



Application for Household Flood Resilience Grant

Please ensure you are eligible for the Resilience Grant by reading the guidance notes on www.carlisle.gov.uk prior to completing this form, or seeing and committing to any payments.

1. Your details

Name of applicant:

Nature of interest (freeholder/leaseholder):

Are you responsible for the fabric of the building?:

See
Note 1

Yes No

Current address:

--

Postcode:

Telephone number:

	Email:	
	Mobile:	

2. Property flooded:

Address of property applying (if different to above), including postcode:

See
Note 2

Where you are applying for a grant to cover a number of properties, please attach a list of all properties to be included.

Was your property flooded between 3rd and 11th December 2015?:

Yes No

Date property was initially flooded?

3. If you know the direct cause of the flooding, please tick below. If you do not, we recommend you have a survey.

Blocked/overwhelmed river

Tidal/coastal flooding

Blocked drainage

Surface runoff

Groundwater

Other (please specify)

Extreme rainfall

4. Please briefly describe your property's construction and the primary damage caused:

Year property built (approx.)

Do you have cavity wall insulation?

Yes No

Do you have airbricks?

Yes No

What type of floor does your property have?

Solid

Concrete

Suspended

Outline the damage that was caused and provide any photos that you have to support your application.

5. Is your grant application for:

Resilience/resistance measures that you will install before 11th December 2016?

Yes No

Resilience/resistance measures that you have already purchased and installed following the flooding (retrospective application)?

Yes No

6. Please indicate which of the available resilience measures you intend to install or have installed (if a retrospective application), and cost (including VAT)

Two itemised like for like quotes should be provided with your application to support the identified cost. Alternatively, retrospective applications should answer question 7.

See Note 3

While applicants are not required to seek professional advice prior to making an application under this scheme, they are strongly advised to have a survey of their property carried out to assess the flood risks and potential solutions.

Should you chose to seek professional advice prior to making an application, you can retrospectively claim up to £500 of the cost as part of your application.

If you already had or intend to have a survey carried out please submit the report with this application.

Otherwise when selecting which measures you intend to install, please read the application guidance note, we also strongly advise you to consider the information available on reference websites such as: <http://www.nationalfloodforum.org.uk/property-level-protection-community-tool/>. The guidance will help you select the appropriate resilience/resistance measures for the nature of flooding in your area. However, not all of the identified measures may be appropriate, and may make limited difference to protecting or minimising the damage to your premises.

It may be more effective to combine grants with your neighbours in order to carry out a larger scale scheme to protect all your properties. Where grants are to be combined, a survey will be required to support the application. Where you are combining grants this form should include works to all properties.

For flats, normally only one £5,000 will be available for each ground floor property.

Please note that the maximum grant that can be applied for is £5,000 (including VAT). Any costs incurred above £5,000 will need to be met from your own funds. Remember to include VAT costs in your calculations.

Resistance Measures	Cost £	Resilience Measures	Cost £
Demountable door guards		Replace sand-cement screeds on solid concrete slabs (with dense screed)	
Demountable window guards		Replace chipboard flooring with treated timber floorboards	
Airbrick cover		Replace floor including joists with treated timber to make water resilient	
Sewer bung		Replace timber floor with solid concrete	
Toilet pan seal		Raise floor above most likely flood level	
Sump pump		Replace mineral insulation within walls with closed cell insulation	
Re-pointing external walls with water resistant mortar		Replace gypsum plaster with water resistant material, such as lime	
Waterproof external walls		Install chemical damp-proof course below joist level	
Automatic door guards		Mount boilers on wall	
Permanent flood door		Septic tank resistance or resilience measures (such as isolation valves, venting above flood level etc.)	
Automatic window guards		Replace ovens with raised, build-under type	
Self-closing airbricks		Move electrics well above likely flood level	
Non-return valve 110mm soil waste pipe			
Non-return valve 40mm utility waste pipe			
Non-return valve 12mm overflow pipe			
Garage/driveway barrier			
Water resistant repair mortar			
Professional advice on flood resistance/resilience			

Silicone gel around openings for cables etc. Any other measures (please list):	Move service meters well above likely flood level Replace chipboard kitchen/bathroom units with plastic units Move washing machine to first floor Replace doors, windows, frames with water-resistant alternatives Total cost of measures	
---	--	--

Total amount of grant applying for if different (maximum £5,000 including VAT)

7. Itemised quotes

Two like for like, itemised quotes for the purchase and installation of the identified measures should be included with our application. If you have not been able to get two quotes or you have not selected the cheapest itemised quote, please briefly explain why (for example you have been given a single quote by your insurance company or utility provider).

See
Note 4

8. For retrospective applications only

If you are applying for works that have already been undertaken, please describe how you ensure value for money (for example, you used your insurance company contractor, or the Environment Agencies Property Level Protection Scheme contractor, or you sought quotes from a range of providers). Evidence of quotes and invoices should be included with your application.

See
Note 5

9. Alternative funding

Have you received any alternative funding (such as previous grant funding or insurance claim payment or Environment Agency Property Level Protection Scheme) for any of the works or equipment you are applying for grant funding for?

Yes No

If yes, please confirm this funding does not duplication the Household Flood Resilience Grant support

10. If your application is approved, please indicate the month you expect to make a grant claim. Grant claims can only be made once the installation as been fully completed and contractors paid from your own fund.

11. If your grant is approved the council will, if required, pay contractors direct for invoices of value in excess of £1,000.

I would like the council to pay the contractor on my behalf:

Yes No

Please set out how may contractors you have used/will use:

Declaration

(Where you are applying for a grant to cover a number of properties, representatives of all the effected properties for the scheme should sign this declaration)

I am/we are responsible for the fabric of the building/s and no one else is making an application on the property under this grant scheme.

To the best of my knowledge, the information on this form and all other information given in support of this application is correct.

I confirm that I understand the purpose of this form and the reasons for the collection of my/our personal data (to the extent that this form contains information which is personal data for the purposes to the Data Protection Act 1998) and that I agree to my/our personal data being used as stated. This data may be shared with the Environment Agency and other government bodies.

If any information changes I will inform Carlisle City Council immediately.

Warning - if you knowingly or recklessly make a false statement to obtain grant for yourself or anyone else you risk prosecution, and the recovery of all grant payments. By signing this form you are agreeing that you have read and agree with the above declaration.

Applicant's signature/s:

Application name/s (print):

Date:

Further advice on the completion of this form is available by contacting Carlisle City Council on **01228 817200**. For what to expect after your application has been submitted, please refer to Note 6.