges	(289,800)	(289,800)	(368,600)
<b><u>5,018,790</u></b>	<b>Total Expenditure</b>	<b><u>4,144,300</u></b>	<b><u>4,492,700</u></b>	<b><u>4,201,700</u></b>
	<b>Income</b>			
(236,417)	Government Grants	(68,700)	(206,700)	0
(729,356)	Other Grant Reimburs Contribs	(210,400)	(361,800)	(282,800)
(1,567,149)	Customer and Client Receipts	(1,532,700)	(1,572,500)	(1,529,600)
(2,460)	Other Income	0	0	0
<b><u>(2,535,383)</u></b>	<b>Total Income</b>	<b><u>(1,811,800)</u></b>	<b><u>(2,141,000)</u></b>	<b><u>(1,812,400)</u></b>
<b><u>2,483,407</u></b>	<b>Net Requirement</b>	<b><u>2,332,500</u></b>	<b><u>2,351,700</u></b>	<b><u>2,389,300</u></b>

## 2009/10 BUDGETS

### DEVELOPMENT SERVICES DIRECTORATE

#### PROPERTY SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
288,743	Employee Related	384,000	290,500	371,300
187,264	Premises Related	128,900	176,400	122,900
5,452	Transport Related	6,900	3,700	5,800
43,361	Supplies & Services	66,200	59,800	64,100
101,499	Third Party Payments	8,200	201,300	215,600
604,100	Support Services	769,900	769,900	820,600
10,800	Capital Financing Costs	14,100	14,100	14,100
(416,300)	Recharges	(588,800)	(588,800)	(592,200)
<b><u>824,919</u></b>	<b>Total Expenditure</b>	<b><u>789,400</u></b>	<b><u>926,900</u></b>	<b><u>1,022,200</u></b>
	<b>Income</b>			
0	Other Grants Reimburs Contribs	0	(45,000)	0
(4,704,616)	Customer and Client Receipts	(4,538,200)	(4,819,500)	(4,707,500)
<b><u>(4,704,616)</u></b>	<b>Total Income</b>	<b><u>(4,538,200)</u></b>	<b><u>(4,864,500)</u></b>	<b><u>(4,707,500)</u></b>
<b><u>(3,879,697)</u></b>	<b>Net Requirement</b>	<b><u>(3,748,800)</u></b>	<b><u>(3,937,600)</u></b>	<b><u>(3,685,300)</u></b>

## LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

Director of Legal & Democratic Services : John Egan

This Directorate acts as the Council's in-house legal service, administers the Council's licensing function and undertakes the provision of co-ordination and support in relation to the operation of the Council's democratic, corporate and decision making functions.

The Directorate carries out a number of functions including:

- Provision of a comprehensive legal service to the Council, its members and officers in connection with the discharge of all the Council's functions including:
  - Operation of the land charges function
  - Administration of the Council's licensing function
  - Processing and facilitating the Council's response to complaints to the Local Government Ombudsman
  
- The provision of democratic services including:
  - Committee administration
  - Support Services for Members
  - Electoral administration
  
- The provision of civic services including:
  - Support and assistance to the mayoralty
  - Town twinning
  
- Acting as the Monitoring Officer for Parish Councils
  
- The Director of Legal and Democratic Services is the Council's statutory Monitoring Officer

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### EMPLOYEE SUMMARY

	<b>Cost in 2009/10 £</b>	<b>Budget 2008/09 F.T.E.</b>	<b>Budget 2009/10 F.T.E.</b>	<b>Variation No's</b>
Director of Legal and Democratic	96,700	1.00	1.00	0.00
<b>Democratic Services</b>				
Town Twinning	4,500	0.00	0.00	0.00
Committee Services	151,800	4.50	4.50	0.00
LDS Secretarial	46,000	2.00	2.00	0.00
LDS Administration	79,800	4.00	3.00	(1.00)
Civic Administration	41,700	1.41	1.41	0.00
Mayoral Fund	11,800	0.00	0.00	0.00
Democratic Representation	356,200	0.00	0.00	0.00
Executive & Member Support	101,500	4.00	3.99	(0.01)
	<u>793,300</u>	<u>15.91</u>	<u>14.90</u>	<u>(1.01)</u>
<b>Electoral Services</b>				
Electoral Registration	102,200	2.00	2.00	0.00
	<u>102,200</u>	<u>2.00</u>	<u>2.00</u>	<u>0.00</u>
<b>Legal Services</b>				
Licensing	131,200	4.54	4.54	0.00
Legal Services	187,400	4.00	4.00	0.00
Land Charges	22,100	1.00	1.00	0.00
	<u>340,700</u>	<u>9.54</u>	<u>9.54</u>	<u>0.00</u>
<b>Total</b>	<u><b>1,332,900</b></u>	<u><b>28.45</b></u>	<u><b>27.44</b></u>	<u><b>(1.01)</b></u>

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
£		£	£	£
(18,815)	Director of Legal and Democratic	0	(10,200)	(100)
	<b>Democratic Services</b>			
11,612	Civic Centre Flexi Machines	13,600	13,500	12,800
72,268	Town Twinning	56,200	64,200	55,500
9,111	Committee Services	(100)	(11,800)	900
(5,438)	LDS Secretarial	1,000	(9,800)	600
(20,417)	LDS Administration	1,000	(16,200)	700
75,523	Civic Administration	97,400	95,800	97,700
42,491	Mayoral Fund	49,200	49,200	50,100
1,684,569	Democratic Representation	1,892,800	1,887,600	1,912,700
199,481	Executive & Member Support	177,600	180,200	195,000
<u>2,069,198</u>		<u>2,288,700</u>	<u>2,252,700</u>	<u>2,326,000</u>
	<b>Electoral Services</b>			
99,052	Electoral Registration	112,900	108,000	160,500
146,024	Municipal Elections	174,200	174,200	103,700
<u>245,076</u>		<u>287,100</u>	<u>282,200</u>	<u>264,200</u>
	<b>Legal Services</b>			
(10,510)	Licensing	9,300	9,100	8,900
8,462	Legal Services	(500)	7,000	600
(117,346)	Land Charges	(99,200)	54,200	131,300
<u>(119,394)</u>		<u>(90,400)</u>	<u>70,300</u>	<u>140,800</u>
<u><u>2,176,064</u></u>	<b>Net Requirement</b>	<u><u>2,485,400</u></u>	<u><u>2,595,000</u></u>	<u><u>2,730,900</u></u>

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
1,256,136	Employee Related	1,319,100	1,265,800	1,332,900
15,898	Premises Related	19,600	19,600	19,800
65,244	Transport Related	59,600	63,600	63,000
532,312	Supplies & Services	469,900	466,500	440,500
0	Third Party Payments	0	900	0
1,829,400	Support Services	2,090,000	2,090,000	2,153,400
3,003	Capital Financing Costs	20,500	23,500	14,400
(903,500)	Recharges	(944,000)	(944,000)	(964,200)
<b><u>2,798,493</u></b>	<b>Total Expenditure</b>	<b><u>3,034,700</u></b>	<b><u>2,985,900</u></b>	<b><u>3,059,800</u></b>
	<b>Income</b>			
(12,000)	Government Grants	0	(8,300)	0
(10,284)	Other Grant Reimburs Contribs	(100)	(4,400)	0
(600,145)	Customer and Client Receipts	(549,200)	(378,200)	(328,900)
<b><u>(622,428)</u></b>	<b>Total Income</b>	<b><u>(549,300)</u></b>	<b><u>(390,900)</u></b>	<b><u>(328,900)</u></b>
<b><u>2,176,064</u></b>	<b>Net Requirement</b>	<b><u>2,485,400</u></b>	<b><u>2,595,000</u></b>	<b><u>2,730,900</u></b>

This analysis breaks down the expenditure and income of the Directorate according to mandatory CIPFA standard classifications.

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### DIRECTOR OF LEGAL AND DEMOCRATIC SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
86,094	Employee Related	101,500	91,400	96,700
7,369	Transport Related	7,100	7,100	7,200
22,621	Supplies & Services	29,700	29,600	29,600
26,200	Support Services	25,700	25,700	26,700
(161,100)	Recharges	(164,000)	(164,000)	(160,300)
<u>(18,815)</u>	<b>Total Expenditure</b>	<u>0</u>	<u>(10,200)</u>	<u>(100)</u>
<u>0</u>	<b>Total Income</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>(18,815)</u>	<b>Net Requirement</b>	<u>0</u>	<u>(10,200)</u>	<u>(100)</u>

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### DEMOCRATIC SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
743,125	Employee Related	789,100	743,300	793,300
3,600	Premises Related	3,800	3,800	3,900
45,490	Transport Related	42,600	44,100	43,600
217,173	Supplies & Services	168,800	203,100	166,400
1,522,800	Support Services	1,715,800	1,715,800	1,749,900
0	Capital Financing Costs	17,200	20,200	11,100
(433,700)	Recharges	(446,300)	(446,300)	(439,800)
<b><u>2,098,488</u></b>	<b>Total Expenditure</b>	<b><u>2,291,000</u></b>	<b><u>2,284,000</u></b>	<b><u>2,328,400</u></b>
	<b>Income</b>			
(29,290)	Customer and Client Receipts	(2,300)	(31,300)	(2,400)
<b><u>(29,290)</u></b>	<b>Total Income</b>	<b><u>(2,300)</u></b>	<b><u>(31,300)</u></b>	<b><u>(2,400)</u></b>
<b><u>2,069,198</u></b>	<b>Net Requirement</b>	<b><u>2,288,700</u></b>	<b><u>2,252,700</u></b>	<b><u>2,326,000</u></b>

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### ELECTORAL SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
91,473	Employee Related	100,100	95,300	102,200
12,298	Premises Related	15,800	15,800	15,900
773	Transport Related	800	800	800
133,907	Supplies & Services	120,000	127,300	92,600
0	Third Party Services	0	900	0
66,000	Support Services	88,300	88,300	91,600
0	Capital Financing Costs	3,300	3,300	3,300
(38,700)	Recharges	(40,000)	(40,000)	(41,000)
<b><u>265,751</u></b>	<b>Total Expenditure</b>	<b><u>288,300</u></b>	<b><u>291,700</u></b>	<b><u>265,400</u></b>
	<b>Income</b>			
(12,000)	Government Grants	0	(8,300)	0
(6,740)	Other Grant Reimburs Contribs	0	0	0
(1,936)	Customer and Client Receipts	(1,200)	(1,200)	(1,200)
<b><u>(20,676)</u></b>	<b>Total Income</b>	<b><u>(1,200)</u></b>	<b><u>(9,500)</u></b>	<b><u>(1,200)</u></b>
<b><u>245,076</u></b>	<b>Net Requirement</b>	<b><u>287,100</u></b>	<b><u>282,200</u></b>	<b><u>264,200</u></b>

## 2009/10 BUDGETS

### LEGAL AND DEMOCRATIC SERVICES DIRECTORATE

#### LEGAL SERVICES

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
335,444	Employee Related	328,400	335,800	340,700
11,612	Transport Related	9,100	11,600	11,400
158,610	Supplies & Services	151,400	106,500	151,900
214,400	Support Services	260,200	260,200	285,200
3,003	Capital Financing Costs	0	0	0
(270,000)	Recharges	(293,700)	(293,700)	(323,100)
<b><u>453,069</u></b>	<b>Total Expenditure</b>	<b><u>455,400</u></b>	<b><u>420,400</u></b>	<b><u>466,100</u></b>
	<b>Income</b>			
(3,544)	Other Grant Reimburs Contribs	(100)	(4,400)	0
(568,919)	Customer and Client Receipts	(545,700)	(345,700)	(325,300)
<b><u>(572,463)</u></b>	<b>Total Income</b>	<b><u>(545,800)</u></b>	<b><u>(350,100)</u></b>	<b><u>(325,300)</u></b>
<b><u>(119,394)</u></b>	<b>Net Requirement</b>	<b><u>(90,400)</u></b>	<b><u>70,300</u></b>	<b><u>140,800</u></b>

## PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

Director of People, Policy and Performance : Jason Gooding

This Directorate is responsible for driving continuous improvement in the services which are most important to local people. It measures and monitors the Council's performance to ensure it is on track to deliver the key priorities of Cleaner, Greener & Safer, and the Learning City. Other services include community safety, research, consultation and communication with local people, and developing Council policy that takes account of the diverse local communities.

The Directorate ensures that the Council acts as a good employer, for whom people are attracted to come and work. Once here, employees are helped to do their jobs to the best of their ability by rewarding them appropriately, maintaining their motivation, providing opportunities for them to enhance their knowledge and skills, ensuring their health and safety, promoting diversity and ensuring equality.

## 2009/10 BUDGETS

### PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

#### EMPLOYEE SUMMARY

	<b>Cost in 2009/10 £</b>	<b>Budget 2008/09 F.T.E.</b>	<b>Budget 2009/10 F.T.E.</b>	<b>Variation No's</b>
Director of People, Policy & Performance	343,400	6.00	5.00	(1.00)
<b>Policy Performance</b>				
Local Strategic Partnership	54,500	2.00	2.00	0.00
Community Safety (CDRP)	100	2.00	0.00	(2.00)
Anti Social Behaviour Co-ordinator	100	1.00	0.00	(1.00)
Policy and Performance	348,100	8.73	8.73	0.00
Learning City	48,400	0.00	1.00	1.00
Overview and Scrutiny	80,600	1.90	1.99	0.09
Communications Unit	189,500	5.42	5.42	0.00
	<u>721,300</u>	<u>21.05</u>	<u>19.14</u>	<u>(1.91)</u>
<b>Emergency Planning</b>				
Emergency Planning	18,400	0.40	0.40	0.00
	<u>18,400</u>	<u>0.40</u>	<u>0.40</u>	<u>0.00</u>
<b>Personnel and Development</b>				
Head of Personnel & Development	77,900	1.00	1.00	0.00
Personnel	214,000	8.41	7.23	(1.18)
Pay & Reward Team	93,200	3.09	3.09	0.00
Health & Safety	39,000	1.43	1.00	(0.43)
Corporate Training	105,800	0.00	0.00	0.00
Corporate Recruitment	62,100	0.00	0.00	0.00
Staff Benefits	8,600	0.00	0.00	0.00
Achieving Cumbrian Excellence (ACE)	0	2.00	0.00	(2.00)
	<u>600,600</u>	<u>15.93</u>	<u>12.32</u>	<u>(3.61)</u>
<b>Total</b>	<u><b>1,683,700</b></u>	<u><b>43.38</b></u>	<u><b>36.86</b></u>	<u><b>(6.52)</b></u>

## 2009/10 BUDGETS

### PEOPLE POLICY AND PERFORMANCE DIRECTORATE

#### SERVICE ANALYSIS

The main services provided by the Directorate are:

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
122,598	Director of People, Policy & Performance	0	(21,800)	700
	<b>Policy Performance</b>			
54,226	Local Strategic Partnership	73,500	82,600	60,200
0	Healthy Communities and Older People	0	100	0
148,369	Community Safety (CDRP)	236,300	197,800	63,400
127	Anti Social Behaviour Co-ordinator	400	100	100
14,658	Policy and Performance	300	(63,900)	0
0	Learning City	0	31,300	45,600
32,135	Corporate Complaints	0	0	0
166,105	Overview and Scrutiny	198,700	157,900	177,000
15,300	Procurement and Project Co-ordination	0	0	0
(1,729)	Communications Unit	0	(700)	100
0	Community Empowerment	8,700	8,000	8,200
429,191		517,900	413,200	354,600
	<b>Emergency Planning</b>			
68,842	Emergency Planning	139,000	158,500	169,900
68,842		139,000	158,500	169,900
	<b>Personnel and Development</b>			
(10,963)	Head of Personnel & Development	0	(3,700)	400
(26,035)	Personnel	0	175,500	800
14,409	Pay & Reward Team	0	3,700	(100)
45,896	Health & Safety	0	(5,900)	0
18,458	Democratic Rep-Master Learning & Dev	23,100	23,100	23,100
(3,028)	Corporate Training	1,200	9,200	5,000
529	Staff Benefits	0	0	0
(24,012)	Achieving Cumbrian Excellence (ACE)	18,500	62,900	15,000
15,254		42,800	264,800	44,200
<b>635,885</b>	<b>Net Requirement</b>	<b>699,700</b>	<b>814,700</b>	<b>569,400</b>

## 2009/10 BUDGETS

### PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

#### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
1,723,777	Employee Related	1,686,900	1,779,500	1,683,700
39,241	Transport Related	35,700	37,000	35,500
456,061	Supplies & Services	356,700	511,900	369,600
163,653	Third Party Payments	64,200	184,900	64,300
475,700	Support Services	711,400	711,400	653,000
0	Capital Financing Costs	71,400	100,000	96,100
(1,967,494)	Recharges	(2,223,300)	(2,223,300)	(2,326,000)
<b><u>890,938</u></b>	<b>Total Expenditure</b>	<b><u>703,000</u></b>	<b><u>1,101,400</u></b>	<b><u>576,200</u></b>
	<b>Income</b>			
0	Government Grants	0	(69,900)	0
(234,912)	Other Grant Reimburs Contribs	0	(202,900)	0
(20,141)	Customer and Client Receipts	(3,300)	(13,900)	(6,800)
<b><u>(255,053)</u></b>	<b>Total Income</b>	<b><u>(3,300)</u></b>	<b><u>(286,700)</u></b>	<b><u>(6,800)</u></b>
<b><u>635,885</u></b>	<b>Net Requirement</b>	<b><u>699,700</u></b>	<b><u>814,700</u></b>	<b><u>569,400</u></b>

This analysis breaks down the expenditure and income of the Directorate according to mandatory CIPFA standard classifications.

## 2009/10 BUDGETS

### PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

#### DIRECTOR OF PEOPLE, POLICY AND PERFORMANCE

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
346,341	Employee Related	344,700	354,700	343,400
18,761	Transport Related	18,400	18,800	18,800
63,488	Supplies & Services	60,700	60,300	61,700
79,702	Third Party Payments	0	14,600	0
62,500	Support Services	75,000	75,000	80,800
(446,000)	Recharges	(498,800)	(498,800)	(504,000)
<b><u>124,792</u></b>	<b>Total Expenditure</b>	<b><u>0</u></b>	<b><u>24,600</u></b>	<b><u>700</u></b>
(2,194)	Other Grants Reimburs Contribs	0	(46,400)	0
<b><u>(2,194)</u></b>	<b>Income</b>	<b><u>0</u></b>	<b><u>(46,400)</u></b>	<b><u>0</u></b>
<b><u><u>122,598</u></u></b>	<b>Net Requirement</b>	<b><u><u>0</u></u></b>	<b><u><u>(21,800)</u></u></b>	<b><u><u>700</u></u></b>

## 2009/10 BUDGETS

### PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

#### POLICY AND PERFORMANCE

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
724,741	Employee Related	744,200	671,700	721,300
8,567	Transport Related	6,500	6,000	5,100
208,474	Supplies & Services	187,900	206,300	191,600
19,255	Third Party Payments	24,900	117,200	24,900
235,100	Support Services	349,100	349,100	258,300
0	Capital Financing Costs	14,400	3,600	0
(695,700)	Recharges	(809,100)	(809,100)	(843,200)
<b><u>500,437</u></b>	<b>Total Expenditure</b>	<b><u>517,900</u></b>	<b><u>544,800</u></b>	<b><u>358,000</u></b>
	<b>Income</b>			
0	Government Grants	0	(69,900)	0
(64,746)	Other Grants Reimburs Contribs	0	(52,700)	0
(6,500)	Customer and Client Receipts	0	(9,000)	(3,400)
<b><u>(71,246)</u></b>	<b>Total Income</b>	<b><u>0</u></b>	<b><u>(131,600)</u></b>	<b><u>(3,400)</u></b>
<b><u>429,191</u></b>	<b>Net Requirement</b>	<b><u>517,900</u></b>	<b><u>413,200</u></b>	<b><u>354,600</u></b>

## 2009/10 BUDGETS

### PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

#### EMERGENCY PLANNING

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
31	Employee Related	0	18,000	18,400
0	Transport Related	0	1,600	1,600
25,459	Supplies & Services	37,200	37,100	38,000
1,129	Third Party Payments	2,300	2,300	2,400
43,800	Support Services	99,500	99,500	109,500
<b><u>70,419</u></b>	<b>Total Expenditure</b>	<b><u>139,000</u></b>	<b><u>158,500</u></b>	<b><u>169,900</u></b>
	<b>Income</b>			
(1,577)	Other grants Reimburs Contribs	0	0	0
<b><u>(1,577)</u></b>	<b>Total Income</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>
<b><u>68,842</u></b>	<b>Net Requirement</b>	<b><u>139,000</u></b>	<b><u>158,500</u></b>	<b><u>169,900</u></b>

## 2009/10 BUDGETS

### PEOPLE, POLICY AND PERFORMANCE DIRECTORATE

#### PERSONNEL AND DEVELOPMENT

##### COST ANALYSIS

<b>Actual 2007/08</b>		<b>Original Budget 2008/09</b>	<b>Revised Budget 2008/09</b>	<b>Original Budget 2009/10</b>
<b>£</b>		<b>£</b>	<b>£</b>	<b>£</b>
	<b>Expenditure</b>			
652,664	Employee Related	598,000	735,100	600,600
11,913	Transport Related	10,800	10,600	10,000
158,640	Supplies & Services	70,900	208,200	78,300
63,567	Third Party Payments	37,000	50,800	37,000
134,300	Support Services	187,800	187,800	204,400
0	Capital Financing Costs	57,000	96,400	96,100
(825,794)	Recharges	(915,400)	(915,400)	(978,800)
<b>195,290</b>	<b>Total Expenditure</b>	<b>46,100</b>	<b>373,500</b>	<b>47,600</b>
	<b>Income</b>			
(166,395)	Other Grants Reimburs Contribs	0	(103,800)	0
(13,641)	Customer and Client Receipts	(3,300)	(4,900)	(3,400)
<b>(180,036)</b>	<b>Total Income</b>	<b>(3,300)</b>	<b>(108,700)</b>	<b>(3,400)</b>
<b>15,254</b>	<b>Net Requirement</b>	<b>42,800</b>	<b>264,800</b>	<b>44,200</b>

# **CAPITAL PROGRAMME**

**2009/10 - 2013/14**

## CAPITAL PROGRAMME

The Council approved its capital programme for 2009/10 and current forecasts for years 2010/11 to 2013/14 at its meeting on 3rd February 2009. Details of the approved projects are shown in Table 1 below. A breakdown of spending on vehicles, plant and IT equipment is shown in Tables 2 and 3.

**Table 1**

Schemes	Budget 2009/10 £000	Budget 2010/11 £000	Budget 2011/12 £000	Budget 2012/13 £000	Budget 2013/14 £000
<b><u>Commitments b/f from 2007/08:</u></b>					
Willowholme Industrial Estate	9	0	0	0	0
Customer Contact Centre	129	0	0	0	0
Greystone Community Centre	21	0	0	0	0
Chances Park	40	0	0	0	0
Willowholme Depot	15	0	0	0	0
<b><u>Current Commitments</u></b>					
Housing Strategy	400	0	0	0	0
Environmental Enhancements	160	160	0	0	0
Family Hostel Replacements	3,490	0	0	0	0
Disabled Facilities Grants - existing	849	849	849	849	849
Disabled Facilities Grants - new	400	400	400	400	400
Planned Enhancements to Council Property	300	300	300	300	300
Industrial Estate Improvements	215	200	200	200	200
Play Areas	50	50	50	50	50
Vehicle & Plant [Table 3]	2,069	315	1,048	327	260
IT Replacement Programme [Table 2]	301	458	245	189	193
CCTV	70	35	20	50	50
<b>Total Current Commitments</b>	<b>8,518</b>	<b>2,767</b>	<b>3,112</b>	<b>2,365</b>	<b>2,302</b>
<b><u>New Spending Proposals:</u></b>					
Carbon Trust Initiative	161	0	0	0	0
Old Town Hall Strategic - TIC	150	0	0	0	0
Housing Strategy	0	900	900	900	900
<b>Total New Spending Proposals</b>	<b>311</b>	<b>900</b>	<b>900</b>	<b>900</b>	<b>900</b>
<b>TOTAL CAPITAL PROGRAMME</b>	<b>8,829</b>	<b>3,667</b>	<b>4,012</b>	<b>3,265</b>	<b>3,202</b>

## Capital Programme - IT Equipment

Table 2

Description	Budget 2009/10 £	Budget 2010/11 £	Budget 2011/12 £	Budget 2012/13 £	Budget 2013/14 £
<b><u>ICT Shared Service</u></b>					
Infrastructure	49,200	156,000	61,200	44,800	0
Telephony	15,000	15,000	9,000	0	0
Service Management	21,000	0	0	0	0
Web	0	0	6,000	0	3,000
GIS /LLPG	32,400	9,600	3,000	3,000	3,000
Server Refresh	0	0	0	0	30,000
Desktop/Laptop replacement	27,000	27,000	27,000	24,000	24,000
Network Equipment Refresh	18,000	18,000	18,000	18,000	18,000
Telephony (Full Replacement)	0	0	0	0	36,000
Print Room	0	0	21,600	0	0
<b>Total ICT Shared Service</b>	<b>162,600</b>	<b>225,600</b>	<b>145,800</b>	<b>89,800</b>	<b>114,000</b>
<b><u>Other IT</u></b>					
Enterprise Licences	76,000	76,000	76,000	76,000	76,000
GIS	23,000	23,000	23,000	23,000	3,000
<b><u>Legal &amp; Democratic Services</u></b>					
Flexitime system	12,000	0	0	0	0
<b><u>Corporate Services</u></b>					
Revenues system	21,750	132,950	0	0	0
<b><u>Tullie House</u></b>					
Tullie House IT equipment	5,620	0	0	0	0
<b>TOTAL</b>	<b>300,970</b>	<b>457,550</b>	<b>244,800</b>	<b>188,800</b>	<b>193,000</b>

## Capital Programme - Vehicles & Plant

**Table 3**

DESCRIPTION	2009/10 £	2010/11 £	2011/12 £	2012/13 £	2013/14 £
<b><u>Abandoned Vehicles</u></b>					
Replacement for NJ05 HXN			7,500		
<b><u>Area Maintenance</u></b>					
Replacement for NX07 DWE				21,500	
Replacement for NG53 LTF	9,000				
Replacement for PX53 BFF				16,000	91,000
Replacement for NX08BZJ			21,500		
Replacement for MV53 CZO		29,000			
<b><u>Building Cleaning</u></b>					
Replacement for PV55 HBX		9,500			
<b><u>Building Maintenance</u></b>					
Replacement for PX07 XRB				10,000	
Replacement for MV53CZJ	25,000				
Replacement for PV55 JXL			10,500		
Replacement for PV55 JXH			10,500		
Replacement for PX06PNF			16,000		
Replacement for NX55 EUK			14,500		
Replacement for PV55 JJJ			10,500		
Replacement for PV55 JJK			10,500		
Replacement for PX56 SPV					10,500
<b><u>Car Parks</u></b>					
Replacement for PV55 HBU		9,500			
Replacement for PX07 XRC					10,500
Replacement for PX07 XRE					10,500
<b><u>Community &amp; Culture</u></b>					
Replacement for NX06 BWY			33,000		
Replacement for PX55 VAD			9,000		
Replacement for PX52 UHA			6,000		
<b><u>Development Services</u></b>					
Replacement for PX55 VAA		9,000			
<b><u>Environmental Services</u></b>					
Replacement for PX08XZM				10,500	
Replacement for PX07 XRD			10,000		
Replacement for PX08XZN				10,500	
Replacement for SD55 EWS		7,000			
Replacement for PX55 VAM			8,000		
<b><u>Garage</u></b>					
Replacement for PY52 GXJ	20,000				
<b><u>Green Spaces</u></b>					
Replacement for PX55 VAK			7,500		
Replacement for PV55 HBN			7,000		

## Capital Programme - Vehicles & Plant

**Table 3**

DESCRIPTION	2009/10 £	2010/11 £	2011/12 £	2012/13 £	2013/14 £
<b>Grounds</b>					
Replacement for NX07 DWD					17,500
Replacement for NX07 DWG					27,000
Replacement for NX08BYN					21,500
Replacement for R108 PRM			16,000		
Replacement for PX53 WWD	9,000				
Replacement for PX03 FHS	25,500				
Replacement for PX03 FHT	29,000				
Replacement for PN05 MFZ		25,500			
Replacement for NG51 VXS				16,000	
Replacement for Y785 HJR					16,000
Replacement for PY07 BKK					12,000
Replacement for PV55 HBY			7,000		
Replacement for PX53WWE	9,000				
Replacement for T573KAO					
Replacement for SJ07 HCK		9,000			
Replacement for PN05 VFB				13,000	
Replacement for PX05 DBU [Hayter Mower]	24,000				
Replacement for PX05 DBV [Hayter Mower]	24,000				
Replacement for PX05 DBY [Hayter Mower]	24,000			23,000	
Replacement for PX08DXO [Hayter Mower]				23,000	
Replacement for PX05 DBZ [Hayter Mower]	24,000				
Replacement for Hayter TM749 gang mower				19,500	
Replacement for Ransomes 5/7 gang mower				19,500	
Replacement for PX05 DCE	24,000				
Replacement for PX05 DAU	35,700				
Replacement for PX05VEX					18,000
Replacement for PX05 DBO	35,700				
Replacement for PN05 VEM				13,000	
Replacement for PX07 XWA [replaces NK51 TMZ]			7,000		
Replacement for John Deere Electric Gator			10,000		
Replacement for PV55 HBZ		7,500			
Replacement for PN05 VFA				13,000	
Replacement for PN05 VEY				13,000	
Replacement for TIMBERWOLF CHIPPER	17,000				
Replacement for Jumbo Leaf Vacuum		5,000			
Replacement for JUPITER CYLINDER GRINDER			18,000		
<b>Highways</b>					
Replacement for NX06 BJV			50,000		
Replacement for X296 HBE [replaces P782 BRM]		45,000			
Replacement for PO53 KJF			26,000		
Replacement for NX07 DWP				29,000	
Replacement for PX05 EYA			23,500		
Replacement for NG53 LPN	9,000				
Replacement for NX08CCA				39,000	
Replacement for PX53BDY	50,000				
Replacement for NX08CCD				16,000	
Replacement for W131 WCB		45,500			

## Capital Programme - Vehicles & Plant

Table 3

DESCRIPTION	2009/10 £	2010/11 £	2011/12 £	2012/13 £	2013/14 £
<b><u>Recycling</u></b>					
Replacement for NX53 NZF	112,051				
Replacement for NX56 DDF			120,000		
Replacement for NX07 DXH			120,000		
Replacement for NX07 DWY			120,000		
<b><u>Green Waste</u></b>					
Replacement for NX04 AUE	128,649				
Replacement for NX04 AWP	128,649				
Replacement for NX04 AWN	129,001				
Replacement for NX05 JVK	129,001				
<b><u>Refuse</u></b>					
Replacement for NX08BZK					25,300
Replacement for NX53 KJF	129,001				
Replacement for NX53 KJE	129,001				
Replacement for NX53 KJJ	129,001				
Replacement for NX53 KLF	129,001				
Replacement for NX53 NXV	129,001				
Replacement for NX53 NXW	129,001				
Replacement for NX53 NZD	129,001				
Replacement for NX53 NZG	129,001				
Replacement for PV55 HBP				10,500	
Replacement for PV55 HBO				10,500	
<b><u>Street Cleansing</u></b>					
Replacement for NX06 BTV			28,000		
Replacement for NX06 BTU			28,000		
Replacement for NX06 BTF			28,000		
Replacement for NX06 BTO			28,000		
Replacement for Applied 414 S2D Sweeper chassis		13,000			
Replacement for NX05 LDE			72,000		
Replacement for NX55 EVC			82,000		
Replacement for NX55 EVD			82,000		
Replacement for NV53 CYF	16,000				
Replacement for Pressure Washer		7,700			
Replacement for P208 ANL					
Replacement for MV53 CZR		28,500			
Replacement for Applied 414 S2D Sweeper chassis		13,000			
<b><u>Stores</u></b>					
Replacement for X354 SRM		15,500			
<b><u>IT</u></b>					
Replacement for PX06 WRL		9,500			
<b><u>Corporate Services</u></b>					
Replacement for PX55 VAH		9,000			
Replacement for PX55 VAF		9,000			
Replacement for PX55 VAJ		9,000			
<b>TOTAL</b>	<b>2,069,259</b>	<b>315,700</b>	<b>1,047,500</b>	<b>326,500</b>	<b>259,800</b>

**SUMMARY OF CHARGES**

**2009/10**

## CONTENTS

	<u>Page No.</u>
Preface	C1
Summary of Budgeted Income	C2
Community Services	
Community and Culture	
- Tullie House	C3
Environmental Services	
- Parking	C4
- Environmental Protection Act	C6
- Pest Control	C8
- Food	C8
- Public Health	C9
- Outdoor Recreation	C10
Facilities	
- Cemeteries	C11
- Crematorium	C13
Development Services	
Economic Development and Tourism	
- Carlisle Enterprise Centre	C15
- Old Town Hall Visitor Centre	C16
Planning & Housing	
- Applications	C17
- Buildings, Dwellings and Operations	C17
- Agricultural and Horticultural	C18
- Operations	C18
- Use of Land and Buildings, Advertisements and Other	C19
- Building Regulation	C21
- General Charges	C26
- Additional Charges	C27
- Housing Services	C28
Legal and Democratic Services	
- Land Charges	C29
- Civic Centre Lettings	C30
- Council Minutes	C30
- Electoral Registers	C31
- Licences	C32
Index	C35

## **PREFACE**

This booklet consolidates, in one publication, all the fees and charges for services that are administered by the City Council. Some of the charges are regulated by Central Government and thus local authorities have little discretion in their operation. The majority of charges, however, are set by the City Council and are contained herein.

All of these fees and charges are subject to annual review as part of the budgetary processes and in accordance with guidance contained in the Council's Corporate Charging Policy.

The schedule of charges is analysed according to the relevant services. The summary on page C2 details the total budgeted income which is calculated to be £4,433,600 in 2009/10.

ANGELA BROWN  
Director of Corporate Services

## **BUDGETED INCOME 2009/10**

	£
Allotments	23,400
Building Regulation Charges	432,100
Cemeteries	245,900
Civic Centre Room Lettings	2,900
Crematorium	846,400
Development Control	613,000
Electoral Registers (Sale of)	1,200
Enterprise Centre	27,000
Environmental Protection	2,400
Environmental Protection Act	26,000
Export Certification of Food	1,800
Hostel Accommodation	369,400
Land Charges	96,800
Licences	219,200
Local Plans	1,400
Old Town Hall Visitor Centre	6,800
Outdoor Recreation	11,000
Parking Charges	1,332,800
Pest Control	64,400
Planning Determinations	1,000
Planning Services Management	2,700
Public Health Charges	10,500
Talkin Tarn Parking	26,000
Tullie House Admissions	69,200
Unfit/Unsaleable Food (Surrender & Disposal)	300

**£4,433,600**

**COMMUNITY SERVICES**

**TULLIE HOUSE**

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<u>Admissions</u>		
Adult	5.20	01/04/2004
Child	2.60	01/04/2003
Concession (OAP, Family Credit, Unwaged, Students)	3.60	01/04/2003
Family	14.50	01/04/2003
Education Rate	2.10	01/04/2003
Group Rate	3.10	01/04/2003

**Authorising Minute EX.298/08 - 24/11/2008**

**Estimated Income 2009/10 - £69,200**

**COMMUNITY SERVICES**

**PARKING**

<b>1. Pay &amp; Display Charges (Inc VAT)</b>	<b>Implementation Date: 01/04/09 All Charges apply 8.30 to 18.00 Monday – Saturday (inc Bank Holidays)</b>		<b>01/04/2009 Sunday</b>
<b>SHORT STAY CAR PARKS</b>	<b>Duration of Stay (Up to 24 hours)</b>	<b>Charge £</b>	<b>Charge £</b>
* Town Dyke Orchard	To 1 hr	0.80	0.80
* Civic Centre	1 - 2 hrs	1.60	1.60
Bitts Park	2 - 3 hrs	2.40	2.40
Sands Centre (Block 64)	3 - 4 hrs	3.20	3.20
	Over 4 hrs	10.00	10.00
<b>LONG STAY CAR PARKS</b>	<b>Duration of Stay (Up to 24 hours)</b>	<b>Charge £</b>	<b>Charge £</b>
William Street	Up to 1 hour	0.80	0.80
Cecil Street	1 - 2 hrs	1.60	1.60
Shaddongate	2 - 3 hrs	2.40	2.40
Upper Viaduct	3 - 4 hrs	3.20	3.20
Swifts Bank	4 - 6 hrs	4.00	4.00
The Sands	Over 6 hours	4.80	4.80
Lower Viaduct			
Paddy's Market			
Devonshire Walk			
- Car & Caravan		4.50	4.50
- Coaches		FREE	FREE

<b>Talkin Tarn</b>	Charge Monday -Sunday (inc Bank Holidays)	
Cars	Per Day (10 am - 6 pm)	1.00
	Annual Permit	25.00
Mini Bus	Per Day	1.00
Coaches	Per day	5.00
Motorcycles		FREE

<b>2. Contract Parking - All contracts expire 31st March Long Stay Parks Only (Inc VAT)</b>	<b>Charge £</b>
<b>Contract Parking (Per Year) (Mon – Fri)</b>	
William Street	756.00
Cecil Street	756.00
Shaddongate	756.00
Paddy's Market	756.00
Devonshire Walk	756.00
* The Sands	756.00
* Lower Viaduct & Upper Viaduct	756.00

\* Denotes Car Parks holding a "Secured by Design Award"

## COMMUNITY SERVICES

### PARKING

<b>2. Contract Parking - All contracts expire 31st March Long Stay Parks Only (Inc VAT) - with effect from 1/4/09</b>	<b>Charge £</b>
<b>Contract Parking (Per Year) (Mon –Sat)</b>	
William Street	888.00
Cecil Street	888.00
Shaddongate	888.00
Paddy's Market	888.00
Devonshire Walk	888.00
* The Sands	888.00
* Lower Viaduct	888.00
* Upper Viaduct	888.00

<b>3. Use of Car Parks for Special Events Daily charge per space used</b>	<b>Charge £</b>
Devonshire Walk	1.80
William Street	3.00
Cecil Street	3.00
Shaddongate	3.00
Paddy's Market	3.60
* The Sands	3.60
* Swifts	3.60
* Lower Viaduct	3.60
Bitts Park	8.40
* Town Dyke Orchard	9.60
* Upper Viaduct	9.60
* Civic Centre	9.60
Admin. Charge per application Min.	36.00
Max.	180.00

<b>4. Penalty Charges</b>	<b>Charge £</b>
Charge for High Level Contravention	70.00
If paid within 14 days notice	35.00
Charge for Low Level Contravention	50.00
If paid within 14 days notice	25.00

**Authorising Minute Fees EX. 318/08 - 18/12/2008**

**Estimated Income City Parking 2009/10 - £1,332,800**

**Estimated Income Talkin Tarn 2009/10 - £26,000**

## COMMUNITY SERVICES

### ENVIRONMENTAL PROTECTION ACT

	<u>Charge</u> £	<u>Implementation</u> Date
<b>Initial application for authorisation</b>	1,561.00	01/04/2009
Additional fee for operating without a permit	1,124.00	01/04/2009
Service stations/Dry Cleaners/Waste oil burners under 0.4MW	146.00	01/04/2009
PVR 1 & 11	243.00	01/04/2009
Vehicle refinishers	342.00	01/04/2009
Additional fee for operating without a permit	67.00	01/04/2009
Mobile screening and crushing plant	1,561.00	01/04/2009
For the third to seventh applications	932.00	01/04/2009
For the eighth and subsequent applications	472.00	01/04/2009
<b>Substantial changes (sections 10 and 11 of the Act)</b>	994.00	01/04/2009
Std process where change results in new PPC activity	1,561.00	01/04/2009
Service stations/Dry Cleaners/Waste oil burners under 0.4MW	97.00	01/04/2009
<b>Annual subsistence charge</b>		
Standard process - Low	731.00	01/04/2009
- Medium	1,098.00	01/04/2009
- High	1,653.00	01/04/2009
Service stations/Dry cleaners/Waste oil burners under 0.4MW	145.00	01/04/2009
PVR 1 & 11	208.00	01/04/2009
Vehicle refinishers	345.00	01/04/2009
Odourisation of Natural Gas	149.00	01/04/2009
Mobile screening and crushing plant	978.00	01/04/2009
For the third to seventh authorisation	583.00	01/04/2009
For the eighth and subsequent authorisations	299.00	01/04/2009

**COMMUNITY SERVICES**

**ENVIRONMENTAL PROTECTION ACT**

	<u>Charge</u> £	<u>Implementation</u> Date
<b>Transfer and Surrender</b>		
Standard process transfer	160.00	01/04/2009
Standard process partial transfer	471.00	01/04/2009
Surrender	0.00	01/04/2009
Transfer: Service stations/Dry cleaners/Waste oil burners under 0.4MW	0.00	01/04/2009
Partial Transfer: Service stations/Dry cleaners/Waste oil burners under 0.4MW	44.00	01/04/2009

**LAPC and LAPPC mobile plant charges for 2009/10**

<u>Number of</u> <u>authorisations</u>	<u>Application</u> fee (£)	<u>Subsistence</u> fee (£)	
1-2	1,559.00	978.00	01/04/2009
3-7	931.00	583.00	01/04/2009
8 and over	472.00	299.00	01/04/2009

**LA-IPPC charges for 2009/10**

Type of Charge	<u>Local</u> <u>Authority</u> <u>Element (£)</u>	
Application	3,181.00	01/04/2009
Additional fee for operating without a permit	1,124.00	01/04/2009
Annual Subsistence - Low	1,368.00	01/04/2009
- Medium	1,524.00	01/04/2009
- High	2,208.00	01/04/2009
Substantial Variation	1,294.00	01/04/2009
Transfer	222.00	01/04/2009
Partial Transfer	660.00	01/04/2009
Surrender	660.00	01/04/2009

Subsistence charges can be paid in quarterly instalments on 1st April, 1st July, 1st October and 1st January. Where paid quarterly, the total amount payable to the local authority will be increased by £35.

Note: Environment Agency fee for discharge to controlled waters is not currently available.

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10 - £26,000**

## COMMUNITY SERVICES

### ENVIRONMENTAL PROTECTION

	<u>Charge</u> £	<u>Implementation</u> Date
<b>PEST CONTROL</b>		
(The charges are exclusive of VAT, which is charged at Standard Rate)		
Contract Service (Initial visit to eradicate any infestation and further visits every month)	280.00	01/04/2009
Non-Contract Service per hour (minimum charge)	38.50	01/04/2009
Treatment for mice or insects (per hour)		
Initial Visit	38.50	01/04/2009
Subsequent Visits	26.00	01/04/2009

**Estimated Income 2009/10 - £64,400**

### **DISPOSAL OF UNFIT AND UNSALEABLE FOOD**

* Small load – per hour (exclusive of vat)	78.00	01/04/2009
Additional hours (per hour)	48.00	01/04/2009
Condemnation Certificate	23.00	01/04/2009

This fee would be levied whatever the value of the goods surrendered. However, occasionally minor amounts of food require disposal (i.e. where there are no transport or tipping charges incurred) and for these cases it is recommended that a £26 charge only be raised which will cover the cost of the condemnation certificate.

\* Min. charge of 1 hour

Note: These charges are subject to an additional fee, in respect of Landfill Tax.

**Estimated Income 2009/10 - £300**

### **EXPORT CERTIFICATION OF FOOD**

Cost of Export Certificate	13.00	01/04/2009
Cost of EHO's time where applicable (per hour)	48.00	01/04/2009
Cost of Inspection of Meat Cutting Premises (per hour)	48.00	01/04/2009

**Estimated Income 2009/10 - £1,800**

## COMMUNITY SERVICES

### ENVIRONMENTAL PROTECTION

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<b>PUBLIC HEALTH CHARGES</b>		
Dog Warden Service-standard fee	25.00	01/04/2007
Clean Neighbourhood And Environment Act FPN		
Dog Fouling	75.00	01/04/2009
Fly Posting	75.00	01/04/2009
Graffiti	75.00	01/04/2009
Dogs on lead	75.00	01/04/2009
Waste Receptacles	100.00	01/04/2009
Health Act 2006		
Smoking In Smoke Free Premises	50.00	01/04/2009
Failure to display "smokefree" signage	200.00	01/04/2009
Private Water Supply Sampling	40.00	01/04/2009
Contaminated Land And Environmental Information requests		
Minimum Charge	50.00	01/04/2007
Charge per hour thereafter	50.00	01/04/2007
Photocopying per A4 sheet	0.10	01/04/2007

**Estimated Income 2009/10 - £10,500**

## COMMUNITY SERVICES

### OUTDOOR RECREATION

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<u>Football and Rugby</u> (VAT exclusive)		
Senior Clubs - per match	42.50	01/04/2009
Junior Clubs - per match	20.00	01/04/2009
* Pitch and Accommodation per season		
- Senior	452.00	01/04/2009
- Junior	142.00	01/04/2009
Pitch only per season - Senior	174.00	01/04/2009
- Junior	48.00	01/04/2009
Training Sessions - Senior	16.50	01/04/2007
- Junior	8.50	01/04/2007

\* VAT exclusive. This charge includes floodlighting where necessary; use of showers and changing facilities; use of training room if available.

#### **Authorising Minute - EX.318/08 - 18/12/2008**

#### **Estimated Income 2009/10 - £11,000**

#### Allotments

Plot rents - per square metre per annum	0.18	01/04/2009
Charge for water supply per plot per annum	11.00	01/04/2009

(Plots rents are subject to a 50% rebate for OAP's)

#### **Authorising Minute - EX.318/08 - 18/12/2008**

#### **Estimated Income 2009/10 - £23,400**

## COMMUNITY SERVICES

### CEMETERIES

	<u>Charge</u> £	<u>Implementation</u> Date
1. Interment Fees (exempt VAT)		
Interment of child (foetal remains to 1 month)	Free	01/04/2004
Interment of child over 1 month to 17 years	82.21	01/04/2009
Interment of person 18 years+	501.87	01/04/2009
Non - Resident of Carlisle District	653.94	01/04/2009
Interment of cremated remains	164.00	01/04/2009
Body Part, Slide and Blocks	45.15	01/04/2009
2. Purchase of Exclusive Right of Burial (50 Years) (exempt VAT)		
For grave used for burial of child up to 17 years	69.55	01/04/2009
For grave used for burial of person 18 years+	949.05	01/04/2009
For cremated remains grave (size 4' x 2')	297.13	01/04/2009
3. Purchase Of Exclusive Right Of Burial (30 years) (exempt VAT)		
For grave used for burial of child up to 17 years	50.60	01/04/2009
For grave used for burial of person 18 years+	519.00	01/04/2009
For cremated remains grave (size 4' x 2')	179.06	01/04/2009
4. Erection of Memorials Etc. (exempt VAT)		
For placing Headstone/Monumental etc.	131.87	01/04/2009
For placing additional inscriptions or vase	50.86	01/04/2009

## COMMUNITY SERVICES

### CEMETERIES

	<u>Charge</u> £	<u>Implementation</u> Date
5. Use of Burial Chapel (secular or religious service)		
Chapel at Richardson Street Cemetery	100.17	01/04/2009
Chapel at Stanwix Cemetery, Kingstown Road	82.21	01/04/2009
6. Miscellaneous		
Transfer of Grave Rights/Statutory Declaration	23.87	01/04/2009
Teak Seats	901.50	01/04/2009
7. Environmental Options (for adult funerals only)		
(a) Woodland Grave		
Exclusive Burial Right for 50 years		
For 2 burials	674.70	01/04/2009
For 1 burial	337.35	01/04/2009
For Cremated Remains	337.35	01/04/2009
Exclusive Burial Right for 30 years		
For 2 burials	404.82	01/04/2009
For 1 burial	202.41	01/04/2009
For Cremated Remains	202.41	01/04/2009
Interment		
Resident	501.87	01/04/2009
Non resident	653.94	01/04/2009
Cremated remains	164.00	01/04/2009
(exempt VAT, except supply of trees)		
(b) Recycled Grave (One burial only)		
Resident	501.87	01/04/2009
Non resident	653.94	01/04/2009
(c) Environmental Cremation (with bio-degradable coffin)	457.76	01/04/2009

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 - £245,900**

## COMMUNITY SERVICES

### CREMATORIUM

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
1. Cremation Fees (exempt VAT). Fee includes Medical Referee, use of organ, cremation certificate, etc.		
Cremation Stillborn/Child up to 1 month	Free	01/04/2006
Cremation 1 month - 17 years	125.60	01/04/2009
Cremation 18+	509.66	01/04/2009
Cremation Body Parts, Slides and Blocks	59.94	01/04/2009
2. Inscriptions (VAT inclusive)		
Book of Remembrance		
- 2 lines	50.86	01/04/2009
- 5 lines	97.57	01/04/2009
- 5 lines with emblem etc	139.61	01/04/2009
- 8 lines	108.99	01/04/2009
- 8 lines with emblem etc	161.93	01/04/2009
Remembrance Cards		
- 2 lines	32.18	01/04/2009
- 5 lines	55.01	01/04/2009
- 5 lines with emblem etc	101.05	01/04/2009
- 8 lines	69.65	01/04/2009
- 8 lines with emblem etc	116.26	01/04/2009
Baby Book of Remembrance per line of inscription	6.75	01/04/2009
Motif, flower, etc.	51.90	01/04/2009
3. Memorial Wall		
Granite plaque with 2 lines		
- with niche	370.57	01/04/2009
- without niche	314.51	01/04/2009
Granite plaque with 3 lines		
- with niche	406.90	01/04/2009
- without niche	352.92	01/04/2009
Granite plaque with 4/5 lines		
- with niche	472.29	01/04/2009
- without niche	416.24	01/04/2009
Additional lines of inscription	62.80	01/04/2009
Bronze Plaque		
- with niche	289.08	01/04/2009
- without niche	233.03	01/04/2009
Replacement	90.31	01/04/2009
Mushroom Plaques	188.40	01/04/2009
4. Woodland Burial Sheepfold bronze plaques	286.49	01/04/2009

## COMMUNITY SERVICES

### CREMATORIUM

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
5. Heather Garden		
Sanctum 2000 plaque with base unit	776.42	01/04/2009
Extra letters or figures	3.63	01/04/2009
Replacement plaque	199.82	01/04/2009
Memorial vase with tablet	416.24	01/04/2009
Replacement plaque	192.03	01/04/2009
New Sanctum 12	502.39	01/04/2009
Extra letters or figures	3.63	01/04/2009
Flower vase holder	17.13	01/04/2009
Replacement plaque	199.82	01/04/2009
Octagon Planter plaque	393.92	01/04/2009
Replacement Octagon plaque	79.92	01/04/2009
6. Other Charges (exempt VAT)		
Use of Chapel of Rest		
- per day	13.13	01/04/2009
- per 48 hours	25.12	01/04/2009
- 72 hours or over	38.25	01/04/2009
Placing cremated remains from other crematoria	45.10	01/04/2009
Transit of Cremated Remains by T.N.T. (U.K.)	36.54	01/04/2009
Container		
- Plastic urn	13.13	01/04/2009
- Metal urn	21.12	01/04/2009
- Casket	33.11	01/04/2009
Provision of bearer at Cremation Service	13.13	01/04/2009
Coffins (VAT inclusive)		
- Kompakta	133.59	01/04/2009
- Bamboo-lattice	256.39	01/04/2009
- Bamboo-weave	222.13	01/04/2009
- Willow Coffin	313.99	01/04/2009
Carlisle Coffin (& Cocoon) - For use at funeral	160.37	01/04/2009

### **Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 - £846,400**

### OTHER BEREAVEMENT SERVICES

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
Seat Maintenance Fees	44.00	01/04/2009
Funeral Service Fees	62.80	01/04/2009
Information Provision Fees	12.46	01/04/2009
Returfing Graves	18.84	01/04/2009

## DEVELOPMENT SERVICES

	<u>Charge</u>	<u>Implementation</u>	
	<u>£</u>	<u>Date</u>	
<b>CARLISLE ENTERPRISE CENTRE</b>			
<b>Charges to Tenants:</b>			
Total Monthly Service Charge	primary unit	41.40	01/04/2009
Total Monthly Service Charge	secondary unit	24.70	01/04/2009
Total Monthly Service Charge	Millennium Suite	162.00	01/04/2009
Word Processing (per A4 sheet)		2.99	01/04/2007
Photocopying (per sheet)	- A4 B & W	0.10	01/04/2009
	- A4 Colour	0.40	01/04/2009
Fax Transmissions (per sheet)		0.62	01/04/2007
Fax receive (per sheet)		0.18	01/04/2007
Laser printing		0.10	01/04/2009
Conference Room Small (per day)		18.50	01/04/2009
Conference Room Large (per day)		36.50	01/04/2009
Coffee (per pot)		6.75	01/04/2009
<b>Charges to Non Tenants:</b>			
Conference Room Small (per day)		52.00	01/04/2009
Conference Room Large (per day)		72.50	01/04/2009
Coffee (per pot)		7.80	01/04/2009

**Authorising Minutes EX.318/08 - 18/12/2008**

**Estimated Total Income 2009/10 - £27,000**

## DEVELOPMENT SERVICES

	<u>Charge</u> £	<u>Implementation</u> <u>Date</u>
<b>OLD TOWN HALL VISITOR CENTRE</b>		
<b>Assembly Room Hire</b>		
Charges per session as follows:		
Mornings 9.30 – 1.00	57.09	} 01/04/2008
Afternoons 1.30 – 5.00	57.09	
Mornings & Afternoons 9.30 – 5.00	114.18	
Evenings 6.30 – 10.00	57.09	
Evenings 6.30 – Midnight	114.18	
Afternoons & Evenings 1.30 – 10.00	114.18	
Each additional hour	20.76	
Charge for use of - kitchen	20.76	
- audio visual exp.	20.76	
- screen or speakers	10.38	

N.B. For uses by the following groups and organisations discounts of 50% for Mornings/Afternoons, 37.5% for Evenings and 50 % for double sessions including Evenings will be allowed:

- i. Registered Charities
- ii. O.A.P. Groups
- iii. Other community groups e.g. community organisations, unemployed groups etc.

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Total Income 2009/10 - £6,800**

## DEVELOPMENT SERVICES

### **General Information on the scale of charges for applications for planning permission and planning determinations operative from 6th April 2009**

Since April 1981 planning authorities have been required by statute to charge fees on the submission of most applications for planning permission. Applications which are made to the local planning authority for determination as to whether the prior approval of the authority will be required e.g. prior to the erection of certain agricultural buildings or carrying out of agricultural operations, are also subject to the payment of fees. The schedule below sets out the prescribed fees for the major categories of planning applications. Details of concessionary fees and exemptions are also enclosed.

	<u>Charge</u>
<b><u>HOUSEHOLDER APPLICATIONS</u></b>	
Extensions and Alterations (includes conservatories) - one dwelling	£150
two or more dwellings	£295
Erection of detached buildings (e.g. garages, sheds and greenhouses) within the curtilage of a dwelling.	£150
Erection of gates, walls, fences within\along boundary of an existing dwelling	£150
Installation of satellite dishes.	£150
Alteration or formation of vehicular or pedestrian access to existing dwelling	£150
Change of Use of land (e.g. agricultural land to domestic garden/curtilage and siting of self-contained caravan).	£335
Works to improve a disabled person's access, safety or comfort at their home	No Fee
Applications required because of the removal of permitted development rights (PD) either by a planning condition or by an Article 4 Direction	No Fee

### **BUILDINGS, DWELLINGS AND OPERATIONS**

#### **1. Erection of Dwellings**

##### **a) Outline**

£335 per 0.1 hectare (1000 square metres) of the site area. Maximum Fee £8,285

If site area is greater than 2.5 hectares - £8,285 for first 2.5 hectares plus £100 per 0.1 hectare (or part thereof) subject to maximum fee Maximum Fee £125,000

##### **b) Full**

£335 per dwelling. Maximum Fee £16,565

If more than 50 dwellings - £16,565 for first 50 dwellings plus £100 per additional dwelling subject to maximum fee. Maximum Fee £250,000

#### **2. Buildings (Other than dwellings, agricultural buildings, plant or glasshouses etc)**

##### **a) Outline**

£335 per 0.1 hectare (1000 square metres) of the site area. Maximum Fee £8,285

If site area is greater than 2.5 hectares - £8,285 for first 2.5 hectares plus £100 per 0.1 hectare (or part thereof) subject to maximum fee Maximum Fee £125,000

## DEVELOPMENT SERVICES

	<u>Charge</u>
<b>b) Full</b>	
Floor area created less than 40 square metres.	£170
Floor area between 40 & 75 square metres.	£335
Floor area between 75 & 3750 square metres - £335 for the first 75 square metres plus £335 per 75 square metres (or part thereof) subject to maximum fee	Maximum Fee £16,565
Floor Area over 3750 square metres - £16,565 plus £100 per 75 square metres (or part thereof) subject to maximum fee.	Maximum Fee £250,000

## AGRICULTURAL AND HORTICULTURAL

### **1. Agricultural Buildings on Agricultural Land (other than glasshouses)**

#### **a) Outline**

£335 per 0.1 hectare (1000 square metres) of the site area.	Maximum Fee £8,285
If the site area is greater than 2.5 hectares - £8,285 for first 2.5 hectares plus £100 per 0.1 hectare (or part thereof) subject to maximum fee	Maximum Fee £125,000

#### **b) Full**

Floor Area less than 465 square metres.	£70
Floor Area between 465 square metres and 540 square metres.	£335
Floor Area in excess of 540 square metres - £335 for first 540 square metres plus £335 per 75 square metres (or part thereof) subject to maximum fee	Maximum Fee £16,565
Floor Area over 4,215 square metres - £16,565 for first 4,215 square metres plus £100 per 75 square metres (or part thereof) subject to maximum fee.	Maximum Fee £250,000

### **2. Glasshouse(s) on Agricultural Land**

Floor Area less than 465 square metres.	£70
Floor area in excess of 465 square metres.	£1,870

## OPERATIONS

### **1. Erection, Alteration or Replacement of Plant and Machinery**

£335 per 0.1 hectare (1000 square metres) of the site area.	Maximum Fee £16,565
If the site area is more than 5 hectares - £16,565 for first 5 hectares plus £100 per 0.1 hectare (or part thereof) subject to maximum fee	Maximum Fee £250,000

### **2. Car Parks, Road and Access to Serve An Existing Use**

£170

### **3. Operations connected with exploratory Drilling for Oil or Gas**

£335 per 0.1 hectare (1000 square metres) of the site area.	Maximum Fee £25,000
If the site area is greater than 7.5 hectares - £25,000 for first 7.5 hectares plus £100 per 0.1 hectare (or part thereof) subject to maximum fee	Maximum Fee £250,000
Operations not within above categories - other per 0.1 hectare £170	Maximum Fee £250,000

## DEVELOPMENT SERVICES

### **4. Engineering Operations (excavations, earth movements and mineral operations, disposal of refuse or waste minerals, and open storage) Charge**

£170 per 0.1 hectare (1000 square metres) of the site area. Maximum Fee £25,315

If the site area is greater than 15 hectares - £25,315 for first 15 hectares plus £100 per 0.1 hectare (or part thereof) subject to maximum fee. Maximum Fee £65,000

### **USES OF LAND**

Change of Use of land. £335

### **USES OF BUILDINGS**

Change of Use of a building or sub-division of a building to form a different or additional use £335

Change of Use of a building or sub-division of a building to form one or more separate dwellings - £335 for each new dwelling created Maximum Fee £16,565

If creating more than 50 dwellings - £16,565 for first 50 dwellings plus £100 per additional dwelling subject to maximum fee. Maximum Fee £250,000

### **ADVERTISEMENTS**

Advertisements relating to a business carried out on the premises where displayed £95

Advance advertisements directing the public to a business locality as the sign but which cannot be seen from the site £95

All other advertisements £335

### **OTHER TYPES OF APPLICATIONS, INCLUDING CONCESSIONS AND EXEMPTIONS**

Works to improve a disabled person's access to a public building, or to improve access, safety or comfort at their home No Fee

Applications required because of the removal of permitted development rights (PD) either by a planning condition or by an Article 4 Direction No Fee

Revised or fresh application for development (or advertisement) of the same character or description within 12 months of refusal, or re-submitted within 12 months of expiry of statutory 8 weeks period where the applicant has appealed to the Secretary of State on the grounds of non-determination. No fee

Revised or fresh application for development of the same character or description submitted within 12 months of the receipt of an application which is later withdrawn No fee

Revised or fresh application for development of the same character or description within 12 months of receiving permission No fee

## DEVELOPMENT SERVICES

	<u>Charge</u>
Development crossing planning authority boundaries, requiring several applications	One fee paid to authority with the larger site but calculated for whole scheme & subject to special ceiling.
Applications by Parish Councils, Town Councils or Community Councils	Half Fee
Formation of Playing Fields	£335
Variation or removal of a planning condition	£170
Request for confirmation of compliance with condition attached to planning permission :	
- Relating to a householder application	£25
- Any other category of development	£85
(Any fee paid shall be refunded if the LPA fails to give written confirmation within 12 weeks of request received)	
Renewals of temporary permissions or unimplemented permission prior to expiry	£170
Agricultural/Forestry determinations	£70
Demolition	£70
Installation of radio mast, radio equipment, equipment housing (non domestic) or public call box including Telecommunication Development Prior Approval Applications	£335
Applications for Listed Building Consent or applications for Conservation Area Consent	No Fee
Certificate of existing use or development	As for planning application
Certificate of proposed use or development	50% of planning application

N.B. The only time when fees are added together is when an application involves both the erection of buildings for residential purposes and of other types of buildings. In all other cases of applications for mixed developments only the highest of the fees calculated is charged.

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10 - £613,000**

**DEVELOPMENT SERVICES**

**SCHEDULE 1**

**CHARGES FOR NEW DWELLINGS (MAX 3 STOREYS & 300 M<sup>2</sup> FLOOR AREA)**

Table 1A				
<b>PLAN CHARGE</b>				
Number of dwelling types	Plan Charge £	VAT £	Total £	Additional Charge for each dwelling of 31
(1)	(2)			
1	195.56	29.33	224.89	
2	266.75	40.01	306.76	
3	350.99	52.65	403.64	
4	435.23	65.28	500.51	
5	526.49	78.97	605.46	
6	617.75	92.66	710.41	
7	633.42	95.01	728.43	
8	668.90	100.34	769.24	
9	694.96	104.24	799.20	
10	701.99	105.30	807.29	
11	708.00	106.20	814.20	
12	715.01	107.25	822.26	
13	721.03	108.15	829.18	
14	728.06	109.21	837.27	
15	734.07	110.11	844.18	
16	741.09	111.16	852.25	
17	747.13	112.07	859.20	
18	754.12	113.12	867.24	
19	760.14	114.02	874.16	
20	767.18	115.08	882.26	
21	779.20	116.88	896.08	
22	792.25	118.84	911.09	
23	805.28	120.79	926.07	
24	818.31	122.75	941.06	
25	831.36	124.70	956.06	
26	844.39	126.66	971.05	
27	857.42	128.61	986.03	
28	870.46	130.57	1,001.03	
29	883.49	132.52	1,016.01	
30	896.54	134.48	1,031.02	
31 & over	909.57	136.44	1,046.01	6.49 +VAT

Table 1B				
<b>INSPECTION CHARGE</b>				
Number of dwellings	Inspection Charge £	VAT £	Total £	Additional charge for each dwelling above the min no. in the band in col (1)
(1)	(2)		(3)	(3)
1	414.52	62.18	476.70	
2	528.12	79.22	607.34	
3	738.18	110.73	848.91	
4	854.60	128.19	982.79	
5	1050.29	157.54	1207.83	
6	1180.34	177.05	1357.39	
7	1260.84	189.13	1449.97	
8	1470.15	220.52	1690.67	
9	1679.48	251.92	1931.40	
10	1908.60	286.29	2194.89	
11	2090.67	313.60	2404.27	
12	2271.50	340.73	2612.23	
13	2454.81	368.22	2823.03	
14	2604.66	390.70	2995.36	
15	2785.49	417.82	3203.31	
16	2966.32	444.95	3411.27	
17	3147.14	472.07	3619.21	
18	3327.97	499.20	3827.17	
19	3467.93	520.19	3988.12	
20	3646.27	546.94	4193.21	
21	3729.26	559.39	4288.65	
22	3885.60	582.84	4468.44	
23	3981.92	597.29	4579.21	
24	4108.26	616.24	4724.50	
25	4235.83	635.37	4871.20	
26	4362.17	654.33	5016.50	
27	4448.48	667.27	5115.75	
28	4614.83	692.22	5307.05	
29	4741.16	711.17	5452.33	
30	4811.76	721.76	5533.52	
31 & over	4879.88	731.98	5611.86	94.57

\* VAT is payable on the total Inspection Charge

**PLAN CHARGE**

The plan charge for new dwellings is that shown in column (2) of Table 1A above and is calculated in relation to the total number of dwelling types contained in a Full Plans Application. No plan charge shall be made in relation to dwellings which have previously been approved under Building Regulations by Carlisle City Council, subject to a minimum charge for one house type. In the case of an application for a single dwelling which has previously been approved by Carlisle City Council, a discount of 50% of the normal plan charge will apply.

**BUILDING NOTICE CHARGE**

The Building Notice charge is the sum of the plan and inspection charges which would apply in the case of a Full Plans Application. Please note that a Building Notice can only be used for new dwellings in limited circumstances - please contact Building Control for further details.

**DEVELOPMENT SERVICES**

**SCHEDULE 2**

**CHARGES FOR CERTAIN SMALL BUILDINGS AND EXTENSIONS INTENDED FOR USE )  
WITH AN EXISTING DWELLING (TABLE 2**

TYPE OF WORK  (1)	PLAN CHARGE			INSPECTION CHARGE			BUILDING NOTICE CHARGE		
	Charge £	VAT £	Total £	Charge £	VAT £	Total £	Charge £	VAT £	Total £
1. Detached or attached garages or car ports max <b>40m<sup>2</sup></b> floor area (incl. extensions).	137.05	20.56	157.61	-	-	-	137.05	20.56	157.61
2. Detached or attached garage or car ports between <b>40m<sup>2</sup> and 60m<sup>2</sup></b> (inc extensions).	137.05	20.56	157.61	140.19	21.03	161.22	277.24	41.59	318.83
3. Extension to a dwelling, max <b>4m<sup>2</sup></b> floor area.	137.05	20.56	157.61	-	-	-	137.05	20.56	157.61
4. Extension to a dwelling, between <b>4m<sup>2</sup> and 10m<sup>2</sup></b> floor area.	137.05	20.56	157.61	140.19	21.03	161.22	277.24	41.59	318.83
5. Extension to a dwelling, between <b>10m<sup>2</sup> and 40m<sup>2</sup></b> floor area.	137.05	20.56	157.61	268.79	40.32	309.11	405.84	60.88	466.72
6. Extension to a dwelling, between <b>40m<sup>2</sup> and 60m<sup>2</sup></b> floor area.	137.05	20.56	157.61	405.83	60.87	466.70	542.88	81.43	624.31

1. There shall be a 25% reduction in the plan charge in relation to repetitive work on more than one building where all such buildings are contained within the same application or Building Notice.

2. There shall be a 25% reduction in the plan charge or the plan charge element of the Building Notice charge in respect of building work which has previously been approved for the same applicant under Building Regulations by Carlisle City Council.

3. Where the work comprises or includes the erection of more than one extension to a single private dwelling, the total floor areas of all such extensions are to be aggregated in determining the charge payable in accordance with the table (TABLE 2) and where the aggregated floor area exceeds 60m<sup>2</sup> the charge payable will be in accordance with TABLE 3 of Schedule 3.

4. Charges for applications relating to:

- ✦ applicable cavity wall insulation;
- ✦ Unvented hot water systems
- ✦ any extension or alteration of a dwelling consisting of the provision of one or more rooms in a roof space, including means of access
- ✦ Extensions over 60m<sup>2</sup> floor area
- ✦ Replacement windows
- ✦ Installation of oil or non-mains gas fuel storage systems
- ✦ New dwellings of more than 3 storeys or over 300m<sup>2</sup> in floor area.
- ✦ Chimney lining installations.
- ✦ Electrical work in dwellings .

## DEVELOPMENT SERVICES

### SCHEDULE 3

#### **WORKS OTHER THAN WORK TO WHICH SCHEDULES 1 AND 2 APPLY**

##### **1 Building Notice Charge and Reversion Charge**

- (a) Subject to 1(b) below, the amount of the Building Notice charge or reversion charge for any work shall be that shown in TABLE 3, in relation to the estimated cost of that building work.
- (b) There shall be a 25% reduction in the plan charge element of the Building Notice charge in relation to repetitive work on more than one building where all such buildings are the subject of the same Building
- (c) There shall be a 25% reduction in the plan charge element of the Building Notice charge in respect of a building which has previously been approved under Building Regulations by Carlisle City Council.

##### **2 Plan Charge**

- (a) The amount of the plan charge for any work, the estimated cost of which is £5,000 or less, shall be the amount of the Building Notice charge which would by virtue of paragraph 1 be payable in respect of that
- (b) The amount of the plan charge for any work, the estimated cost of which is more than £5,000, shall be 25% of the Building Notice charge which would by virtue of paragraph 1 be payable in respect of that work.
- (c) There shall be a 25% reduction in the plan charge in relation to repetitive work on more than one building where all such buildings are contained within the same application.
- (d) There shall be a 25% reduction in the plan charge or the plan charge element of the Building Notice charge in respect of a building which has previously been approved for the same applicant under Building Regulations by Carlisle City Council.

##### **3 Inspection Charge**

- (a) No inspection charge is payable in respect of any work, the estimated cost of which is £5000 or less, notwithstanding that an inspection is carried out.
- (b) The amount of the inspection charge for any work, the estimated cost of which is more than £5,000 shall be 75% of the Building Notice charge which would by virtue of paragraph 1 be payable in respect of that work.

##### **4 Regularisation Charge**

The amount of the regularisation charge for any work shall be 120% of the Building Notice charge which would, by virtue of paragraph 1, be payable in respect of that work. Regularisation charges are not subject

##### **5 Minimum or Standard Charges**

- (a) Where an extension to a dwelling, the total floor area of which exceeds 60m<sup>2</sup>, including means of access and work in connection with that extension, the sum of the plan charge and the inspection charge or the building notice charge must not be less than £560.28 plus VAT.
- (b) The standard charge for a dwelling of more than 3 storeys, or over 300m<sup>2</sup> aggregate floor area shall be £813.08 plus VAT.
- (c) Where an extension or alteration to a dwelling consists of the provision of one or more rooms in a roof space, the sum of the plan charge and the inspection charge or the building notice charge must not be less than £305.62 plus VAT.
- (d) The standard charge for a scheme of window and/or door replacements, not being part of the 'FENSA' self certification scheme, shall be £63.37 plus VAT. This is reduced to £34.73 plus VAT for the installation of a single window or door. The charge for schemes involving multiple dwellings within single ownership and located within individual housing estates, shall be £63.37 plus VAT for each house type. In the case of non-domestic work, the charge shall be 20% of the normal charge based on the estimated cost of the work, subject to a minimum charge of £63.37 plus VAT.
- (e) The standard charge for a single installation of an oil, or non-mains gas, fuel storage system shall be £127.33 plus VAT.
- (f) Chimney lining installations will be subject to a Charge of £34.73 plus VAT
- (g) Where electrical works are to be carried out to a dwelling and the work is under the control of the Council, the following charges will apply:
  - Rewiring £191.00 plus VAT
  - Addition of new circuit(s) £127.33 plus VAT
  - Additional sockets/lights £ 63.67 plus VAT
- (i) Unvented Hot Water systems £ 63.67 plus VAT

**DEVELOPMENT SERVICES**

**SCHEDULE 3 (OTHER WORKS)**

TOTAL COST	PLAN FEE			INSPECTION FEE			BUILDING NOTICE FEE		
	Fee	VAT	Total	Fee	VAT	Total	Fee	VAT	Total
0,000-1,000	£63.67	£9.55	£73.22				£63.67	£9.55	£73.22
1,001-2,000	£127.33	£19.10	£146.43				£127.33	£19.10	£146.43
2,001-5,000	£191.00	£28.65	£219.65				£191.00	£28.65	£219.65
5,001-6,000	£50.36	£7.55	£57.91	£151.07	£22.66	£173.73	£201.42	£30.21	£231.63
6,001-7,000	£52.96	£7.94	£60.90	£158.88	£23.83	£182.71	£211.84	£31.78	£243.62
7,001-8,000	£55.57	£8.34	£63.91	£166.70	£25.01	£191.71	£222.26	£33.34	£255.60
8,001-9,000	£58.17	£8.73	£66.90	£174.51	£26.18	£200.69	£232.68	£34.90	£267.58
9,001-10,000	£60.78	£9.12	£69.90	£182.33	£27.35	£209.68	£243.10	£36.47	£279.57
10,001-11,000	£63.38	£9.51	£72.89	£190.14	£28.52	£218.66	£253.52	£38.03	£291.55
11,001-12,000	£65.99	£9.90	£75.89	£197.96	£29.69	£227.65	£263.94	£39.59	£303.53
12,001-13,000	£68.59	£10.29	£78.88	£205.77	£30.87	£236.64	£274.36	£41.15	£315.51
13,001-14,000	£71.20	£10.68	£81.88	£213.59	£32.04	£245.63	£284.78	£42.72	£327.50
14,001-15,000	£73.80	£11.07	£84.87	£221.40	£33.21	£254.61	£295.20	£44.28	£339.48
15,001-16,000	£76.41	£11.46	£87.87	£229.22	£34.38	£263.60	£305.62	£45.84	£351.46
16,001-17,000	£79.01	£11.85	£90.86	£237.03	£35.55	£272.58	£316.04	£47.41	£363.45
17,001-18,000	£81.62	£12.24	£93.86	£244.85	£36.73	£281.58	£326.46	£48.97	£375.43
18,001-19,000	£84.22	£12.63	£96.85	£252.66	£37.90	£290.56	£336.88	£50.53	£387.41
19,001-20,000	£86.83	£13.02	£99.85	£260.48	£39.07	£299.55	£347.30	£52.10	£399.40
20,001-21,000	£89.44	£13.37	£102.81	£268.29	£40.24	£308.53	£357.72	£53.66	£410.38
21,001-22,000	£91.46	£13.72	£105.18	£274.37	£41.16	£315.53	£365.82	£54.87	£420.69
22,001-23,000	£93.77	£14.07	£107.84	£281.31	£42.20	£323.51	£375.08	£56.26	£431.34
23,001-24,000	£96.09	£14.41	£110.50	£288.26	£43.24	£331.50	£384.34	£57.65	£441.99
24,001-25,000	£98.40	£14.76	£113.16	£295.20	£44.28	£339.48	£393.60	£59.04	£452.64
25,001-26,000	£100.72	£15.11	£115.83	£302.15	£45.32	£347.47	£402.86	£60.43	£463.29
26,001-27,000	£103.03	£15.45	£118.48	£309.09	£46.36	£355.45	£412.12	£61.82	£473.94
27,001-28,000	£105.35	£15.80	£121.15	£316.04	£47.41	£363.45	£421.38	£63.21	£484.59
28,001-29,000	£107.66	£16.15	£123.81	£322.98	£48.45	£371.43	£430.64	£64.60	£495.24
29,001-30,000	£109.98	£16.50	£126.48	£329.93	£49.49	£379.42	£439.90	£65.99	£505.89
30,001-31,000	£112.29	£16.84	£129.13	£336.87	£50.53	£387.40	£449.16	£67.37	£516.53
31,001-32,000	£114.61	£17.19	£131.80	£343.82	£51.57	£395.39	£458.42	£68.76	£527.18
32,001-33,000	£116.92	£17.54	£134.46	£350.76	£52.61	£403.37	£467.68	£70.15	£537.83
33,001-34,000	£119.24	£17.89	£137.13	£357.71	£53.66	£411.37	£476.94	£71.54	£548.48
34,001-35,000	£121.55	£18.23	£139.78	£364.65	£54.70	£419.35	£486.20	£72.93	£559.13
35,001-36,000	£123.87	£18.58	£142.45	£371.60	£55.74	£427.34	£495.46	£74.32	£569.78
36,001-37,000	£126.18	£18.93	£145.11	£378.54	£56.78	£435.32	£504.72	£75.71	£580.43
37,001-38,000	£128.50	£19.28	£147.78	£385.49	£57.82	£443.31	£513.98	£77.10	£591.08
38,001-39,000	£130.81	£19.62	£150.43	£392.43	£58.86	£451.29	£523.24	£78.49	£601.73
39,001-40,000	£133.13	£19.97	£153.10	£399.38	£59.91	£459.29	£532.50	£79.88	£612.38
40,001-41,000	£135.44	£20.32	£155.76	£406.32	£60.95	£467.27	£541.76	£81.26	£623.02
41,001-42,000	£137.76	£20.66	£158.42	£413.27	£61.99	£475.26	£551.02	£82.65	£633.67
42,001-43,000	£140.07	£21.01	£161.08	£420.21	£63.03	£483.24	£560.28	£84.04	£644.32
43,001-44,000	£142.39	£21.36	£163.75	£427.16	£64.07	£491.23	£569.54	£85.43	£654.97
44,001-45,000	£144.70	£21.71	£166.41	£434.10	£65.12	£499.22	£578.80	£86.82	£665.62
45,001-46,000	£147.02	£22.05	£169.07	£441.05	£66.16	£507.21	£588.06	£88.21	£676.27
46,001-47,000	£149.33	£22.40	£171.73	£447.99	£67.20	£515.19	£597.32	£89.60	£686.92
47,001-48,000	£151.65	£22.75	£174.40	£454.94	£68.24	£523.18	£606.58	£90.99	£697.57
48,001-49,000	£153.96	£23.09	£177.05	£461.88	£69.28	£531.16	£615.84	£92.38	£708.22
49,001-50,000	£156.28	£23.44	£179.72	£468.83	£70.32	£539.15	£625.10	£93.77	£718.87
50,001-51,000	£158.59	£23.79	£182.38	£475.77	£71.37	£547.14	£634.36	£95.15	£729.51
51,001-52,000	£160.91	£24.14	£185.05	£482.72	£72.41	£555.13	£643.62	£96.54	£740.16
52,001-53,000	£163.22	£24.48	£187.70	£489.66	£73.45	£563.11	£652.88	£97.93	£750.81
53,001-54,000	£165.54	£24.83	£190.37	£496.61	£74.49	£571.10	£662.14	£99.32	£761.46
54,001-55,000	£167.85	£25.18	£193.03	£503.55	£75.53	£579.08	£671.40	£100.71	£772.11
55,001-56,000	£170.17	£25.53	£195.70	£510.50	£76.58	£587.08	£680.66	£102.10	£782.76
56,001-57,000	£172.48	£25.87	£198.35	£517.44	£77.62	£595.06	£689.92	£103.49	£793.41

**DEVELOPMENT SERVICES**

**SCHEDULE 3 (OTHER WORKS)**

TOTAL COST	PLAN FEE			INSPECTION FEE			BUILDING NOTICE FEE		
	Fee	VAT	Total	Fee	VAT	Total	Fee	VAT	Total
57,001-58,000	£174.80	£26.22	£201.02	524.39	£79.70	£611.03	£699.18	£104.88	£804.06
58,001-59,000	£177.11	£26.57	£203.68	£531.33	£80.74	£619.02	£704.44	£105.67	£810.11
59,001-60,000	£179.43	£26.91	£206.34	£538.28	£81.78	£627.00	£717.70	£107.66	£825.36
60,001-61,000	£181.74	£27.26	£209.00	£545.22	£82.83	£635.00	£726.96	£109.04	£836.00
61,001-62,000	£184.06	£27.61	£211.67	£552.17	£83.87	£642.98	£736.22	£110.43	£846.65
62,001-63,000	£186.37	£27.96	£214.33	£559.11	£84.91	£650.97	£745.48	£111.82	£857.30
63,001-64,000	£188.69	£28.30	£216.99	£566.06	£85.95	£658.95	£754.74	£113.21	£867.95
64,001-65,000	£191.00	£28.65	£219.65	£573.00	£86.99	£666.94	£764.00	£114.60	£878.60
65,001-66,000	£193.32	£29.00	£222.32	£579.95	£88.03	£674.92	£773.26	£115.99	£889.25
66,001-67,000	£195.63	£29.34	£224.98	£586.89	£89.08	£682.92	£782.52	£117.38	£899.90
67,001-68,000	£197.95	£29.69	£227.64	£593.84	£90.12	£690.90	£791.78	£118.77	£910.55
68,001-69,000	£200.26	£30.04	£230.30	£600.78	£91.16	£698.89	£801.04	£120.16	£921.20
69,001-70,000	£202.58	£30.39	£232.97	£607.73	£92.20	£706.87	£810.30	£121.55	£931.85
70,001-71,000	£204.89	£30.73	£235.62	£614.67	£93.24	£714.86	£819.56	£122.93	£942.49
71,001-72,000	£207.21	£31.08	£238.29	£621.62	£94.28	£722.84	£828.82	£124.32	£953.14
72,001-73,000	£209.52	£31.43	£240.95	£628.56	£95.33	£730.84	£838.08	£125.71	£963.79
73,001-74,000	£211.84	£31.78	£243.62	£635.51	£96.37	£738.82	£847.34	£127.10	£974.44
74,001-75,000	£214.15	£32.12	£246.27	£642.45	£97.41	£746.81	£856.60	£128.49	£985.09
75,001-76,000	£216.47	£32.47	£248.94	£649.40	£98.45	£754.79	£865.86	£129.88	£995.74
76,001-77,000	£218.78	£32.82	£251.60	£656.34	£99.49	£762.78	£875.12	£131.27	£1,006.39
77,001-78,000	£221.10	£33.17	£254.27	£663.29	£100.53	£770.76	£884.38	£132.66	£1,017.04
78,001-79,000	£223.41	£33.51	£256.92	£670.23	£101.58	£778.76	£893.64	£134.05	£1,027.69
79,001-80,000	£225.73	£33.86	£259.59	£677.18	£102.62	£786.74	£902.90	£135.44	£1,038.34
80,001-81,000	£228.04	£34.21	£262.25	£684.12	£103.66	£794.73	£912.16	£136.82	£1,048.98
81,001-82,000	£230.36	£34.55	£264.91	£691.07	£104.70	£802.71	£921.42	£138.21	£1,059.63
82,001-83,000	£232.67	£34.90	£267.57	£698.01	£105.74	£810.70	£930.68	£139.60	£1,070.28
83,001-84,000	£234.90	£35.24	£270.14	£704.96	£106.79	£818.69	£939.94	£140.99	£1,080.93
84,001-85,000	£237.30	£35.60	£272.90	£711.90	£107.83	£826.68	£949.20	£142.38	£1,091.58
85,001-86,000	£239.62	£35.94	£275.56	£718.85	£108.87	£834.66	£958.46	£143.77	£1,102.23
86,001-87,000	£241.93	£36.29	£278.22	£725.79	£109.91	£842.65	£967.72	£145.16	£1,112.88
87,001-88,000	£244.25	£36.64	£280.89	£732.74	£110.95	£850.63	£976.98	£146.55	£1,123.53
88,001-89,000	£246.56	£36.98	£283.54	£739.68	£111.99	£858.62	£986.24	£147.94	£1,134.18
89,001-90,000	£248.88	£37.33	£286.21	£746.63	£113.04	£866.61	£995.50	£149.33	£1,144.83
90,001-91,000	£251.19	£37.68	£288.87	£753.57	£114.08	£874.60	£1,004.76	£150.71	£1,155.47
91,001-92,000	£253.51	£38.03	£291.54	£760.52	£115.12	£882.58	£1,014.02	£152.10	£1,166.12
92,001-93,000	£255.82	£38.37	£294.19	£767.46	£116.16	£890.57	£1,023.28	£153.49	£1,176.77
93,001-94,000	£258.14	£38.72	£296.86	£774.41	£117.20	£898.55	£1,032.54	£154.88	£1,187.42
94,001-95,000	£260.45	£39.07	£299.52	£781.35	£118.25	£906.55	£1,041.80	£156.27	£1,198.07
95,001-96,000	£262.77	£39.42	£302.19	£788.30	£119.29	£914.53	£1,051.06	£157.66	£1,208.72
96,001-97,000	£265.08	£39.76	£304.84	£795.24	£120.33	£922.52	£1,060.32	£159.05	£1,219.37
97,001-98,000	£267.40	£40.11	£307.51	£802.19	£121.37	£930.50	£1,069.58	£160.44	£1,230.02
98,001-99,000	£269.71	£40.46	£310.17	£809.13	£122.41	£938.49	£1,078.84	£161.83	£1,240.67
99,001-100,000	£272.03	£40.80	£312.83	£816.08	£122.41	£938.49	£1,088.10	£163.22	£1,251.32
£100,001 – £1 Million	25% of Total Charge + VAT			75% of Total Charge + VAT			£1,088.10 + £4.06 (+ VAT) for each £1000 (or part) over £100,000 up to £1 million		
Over £1 Million- £10 Million	25% of Total Charge + VAT			75% of Total Charge + VAT			£4,742.10 + £3.18 (+ VAT) for each £1000 (or part) over £1 million up to £10 million		
Over £10 Million	25% of Total Charge + VAT			75% of Total Charge + VAT			£33,379.79 + £2.32 (+ VAT) for each £1000 (or part) over £10 million		

## DEVELOPMENT SERVICES

### General Charges – All Sections

<b>Fee Description</b>	<b>Charge</b>	<b>Implementation Date</b>
Supply of decision notices (per item)	0.10 per page (including postage)	01/04/2009
Supply of planning histories (per item)	0.10 per page (including postage)	01/04/2009
Supply of documents (per item) (VAT	0.10 per page	01/04/2009
Supply of documents by fax per page (in (in addition to charges for supply)	£1.25 (inc VAT)	01/04/2009
Discretionary charge for invoicing fees	£7.00	01/04/2009
Information to outside bodies research/survey information etc	£11.90 initial fee and £11.90 each additional hour + copying charges	01/04/2009
Supply of Personal Data Data Protection Act	Discretionary: £10.00 maximum	01/04/2004

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10- £432,100**

## DEVELOPMENT SERVICES

### Additional Charges – Development Control

Fee Description	Charge £	Implementation Date
Yearly subscription to weekly press list (per financial year)	130.00 inc VAT	01/04/2009
Yearly subscription for report on planning decisions (per financial year & sent fortnightly)	76.00 inc VAT	01/04/2009
Cumbria Design Guide - Layout of New Residential Dev.	£10.00	01/01/1997

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10 - £ negligible**

### Additional Charges – Planning Services Management

Fee Description	Charge £	Implementation Date
Supply of Radar Keys	3.00	06/10/2008

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10 - £2,700**

Fee Description	Charge £	Implementation Date
Determinations	Various	01/04/2005

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10 - £1,000**

### Additional Charges – Local Plans (Implementation date 01/04/2008)

Fee Description	Charge £	Postage £
Tree Preservation Orders	0.10 per page	-
*Carlisle District Local Plan Deposit Draft	41.00	3.00
*Adopted Carlisle District Local Plan	38.00	3.00
*Adopted Carlisle District Local Plan for next	38.00	3.00
Carlisle District Local Plan Redeposit Plan	20.00	3.00
Retail Study C B Hillier Parker	61.00	3.00
Retail Study Update	32.50	3.00
Strategic Flood Risk Assessment	38.00	3.00
Strategic Environment Assessment	38.00	3.00
Urban Capacity Study (Oct 2004 2 vol)	41.00	3.00
Local Development Scheme	5.75	1.75
High Hedges submission fee	160.00	-

**\*Price includes the maps**

**Authorising Minute EX. 318/08 - 18/12/2008**

**Estimated Income 2009/10 - £1,400**

## DEVELOPMENT SERVICES

### HOUSING SERVICES

	<u>Charge</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<b><u>Accommodation (VAT Outside the Scope)</u></b>		
<b><u>John Street Hostel</u></b>		
Adult - Weekly Charge	212.52	01/04/2009
<b><u>Home Shares/Move on Properties</u></b>		
Adult - Weekly Charge	208.78	01/04/2009
<b><u>London Road Hostel</u></b>		
Adult - Weekly Charge	216.87	01/04/2009
Family - Weekly Charge	216.87	01/04/2009

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 £369,400**

## LEGAL AND DEMOCRATIC SERVICES

	<u>Charges</u> £	<u>Implementation</u> Date
<b>1. Land Charges - Search Fees (VAT Outside the Scope/Non Business)</b>		
Registration of a charge in Part II of the Register *	60.00	01/06/1998
Filing a definitive certificate of the Lands Tribunal under rule 10(3) *	2.10	01/06/1998
Filing a judgement, order or application for the variation or cancellation of an entry in Part II of the register *	6.30	01/06/1998
Inspection of documents filed under Rule 10 in respect of each parcel of land *	2.10	01/06/1998
Personal search in the whole or in part of the register * and in addition, in respect of each parcel of land above one, where under Rule 11(3) the search extends to more than one parcel, subject to a maximum of £13.00	11.00	01/02/2004
Official Search (incl. issue of official certificate of search):- *		
a) in any one part of the register	3.60	01/04/2009
b) in the whole of the register	10.50	01/04/2008
and in addition, in respect of each parcel of land above one, where under Rule 11(3) more than one parcel is included in the same requisition (where the requisition is for a search in the whole or in any part of the register), subject to a maximum of £13.00 *	0.80	01/06/1998
office copy of any entry in the register (not including a copy of extract of any plan or document filed in pursuant to these rules) *	1.40	01/06/1998
office copy of any plan or other document filed in pursuant to these rules	various	
<b><u>Part I - Standard Enquiries</u></b>		
a) One parcel of land	113.50	01/04/2009
One parcel of land (Level 2/3)	102.00	01/04/2009
b) Several parcels of land		
- First parcel	113.50	01/04/2009
- Each addition	16.00	01/04/2009
(Fees that would exceed £100 to be fixed by arrangement)		

## LEGAL & DEMOCRATIC SERVICES

	<u>Charges</u> £	<u>Implementation</u> Date
<b>1. Land Charges - Search Fees - Continued</b>		
<u>Part II - Optional Enquiries</u>		
Each printed enquiry - Urban	10.00	01/04/2007
Each printed enquiry - Rural	10.00	01/04/2007
Each additional enquiry	10.50	01/04/2007

\* These charges are set by the Home Office

- Two fees are stipulated; the first being Option 1 and the second being Option 2

Registration and search fees are prescribed by the Government with the exception of the charge for an office copy of a plan or document. Fees for additional information are not statutory but are based on charges agreed between the Law Society and the Local Authority Associations, taking into consideration any additional expenses incurred by the Council in providing the service.

### **CON 29r Question**

1.1 (f) Building Regulation	1.38	01/04/2009
1.1 (g) Building Regulation	1.38	01/04/2009
1.1 (h) Building Regulation	1.38	01/04/2009
3.1 Land Required for Public Purposes	0.41	01/04/2009
3.3 Drainage agreement and consents	1.38	01/04/2009
3.5 Nearby Railway Schemes	0.16	01/04/2009
3.7 (a) Outstanding Notices - Building Control	1.38	01/04/2009
3.7 (b) Outstanding Notices - Env Services - Quality	1.11	01/04/2009
3.7 (c) Outstanding Notices - Env Services - Food	1.33	01/04/2009
3.7 (d) Outstanding Notices - Env Services - Housing	2.00	01/04/2009
3.7 (f) Outstanding Notices	1.33	01/04/2009
3.8 Contravention of Building Regulations	1.38	01/04/2009
3.9 (a) Notices Orders and Directions	0.41	01/04/2009
3.9 (b) Notices Orders and Directions	0.41	01/04/2009
3.9 (c) Notices Orders and Directions	0.41	01/04/2009
3.9 (d) Notices Orders and Directions	0.41	01/04/2009
3.9 (e) Notices Orders and Directions	0.41	01/04/2009
3.9 (f) Notices Orders and Directions	0.41	01/04/2009
3.9 (g) Notices Orders and Directions	0.41	01/04/2009
3.9 (h) Notices Orders and Directions	0.41	01/04/2009
3.9 (i) Notices Orders and Directions	0.41	01/04/2009
3.9 (j) Notices Orders and Directions	0.41	01/04/2009
3.9 (k) Notices Orders and Directions	0.41	01/04/2009
3.9 (l) Notices Orders and Directions	0.41	01/04/2009
3.9 (n) Notices, Orders and Directions	0.41	01/04/2009
3.10 (a) Conservation Areas	0.41	01/04/2009
3.10 (b) Conservation Areas	0.41	01/04/2009
3.11 Compulsory Purchase	0.41	01/04/2009
3.12 (a) Contaminated Land	1.11	01/04/2009
3.12 (b) i Contaminated Land	1.11	01/04/2009
3.12 (c) Contaminated Land	1.11	01/04/2009
3.13 Radon Gas	1.11	01/04/2009
	<b>25.64</b>	

Those questions not listed above can either be obtained free of charge or are available direct from Capita Symonds in respect of Highways

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 - £96,800**

**LEGAL AND DEMOCRATIC SERVICES**

	<u>Charges</u>	<u>Implementation</u>
	£	Date
<b>2. Civic Centre (VAT Exempt)</b>		
Room Letting - per session	83.00	01/04/2008

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 - £2,900**

<b>3. Council Minutes (VAT Standard Rate)</b>		
- Per Booklet	16.00	01/04/2008

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 - £ negligible**

**4. Electoral Registers (VAT - Outside/Scope)**

Full Printed Copy * (limited statutory availability)	410.00	16/02/2001
In Printed Form	10.00	16/02/2001
plus per 1,000 entries *	5.00	16/02/2001
Binding of Register	3.65	01/04/2008
Full Data Copy * (limited statutory availability)	140.00	16/02/2001
Edited Printed Register* (60,000 entries)	310.00	16/02/2001
Edited Data Copy* (60,000 entries)	110.00	16/02/2001
In Computer Data Form *	20.00	16/02/2001
plus per 1,000 entries *	1.50	16/02/2001
Fee for marked copy of the electoral register (per page)*	As above	03/05/2007
	fees	

\* These charges are set by Regulation

**Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10 - £1,200**

## LEGAL AND DEMOCRATIC SERVICES

### LICENCES

	<u>Charges</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<b><u>Premises +</u></b> (Based on non-domestic RV)		
Band A	70.00	24/11/2005
Band B	180.00	24/11/2005
Band C	295.00	24/11/2005
Band D	320.00	24/11/2005
Band E	350.00	24/11/2005

### **Personal +**

Personal Licence	37.00	06/02/2005
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### **Gambling Act 2005**

#### **Premises +**

Unlicensed Family Entertainment Centre	400.00	01/02/2009
Prize Gaming Permit	300.00	01/02/2009
Licensed Premises Gaming Machine Permit	150.00	01/02/2009
Licensed Premises Notification (2 or less)	50.00	01/02/2009
Club Gaming/Club Machine Permit	100.00	01/02/2009
Society Lotteries Registration	40.00	01/02/2009
Regional Casino	15,000	01/02/2009
Large Casino	10,000	01/02/2009
Small Casino	8,000	01/02/2009
Bingo	2,500	01/02/2009
Adult Gaming Centre	1,600	01/02/2009
Betting (Track)	2,500	01/02/2009
Family Entertainment Centre	1,600	01/02/2009
Betting (Other)	1,800	01/02/2009

**+ These Charges are set by the Department of Culture, Media and Sport**

## LEGAL AND DEMOCRATIC SERVICES

### LICENCES

	<u>Charges</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<b><u>Vehicle Licences</u></b>		
<b>Hackney Carriages</b>		
Hackney Carriage	167.00	01/02/2009
Hackney Carriage(wheelchair)	120.00	01/02/2009
*Hackney Carriage Driver	53.00	01/02/2009
#Test Fee	44.00	01/02/2001
#Re-test Fee	35.00	01/02/2001
Certificate of Compliance	7.00	01/02/2003
Plate Deposit	25.00	01/02/1995
Transfer of Licence	16.00	01/02/2008
Duplicate Items	6.00	01/02/2005
New Identity Card	6.00	01/02/2005
New Licence Plate	10.00	01/02/2007
<b>Private Hire Vehicles</b>		
Private Hire Vehicle	130.00	01/02/2009
Private Hire Vehicle Driver	53.00	01/02/2009
<b>Private Hire Operators:</b>		
1-5 vehicles	114.00	01/02/2009
6-10 vehicles	172.00	01/02/2009
11-20 vehicles	319.00	01/02/2009
21-30 vehicles	367.00	01/02/2009
<b>Private Hire Vehicle:</b>		
#Test Fee	43.00	01/02/2001
#Re-test Fee	35.00	01/02/2001
Private Hire Plate (Deposit)	25.00	01/02/1995
Certificate of compliance	7.00	01/02/2002
Transfer of Licence	16.00	01/02/2009
Duplicate Items	6.00	01/02/2005
New Identity Card	6.00	01/02/2005
New Licence Plate	10.00	01/02/2007

\* Inclusive of identity card

# Subject to increases in fees from Community Services (Facilities) being passed on

## LEGAL AND DEMOCRATIC SERVICES

### LICENCES

	<u>Charges</u>	<u>Implementation</u>
	<u>£</u>	<u>Date</u>
<b><u>Miscellaneous - Licences (VAT Outside the Scope)</u></b>		
<b>Responsibility of Licensing Section</b>		
Auctioneers	35.00	01/02/2009
Game Dealers	45.00	01/02/2009
+ Gaming Permits (3 year)	32.00	01/02/1998
+ Gaming Permits (All Cash Machines 3 year)	250.00	01/02/1999
Riding Establishments ( +Vets Fee)	83.00	01/02/2007
Sex Establishments - Grant	6,639.00	01/02/2009
Sex Establishments - Renewal	5,639.00	01/02/2009
Sex Establishments - Transfer	1,000.00	01/02/2009
Street Traders	86.00	01/02/2009
+ Betting, Gaming and Lottery	35.00	01/12/1991
+ BGL - Renewal	17.50	01/12/1991
Plate Deposit	25.00	01/02/1995
New Permit Plate	10.00	01/02/2007
Motor Salvage Operators	70.00	01/02/2009
Boats	36.00	01/02/2009
Boatman	12.50	01/02/2008

+ These Charges are set by the Home Office

### **Authorising Minute RP.40/08 - 15/10/2008**

**Estimated Income 2009/10 - £219,200**

### **Responsibility of Environmental Protection**

Acupuncture, Cosmetic Piercing and Tattooing/Skin Colouring *	84.00	01/04/2009
Animal Boarding Establishment	81.00	01/04/2009
Dog Breeders	59.00	01/04/2009
Pet Shops	86.00	01/04/2009
Zoo Licences	115.00	01/04/2009
Wild Animals (+Vet's Fee)	115.00	01/04/2009

\* One-off registration fees

### **Authorising Minute EX.318/08 - 18/12/2008**

**Estimated Income 2009/10- £2,400**

## INDEX

	<u>Page No.</u>
Allotments	C10
Building Regulation Charges	C21 - C25
Carlisle Enterprise Centre	C15
Cemeteries	C11-C12
Civic Centre Room Lettings	C30
Council Minutes (Sale)	C30
Crematorium	C13-C14
Electoral Registers	C31
Environmental Protection Act	C6-C7
Export Certification of Food	C8
Hostels	C28
Land Charges - Search Fees	C29-C30
Licences - Cinema, Theatre and Public Entertainment	C32
Licences - Hackney Carriage and Private Hire Vehicles	C33
Licences - Miscellaneous	C34
Old Town Hall Visitor Centre	C16
Parking	C4-C5
Pest Control	C8
Planning General Charges	C26
Planning Additional Charges	C27
Plans and Planning Charges	C17-C20
Public Health	C9
Sports and Outdoor Recreation	C10
Tullie House	C3
Unfit/Unsaleable Food	C8



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