

**CARLISLE HOUSING PARTNERSHIP**

**DECENT AND HEALTHY HOMES GROUP  
MINUTES OF MEETING 19 JANUARY 2010  
COMMITTEE ROOM B, CARLISLE CIVIC CENTRE**

**Attendees**

Phil Houghton (Lovell), Simon Taylor (Carlisle City Council), Gill Connolly (LIEP), Andrew Williams (Carlisle City Council), Diane Hill (Riverside), Paul Musgrave (Health), Michael Marrs (National Landlords Association), Margaret Miller (Carlisle City Council), Allan Dickson (Carlisle City Council)

**Apologies**

Greg Denwood (Two Castles), Cllr Bainbridge (Carlisle City Council), Elsa Brady (Home)

	<b>Minutes</b>	<b>Actions</b>
1.	Introductions	
2.	Apologies	
3.	<p><b>Background/ Purpose of the Group</b></p> <p>The re-launch of the Carlisle Housing Partnership took place in November 2010, and this is the inaugural meeting of the sub-group for the Decent and Healthy Homes Group.</p>	
4.	<p><b>Terms of Reference:</b></p> <p>The name 'Decent Homes' Group was considered dated by the group, given the government programme of the same name. It was felt a name was needed to reflect the importance of the interaction between the health agenda and housing agenda. The revised name of this group is the 'Decent and Healthy Homes' group; this also represents the vision of the group.</p> <p>A wide ranging discussion was held on the various issues the group needs to be addressing. A revised terms of reference has been circulated along with the minutes of this meeting.</p> <p>The importance of communication and sharing information was raised – the success of the Landlord Accreditation Scheme was highlighted as good practice. Paul Musgrave stated that collated information could be shared on the Cumbria Intelligence Observatory, which mainly has a lot of health data on it currently. It was agreed the Council would provide a 'snapshot' of relevant information, such as RSL units, number of empty properties, etc.</p> <p>Allan Dickson explained about the Council's proposed register of affordable adapted properties in the district – and suggested Robert Cornwall, who has been working on collating this</p>	<p><b>Carlisle City Council to provide members with statistics relevant to the work of the group.</b></p> <p><b>Group to support development of register of affordable adapted properties in district.</b></p>

	<p>information, update the group at the next meeting.</p> <p>Diane Hill queried the status of the Energy Efficiency Advice Centre (EEAC); Allan Dickson explained that the functions carried out by EEAC has been replaced by Tees and Durham Energy Advice (TADEA). TADEA however does not cover fuel poverty, and the Council has employed Tom Barlow as the Affordable Warmth Development Officer to coordinate an approach to fuel poverty and affordable warmth across the county.</p> <p>Frequency, venue and facilitation of meetings – The group will generally meet quarterly at Carlisle Civic Centre. The facilitation of meetings is to be done by Carlisle City Council.</p> <p>Group membership – the following were suggested as potential attendees of the Decent and Healthy Homes Group:</p> <ul style="list-style-type: none"> <li>• Representative from the rural community</li> <li>• Representative from the local student body/ university</li> <li>• Representative from the GP commissioners (potentially Peter Weaving) subject to agenda</li> <li>• Representative from utility groups – subject to agenda</li> <li>• Tom Barlow</li> <li>• Representative of the Gypsy and Traveller community</li> </ul>	<p><b>Carlisle City Council to contact and invite potential attendees.</b></p>
5.	<p><b>Discussion on Impact of Government Policy</b></p> <p>An update is to be circulated on various strands of new and developing government policies. A standard agenda item will be on new and forthcoming policies.</p>	<p><b>Carlisle City Council to circulate update to group for feedback.</b></p>
6.	<p><b>Housing Demand Study</b></p> <p>The first draft of Carlisle's proposed Housing Demand Study was circulated. The study is intended to update the housing needs evidence gathered from a district wide survey carried out in 2006. Comments on the Study are welcome.</p>	
7.	<p><b>Group Work Plan</b></p> <p>The group agreed to develop its own work plan of development. To ensure an effective work plan, group members are to share any action plans their organisations may have to:</p> <ul style="list-style-type: none"> <li>○ Reduce empty homes</li> <li>○ Reduce disabilities and improve opportunities for people to have access to adapted homes</li> <li>○ Improve the decency of student accommodation</li> <li>○ Improve energy efficiency</li> <li>○ Reduce fuel poverty</li> <li>○ Improve the decency and health of accommodation for gypsy and traveller families</li> <li>○ Develop an affordable warmth scheme</li> </ul>	<p><b>Group members to bring forward relevant action plans.</b></p>
8.	<p><b>Housing Compact</b></p> <p>The Housing Compact was circulated, with views to a wider discussion taking place at the next meeting.</p>	
9.	<p><b>Nomination of Chair</b></p>	

	Paul Musgrave provisionally agreed to chair the next meeting of the Decent and Healthy Homes Group.	
10.	<b>Agenda Items for Next Meeting</b>  Signing off on terms of reference Empty Homes Partner delivery/action plans and the development of a group work plan Policy update	
11.	<b>Date for Next Meeting</b>  April 8 <sup>th</sup> 2011 – 10am, Carlisle Civic Centre	