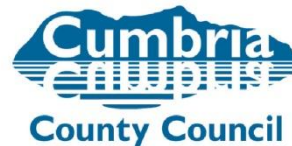




RESIDENTS PARKING PERMIT SCHEME

RESIDENT APPLICATION FORM



PERSONAL DETAILS OF APPLICANT

Title: Mr Mrs Miss Ms

Forename(s): _____ Surname: _____

Home Address: _____

Postcode: _____ Daytime Telephone Number: _____

COMPANY DETAILS (*Where Applicable*)

Company Name: _____

Company Address: _____

Postcode: _____ Daytime Telephone Number: _____

VEHICLE DETAILS

Vehicle (1)

Vehicle Registration Number: _____

Vehicle Colour: _____

Vehicle Make & Model: _____

Vehicle (2)

Vehicle Registration Number: _____

Vehicle Colour: _____

Vehicle Make & Model: _____

To qualify for a vehicle permit a copy of a valid insurance certificate must be enclosed with this application form for each vehicle along with proof of residency (e.g. utility bill, tenancy agreement)

VISITOR PERMITS

Do you require visitor permits? YES NO

To qualify for visitor permits proof of residency must be enclosed with this application form (e.g. utility bill, tenancy agreement)

SIGNATURE: _____ **DATE:** _____

HOW TO APPLY FOR PERMITS

- Only residents who reside within a parking zone are eligible for residents parking permits.
- All households within a parking zone are eligible for visitor permits (60 per year) – proof of residency must be supplied (e.g. copy of utility bill, tenancy agreement)
- A business located within any parking zone, **except Zone C**, is eligible for one business permit and 60 visitor permits per year – proof of business required (e.g. copy of business rates)
- Landlords are eligible for 60 visitor permits per year – proof of property ownership required
- Students in temporary accommodation - proof of residency (e.g. tenancy agreement) is required and proof of vehicle ownership (valid insurance certificate bearing applicants name as owner or named driver)
- Company Vehicle – a letter from the employer must be provided confirming the applicants name, address, employment details and vehicle details (registration number of company vehicle, colour, make and model). If due to the nature of work various company vehicles are used please contact Parking Services for further advice.

Please complete the application form and return it with the relevant documents to:

**Parking Services
Carlisle City Council
Civic Centre
Carlisle
CA3 8QG**

Further information regarding Car Parking please contact Parking Services:

- By Phone: (01228) 817200 Monday to Friday 9.30am to 4.00pm
- By Email: carparking@carlisle.gov.uk
- By Fax: (01228) 817550

FOR OFFICE USE ONLY

Permit No. (Vehicle 1)	_____	Issue Date:	_____
Permit No. (Vehicle 2)	_____	Issue Date:	_____
Visitor Permit No.	_____	Issue Date:	_____
Visitor Issue Letter No.	_____	Issue Date:	_____