

Sample template for completion in respect of a newspaper Notice:

**APPLICATION FOR A VARIATION TO A  
PREMISES LICENCE/CLUB PREMISES CERTIFICATE\* LICENSING ACT 2003**

I/We \_\_\_\_\_  
has applied to Carlisle City Council for a Variation of the Premises Licence in respect of ( Name and address of the premises): \_\_\_\_\_

to \*vary the sale / supply of alcohol \*and/or to vary the holding of Regulated Entertainment to include: - \*Music, \*Singing, \*Dancing, \*Live performers, \*Playing of recorded sound, \*Sporting/game competitions in the presence of an audience (including but not limited to, darts and snooker/pool etc) \*Other forms of live dance, \*Showing of a film, \*Performance of a play; and/or late night refreshment (delete as appropriate) - between the following hours: *(please state days and times of operating hours including Christmas day, Boxing day and other public holidays – also specify the terminal time for the sale of alcohol/ provision of regulated entertainment/late night refreshment **and** the proposed closing time of the premises where different)*

Any person intending to make relevant representations on this application should submit them in writing by not later than *(insert expiry date for representations – ie, 28 days from first date the notice is displayed at the premises)* to the Licensing Manager, Governance Directorate, Carlisle City Council, Civic Centre, Rickergate, Carlisle CA3 8QG or by emailing [licensing@carlisle.gov.uk](mailto:licensing@carlisle.gov.uk).

The full application, including details of the proposed variation may be viewed at the above offices between 10.00am and 4.00pm. Monday to Friday.

**IT IS AN OFFENCE**, knowingly or recklessly to make a false statement in connection with an application for which you may be liable to a fine of up to £5000 on summary conviction.

\* Delete as appropriate