

CARLISLE HOUSING PARTNERSHIP
DECENT AND HEALTHY HOMES GROUP
MINUTES OF MEETING 8TH APRIL 2011
COMMITTEE ROOM B, CARLISLE CIVIC CENTRE

Attendees

Simon Taylor (Carlisle City Council), Anthony Adrianowski (Carlisle City Council), Diane Hill (Riverside), Paul Musgrave (Health), Amelia Mandle (Carlisle City Council), Cllr Bainbridge (Carlisle City Council)

Apologies

Phil Lovell (Lovell), Tom Barlow (Carlisle City Council), Robert Cornwall (CSP), Michael Marrs (National Landlords Association), Joe Hurn (Homespace CIC), Margaret Miller (Carlisle City Council),

Minutes		Actions
1.	Introductions	
2.	Apologies	
3.	<p>Matters Arising & Actions</p> <p>Five actions were looked at from the last minutes;</p> <ul style="list-style-type: none"> ● List of statistics for members related to the area of work covered – these had been put together and circulated ● List of adapted properties in district – discussions had taken place with riverside regarding this. It was confirmed by DH that all Riverside adapted properties had been identified under the asset register. It was agreed that all social landlords would be contacted to see if they had the same information regarding their stock. ● Representatives from other sectors – contact had been made with the representative from the University as well as the GP commissioners. It was felt that contact could be made again. A representative is needed regarding the rural community. DH put forward the name of Dave Pearson from npower (Dave.Pearson@npower.com) as a representative from the utilities. ● Govt Policy update – An update on Government policy is to be circulated to members ● Action plans – to be discussed on the agenda. 	<p>Contact to be made with social landlords by City Council</p> <p>City Council to contact other representatives</p> <p>City Council to circulate policy update</p>
4.	<p>Terms of Reference:</p> <p>It was decided by the Chair to take agenda item 9 with this item. PM stated that he was happy to become chair of the group. The ToR were looked at and it was agreed that points about the chair the frequency of meetings being at least quarterly be added. It was agreed as per the discussion under item 3 that the following group areas would again be contacted for a representative;</p> <ul style="list-style-type: none"> ● Representative from the rural community ● Representative from the local student body/ university ● Representative from the GP commissioners (potentially Peter Weaving) subject to agenda ● Representative from utility groups – subject to agenda 	<p>City Council to contact representatives accordingly.</p>

	<ul style="list-style-type: none"> • Tom Barlow • Representative of the Gypsy and Traveller community <p>A discussion regarding some of the emerging issues between services took place with a description of the ongoing budget and other issues around Disabled Facility Grants (DFG's).</p> <p>This also took account of the changes that are in the pipeline for public health which is being required to move from its traditional NHS placing into local government. Staff will be moved by April 2012.</p> <p>It was felt that there will be a need to focus on the local delivery of services and that this group can be instrumental in pulling some of that thinking together.</p>	
5.	<p>Group Work Plan</p> <p>ST gave a background to the timescale for the delivery of the Carlisle Housing Strategy. Of key importance is the development of actions and a work programme through the group. Because of the timescale and the group not due to meet for 3 months it was proposed that actions are developed and circulated for comment. For those partners not present officers from the Council would go to talk individually to them regarding the development of the actions.</p>	<p>Carlisle City Council to circulate update to group for feedback and to discuss with representatives not present at the meeting</p>
6.	<p>List of Adapted Properties</p> <p>As per above Riverside Housing confirmed an update regarding their asset plan. DH was to look to see if a separate list operated for applicants who required an adapted property or were they registered via the Choice Based Lettings system.</p>	<p>DH to confirm position</p>
7.	<p>Housing Demand Study</p> <p>ST updated the group regarding the Housing Demand Study. The contract has been let to consultants called GL Hearn. The work will involve policy analysis, a survey to 10,000 households and focus groups. Information will be feed back to all partners as well as being key to the development of the Housing Strategy.</p>	
8.	<p>Empty Homes</p> <p>AM circulated figures relating to empty property and bringing them back into use. Information regarding the powers that local authorities have and some of the ongoing issues regarding funding were discussed.</p>	
9.	<p>Nomination of Chair</p> <p>Dealt with under item 4.</p>	
10.	<p>Agenda Items for Next</p> <p>Partner delivery/action plans and the development of a group</p>	

	work plan Policy update	
11.	Date for Next Meeting 19 th July 2011 – 10am, Boardroom, Riverside Carlisle, Englishgateplazza	