

# Carlisle City Council

## Off-Street Annual Parking Report



2014 / 2015

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

<u>Contents</u>	<u>Page</u>
INTRODUCTION	2 - 3
PENALTY CHARGE NOTICES ISSUED	4
PENALTY CHARGE NOTICES PAID	5
FORMAL / INFORMAL REPRESENTATIONS	6
PCN CANCELLATIONS	7
APPEALS TO INDEPENDENT ADJUDICATOR	8
PCNs NOT CHALLENGED BY CARLISLE CITY COUNCIL AT ADJUDICATION	9
FINANCIAL REPORT	10

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## INTRODUCTION

### On-Street & Off Street

All On-Street & Off-Street Parking related operations were carried out by Carlisle City Council on behalf of Cumbria County Council until the 31<sup>st</sup> January 2015. The On-Street operation transferred to Cumbria County Council on the 1<sup>st</sup> February 2015.

This report contains information related to Off-Street Parking ONLY. All On-Street parking information will be included in the Cumbria County Council Annual Parking Report.

### What we do

Carlisle City Council Parking Services is responsible for the operation, maintenance and enforcement of the following:

- 13 Pay & Display Car Parks (Civic Centre, Town Dyke Orchard, Bitts Park, Lowther Street, Paddy's Market, The Sands, Upper Viaduct, Swift's Bank, Cecil Street, Devonshire Walk, Lower Viaduct, Marks & Spencer and Talkin Tarn)
- 4 Disc controlled Car Parks (Church Street Stanwix, Brampton Central, Back Corporation Road and Gilsland)
- 9 Permit Holder Only Car Parks (Barrock Street, Dixon Court, Sheffield Street, Lewis Court, Randall Street, South Henry Street, Norfolk Court, Cumberland Court, Isabella Street)
- 6 Free Car Parks (Lamplugh Street, Wigton Road, Sheepmount, Rosehill, Enterprise Centre & Brampton Union Lane)
- 2 Loading areas (Civic Centre Loading Bay and Civic Centre Tradesman Parking)
- 1 Public Service Vehicle area (Gilsland Layby)

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## Our Aim

Carlisle City Council Parking Services aims to increase parking compliance and deliver transparent, fair and consistent parking enforcement.

## Information Related to our Enforcement Operation

Carlisle City Council employed eight Civil Enforcement Officers and one Parking Supervisor between 1<sup>st</sup> April 2014 and 31<sup>st</sup> January 2015 to provide parking enforcement for both On-Street and Off-Street. When the agreement with the client 'Cumbria County Council' was terminated, the On-Street operation was transferred back to the client and all Civil Enforcement Officers TUPE transferred to Cumbria County Council on the 1<sup>st</sup> February 2015.

From 1<sup>st</sup> February 2015 Carlisle City Council employed two part time Civil Enforcement Officers FTE 1.4 to enforce all the remaining car parks still under the responsibility of Carlisle City Council. The CEOs form part of the Neighbourhood Enforcement team within the Local Environment directorate.

## Professional Bodies

Carlisle City Council is a member of the British Parking Association (BPA), the UK's professional body for the parking industry.



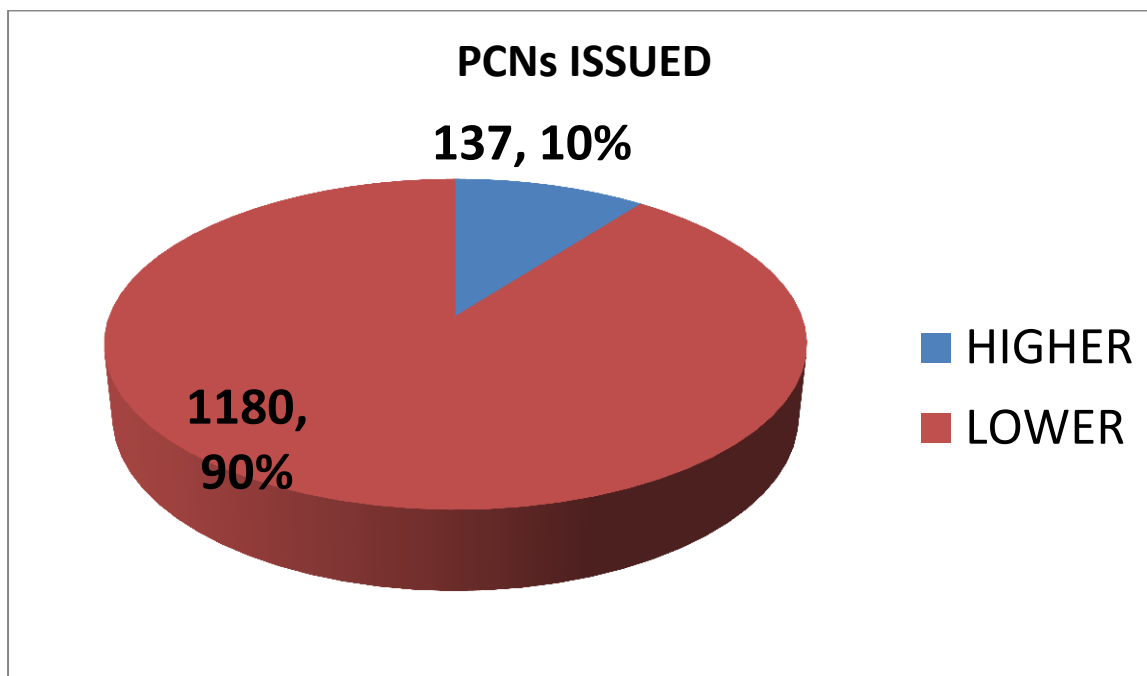
MEMBER OF THE  
BRITISH PARKING ASSOCIATION

Carlisle City Council is part of the PATROL scheme. PATROL is the joint committee of England & Wales for the civil enforcement of 'Parking and Traffic Regulations Outside London' (PATROL).



# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## PCNs ISSUED

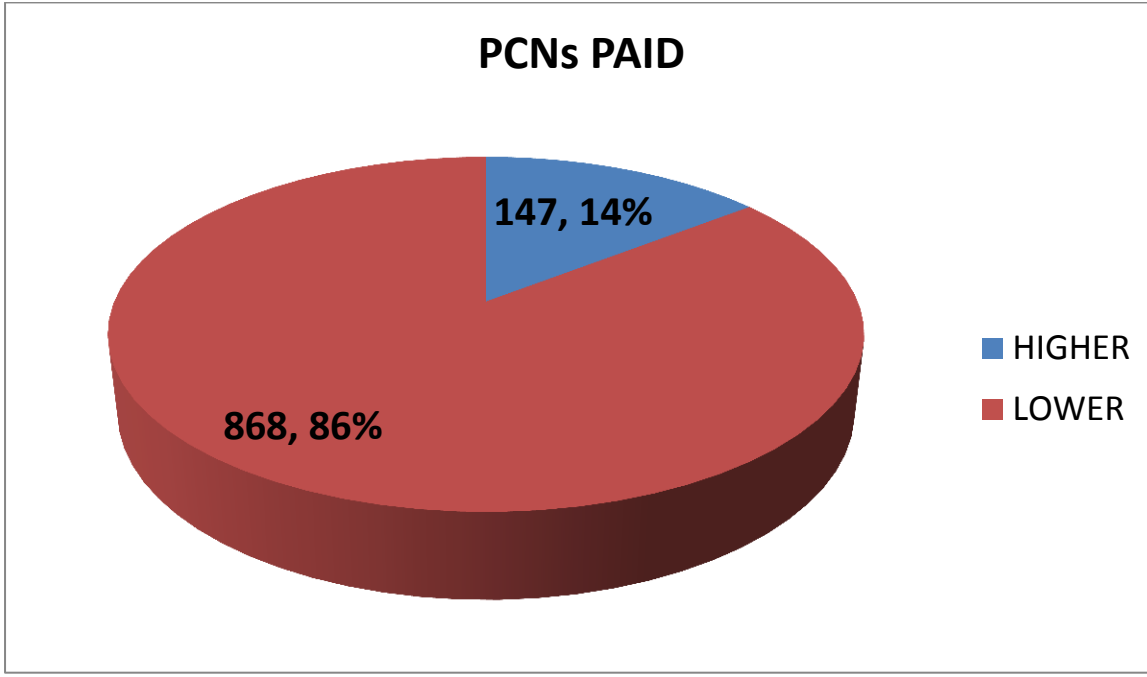


	HIGHER LEVEL	LOWER LEVEL
NUMBER OF PCNs	137	1,180
PERCENTAGE OF PCNs %	10	90

TOTAL NUMBER OF PCNs	1,317
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# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## PCNs PAID



	TOTAL	%
NUMBER OF PCNs PAID	1,015	77
NUMBER OF PCNs PAID AT DISCOUNT RATE	868	86

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## FORMAL / INFORMAL REPRESENTATION

*The recipient of a PCN has the opportunity to make an 'Informal representation' to Carlisle City Council. If unsuccessful, the appellant may make a 'Formal Representation' to the Traffic Penalty Tribunal (TPT) or an independent adjudicator as it is more commonly known.*

	TOTAL	%
<b>NUMBER OF PCNs AGAINST WHICH AN INFORMAL OR FORMAL REPRESENTATION WAS MADE</b>	<b>395</b>	<b>30</b>

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## PCN CANCELLATIONS

*There are 9 statutory grounds on which a Penalty Charge Notice (PCN) can be appealed or cancelled. In addition to the 9 statutory grounds, Carlisle City Council will also consider compelling evidence or any other extenuating circumstances why, in those particular circumstances a PCN should be cancelled.*

	<b>TOTAL</b>	<b>%</b>
<b>NUMBER OF PCNs CANCELLED AS A RESULT OF AN INFORMAL OR FORMAL REPRESENTATION</b>	77	25
<b>NUMBER OF PCNs WRITTEN OFF FOR OTHER REASONS (E.G. CEO ERROR OR DRIVER UNTRACEABLE)</b>	229	75
<b>TOTAL</b>	<b>306</b>	



# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## APPEALS TO INDEPENDENT ADJUDICATOR

*The independent adjudicator will consider the evidence submitted by the appellant and Carlisle City Council. The independent adjudicator can either allow or dismiss the appeal based on the 9 statutory grounds. Carlisle City Council may exercise its discretion and cancel a PCN at any stage of the appeal process.*

**TOTAL NUMBER OF APPEALS TO INDEPENDENT ADJUDICATOR**

**0**

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## PCNs NOT CHALLENGED BY CARLISLE CITY COUNCIL AT

### ADJUDICATION

*Once an appellant submits an appeal to the Traffic Penalty Tribunal (TPT) Carlisle City Council may receive additional information related to the case. Having reviewing the additional information, the Council may decide to cancel the PCN. The reason for cancellation would be either; one of the 9 grounds for cancellation has been established or further compelling evidence has been provided. When a Council decision is made to cancel a PCN, the adjudicators will be informed; this is described as the Council not challenging (non-contested) at the appeal stage.*

REASON	NUMBER OF PCNs CANCELLED	%
STATUTORY GROUNDS ESTABLISHED	0	0
CITY COUNCIL DISCRETION	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

# OFF STREET ANNUAL PARKING REPORT 2014 / 2015

## Financial Performance

Report on Carlisle City Councils Off Street Parking Account (Kept Under Section 55 of the Road Traffic Act 1984 - as amended) for the financial year ended 31st March 2015

### OFF STREET

	£	£
<b>Income</b>		
Off Street Parking Penalty Charges	30,457	
Recharges	378,400	
Pay & Display Ticket Income	936,944	
Contract Parking Income	79,136	
Car Park VAT Overpayment Repaid	13,234	
Guaranteed Rent or Contribution in Lieu	24,233	
	<hr/>	
<b>Total Income</b>		<b>1,462,404</b>
		<hr/>
<b>Expenditure</b>		
Employee Related	212,838	
Premises	266,189	
Supplies & Services	20,434	
Third Party Payments	69,724	
Support Services	142,761	
Depreciation	11,365	
	<hr/>	
<b>Total Expenditure</b>		<b>723,311</b>
		<hr/>
<b>Net (Surplus)/Deficit</b>		<b>(739,093)</b>

The surplus funds raised through the provision of Off-Street parking facilities are used to offset the costs to Carlisle City Council of providing services to the public. Without these surplus funds those costs would have to be met through increased Council tax.