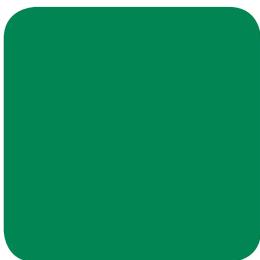
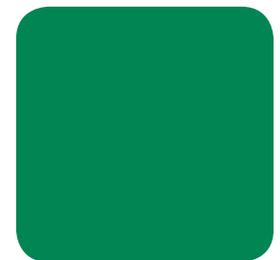
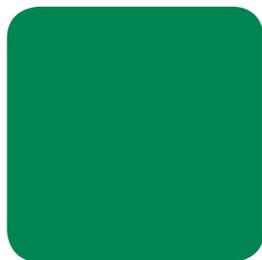
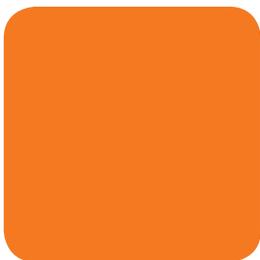
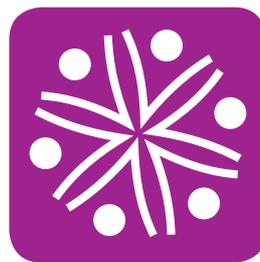
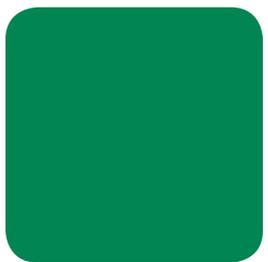


Annual Equality Report 2017-18 and Equality Action Plan 2018-19



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Introduction

Under the Equality Act (2010), we must provide information about how equality is considered in decision making, policy development and engagement. This report presents our equality information between 1 April 2017 and 31 March 2018.

We use this information to identify equality issues and develop areas for action or improvement. We aim to publish information in an accessible format and ensure it follows the principles of our Data Quality Policy, giving confidence to the users of the information. We give details about what we publish and why, explaining how the information is used. We also acknowledge gaps in our data and explain how we can improve this.

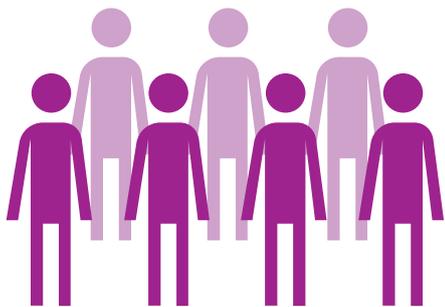
This document is reported to our Senior Management Team, Executive, Scrutiny Panels and published on our website.

Key data - workforce profile

The following key information about our workforce provides a quick reference and comparative data from previous years. The full workforce profile is provided in Appendix 1.

Number of employees*

As of 31 March 2018



459

*Number of employees based on the number of posts. Staff who have multiple posts are counted twice.

March 2015



531

March 2016



467

March 2017



448

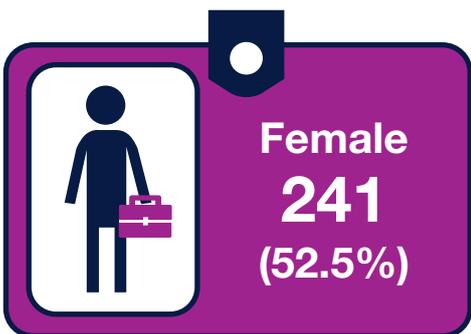
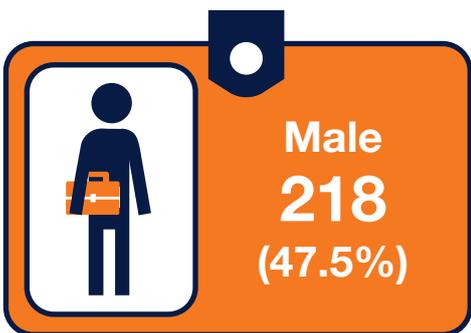
March 2018



459

Gender of employees

As of 31 March 2018



% Female Employees

March 2015



55.9%

March 2016



53.1%

March 2017



51.1%

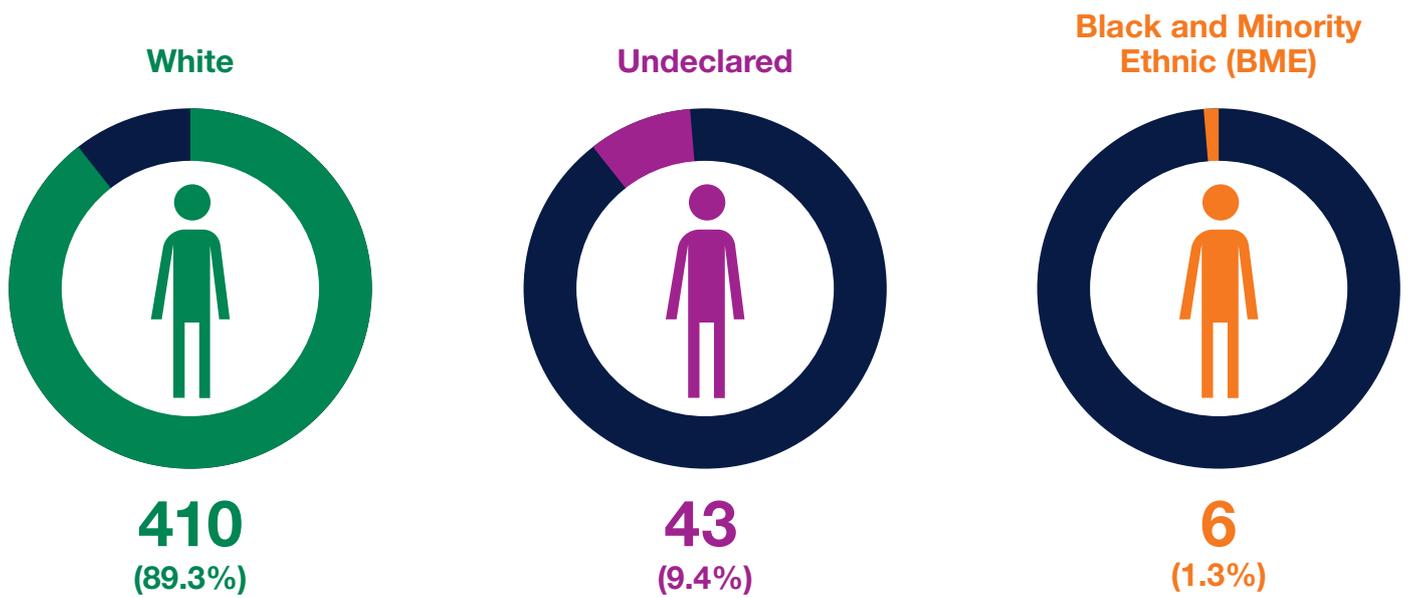
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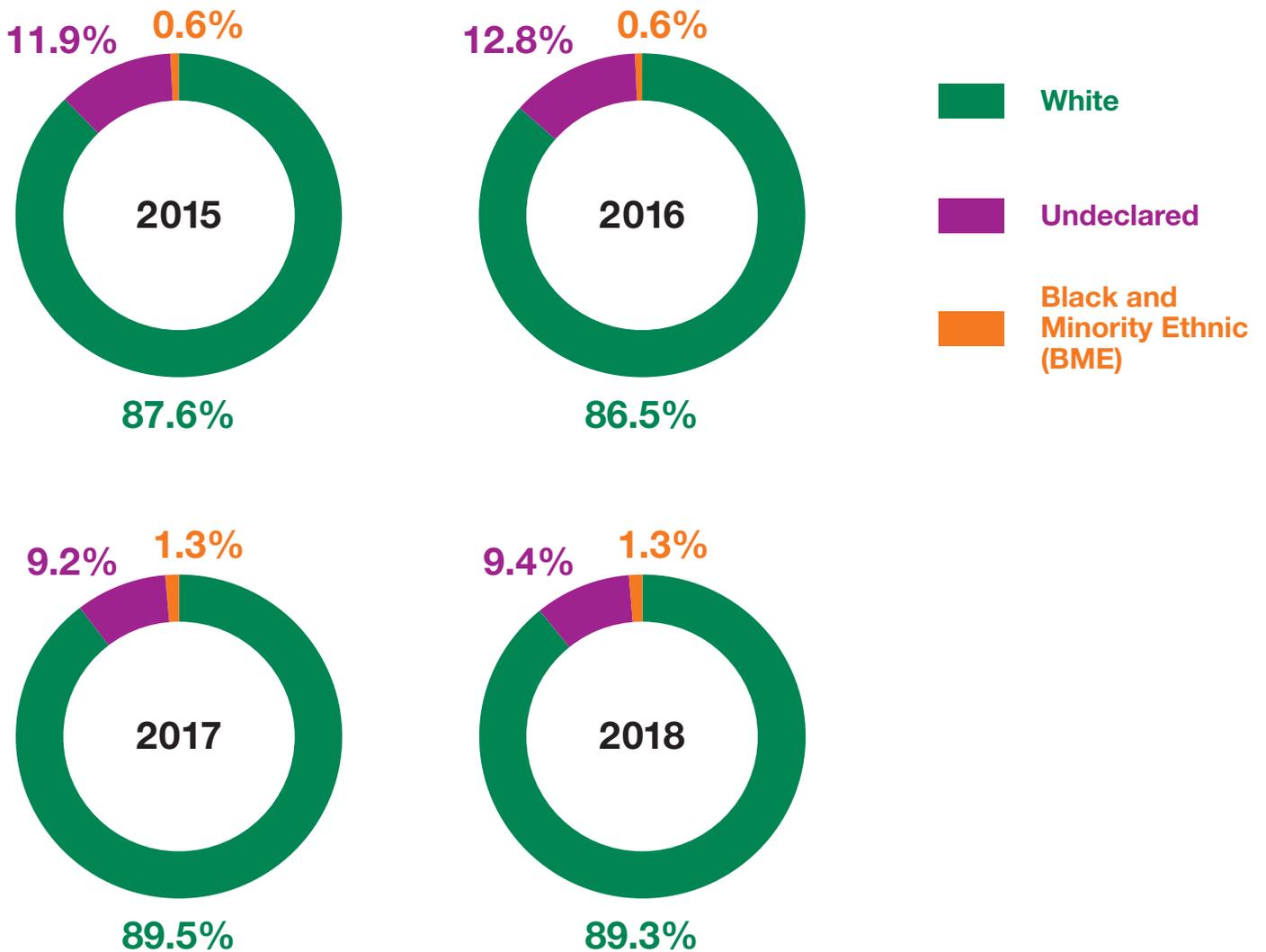
52.5%

Broad ethnicity

As of 31 March 2018

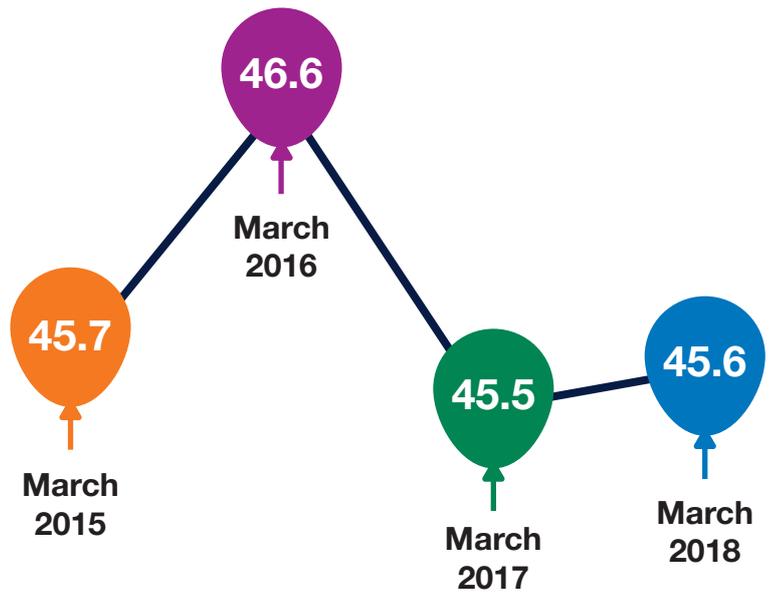


% Broad ethnicity



Average age of employees

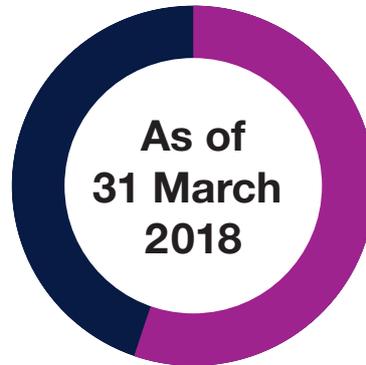
As of 31 March 2018



Employees aged between 45-64



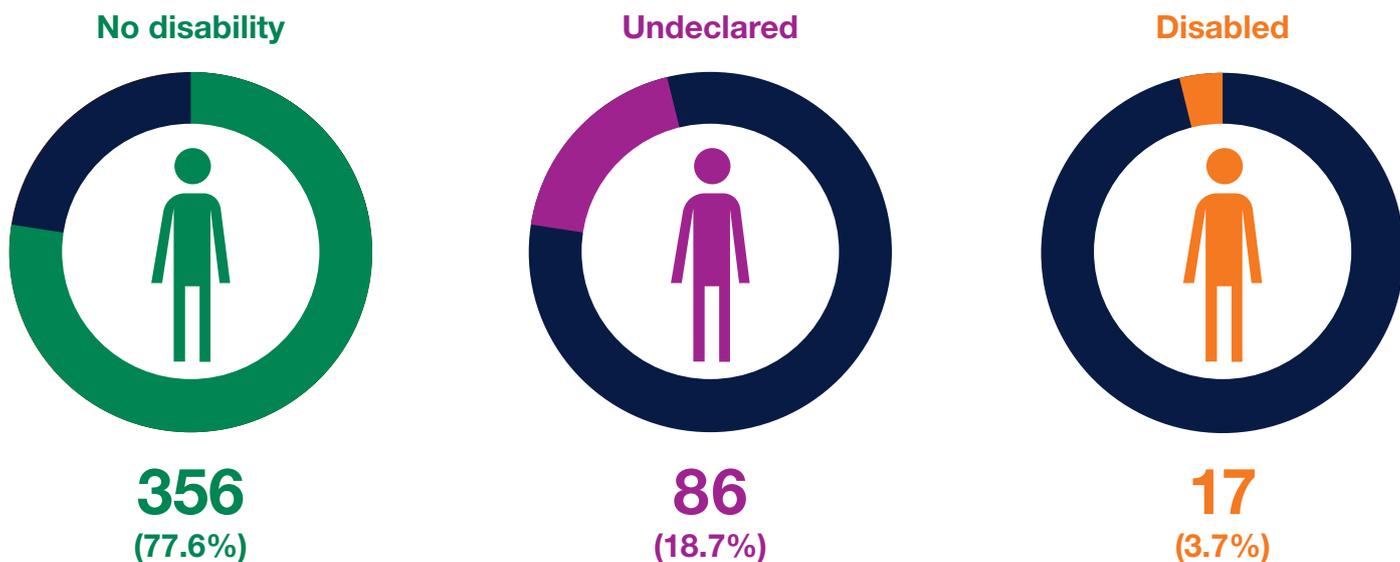
56.5%



54.7%

Employees with self-declared disabilities

As of 31 March 2018



% of disabled employees

March 2015



March 2016



March 2017



March 2018



Workforce profile

We have a duty under the Equality Act (2010) to publish information about the protected characteristics of our employees. Staff provide this information voluntarily; we aim to create an environment where employees feel comfortable and confident to do this. It is of great benefit to be aware of the needs of our workforce, enabling us to adjust or provide for different needs. It also assists us with workforce planning and how we can support and develop staff. We are working to improve the data in terms of how it is recorded and reported, and we will continue to monitor how the workforce changes and look at areas for action. We also use other mechanisms to supplement this information, such as surveys and occupational health figures.

The workforce profile remains mostly unchanged from 2016/17 (please see Appendix 1 for the full workforce profile). There has been an increase in the percentage of employees with self-declared disabilities. There has also been an increase in the number of employees aged 16 - 44 and a reduction in staff aged 45-54. The Workforce Development Plan highlights the actions identified to support recruitment and development of a diverse workforce over the next five years.

From the 1 March 2017, we had eight individuals engaged on an apprenticeship programme, of which two resigned and one completed their apprenticeship and progressed to the permanent staffing structure. To further enhance the recruitment of apprentices during 2018 we have allocated a separate budget to support salary costs. In 2017, we made the commitment to pay all apprentices the relevant statutory age related pay and for all posts to be job evaluated following 12 months from the start of the apprenticeship for entry level and advanced apprentices. Higher level apprenticeships are job evaluated at the recruitment stage, providing a living wage for all apprentices.

The Government's Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 implemented a mandatory gender pay gap reporting requirement for public sector employers. The Government considers that the reduction in the gender pay gap is progressing too slowly and aims to improve transparency and commit to closing the gender pay gap through these measures. We are required to report the gender pay figures annually, the figures for March 2017 and 2018 are included as Appendix 2.

Employee support

We are committed to improving options for appropriate agile working and made good progress in extending opportunities to employees to enable different methods of working. To date, more than 130 employees have been provided with portable electronic devices to aid mobile working, and the ICT strategy includes the replacement of desk top computers with mobile devices for the majority of the workforce. The agile working policy and associated processes have been improved and allow more employees to work from different locations. These actions will support the recruitment of a diverse workforce and reduce carbon emissions, whilst contributing to workplace wellbeing.

Mental health and wellbeing has continued to be a key focus throughout the year. We signed the Time to Change Employers Pledge in November 2017. This is a commitment to all staff to change how we think and act about mental health at every level of the organisation. By choosing to be open about mental health, we want everyone to feel they can be honest and ask for support if they need it. The pledge was followed by a Time to Change Management Briefing session and a Time to Talk event in February 2018.

Examples of other support and training offered to staff included:

- Mental Health presentation by Carlisle Eden Mind to Management Briefing, including raising awareness of Wellness Action Plans (May 2017).
- Promotion of Mental Health Awareness Week and Mental Health Awareness sessions provided by Carlisle Eden Mind (May 2017).
- Wellbeing box provided to staff (September 2017).
- Mental Health First Aider Training (November and December 2017).
- Health and Wellbeing day (May and November 2017).
- Promotion of the Council's Employee Assistance Programme (EAP) through the mini online health check (February 2018) and the EAP monthly newsletter.
- Support for carers.
- All managers attending mental health awareness training.
- Dedicated page on our Intranet.

We are also taking part in Better Health at Work Award scheme aimed at improving the health, safety and wellbeing of the workforce. Part of this work involves looking at health training, work based health interventions, policies and our culture around wellbeing at work. We have recruited Health Advocates across directorates to support workplace health, find out what health issues are important to staff and ways to engage them in health improvement activities. Staff were asked to complete a wellbeing survey (June - August 2017) to feed into the development of this scheme. We have achieved Disability Confident Employer (Level 2) status, further demonstrating our commitment to supporting staff.

Sickness absence levels in 2017/18 have increased by over 25% from 2016/17 to 9.3 days lost per FTE employee³. This has been mainly due to an increase in long-term absences, however the overall long-term trend line is that of reducing sickness absence within the Council. Stomach, liver, kidney & digestion (incl. gastroenteritis) currently represents the absence reason with the greatest days lost. Human Resources, Organisational Development, Health & Safety and Occupational Health continue to work closely to proactively manage all sickness absences cases, attendance at work and health surveillance and promotion. There are also a range of initiatives to help improve health and wellbeing and reduce sickness absence; further information is available in the Sickness Absence report. The results of the 2018 Employee Opinion Survey will be reported to Scrutiny Panels in Summer 2018. This will provide further detail about staff satisfaction and wellbeing.

Training and development

We provide a range of training and development for staff through courses, e-learning, briefings, toolbox talks, information and employee development. Management training sessions for recruitment and selection, disciplinaries and grievances, and attendance management all include equality briefings and discussions on the impact of these on employees. The training aligned to the management competency standards also refers to equality duties and legislation as appropriate. Staff are encouraged to undertake self-development through advice and guidance available on our Intranet. This can be used to refresh or develop an individual's knowledge as required. Coaching and mentoring is also available for staff and managers.

We have an agreement in place with our supplier that all agency workers should have an induction before working for the authority. This includes briefings on our Code of Conduct, Dignity and Respect, and Safeguarding Policies to ensure that all staff are aware of their equality responsibilities.

Details of equality related training and attendance by staff in 2017/18 are provided in the tables below. In total, 138 staff attended an equality training course and 590 equality e-learning modules were completed, with a number of staff completing more than one course. Feedback is encouraged for all courses to assist the Council in developing the corporate training programme. Skillgate became our provider for the delivery eLearning in June 2017.

Overall equality training (April-17 to March-18)

74.2% employees undertook an equality training course or completed an equality e-learning module⁴

Equality training courses (April-17 to March-18)

22.9% unique employees completed an equality training course⁵

| Course | Course description | Date(s) | Numbers attended |
|-----------------------|--|--|------------------|
| Anti-Social Behaviour | To understand the legal requirements of the Anti-Social Behaviour, Crime and Policing Act, best practice implementation and working with residents to hear their voices. | 27/03/2018 | 9 |
| Dementia Friends | To broaden awareness on this health condition and provide details of the Dementia Friends project. | 16/06/16, 05/12/17 | 33 |
| Dignity and Respect | To ensure that staff are aware of the Council's Encouraging Mutual Dignity and Respect Policy. | 05/10/2017, 12/10/2017, 14/11/2017 | 38 |

⁴ If an employee attended more than one course and/or completed more than one module they are only counted once.

⁵ If an employee attended more than one course they are only counted once.

| Course | Course description | Date(s) | Numbers attended |
|---------------------------|---|---------------------------|------------------|
| Health Advocate | To train and develop staff for the roles as Health Advocates within the Council. | 26/05/2017, 16/01/2018 | 12 |
| Healthy Mind, Health Body | Information and interaction to encourage self-care and help improve health and wellbeing. | 05/12/2017 | 4 |
| Mental Health Awareness | To help staff spot the early signs of a mental health problem and feel confident helping someone experiencing a problem. | 09/05/2017 | 23 |
| Mental Health First Aid | To help increase the support for those suffering with poor mental health and ensure they are given the best help as quickly as possible. | 30/11/2017 | 12 |
| Prevention Matters | To explore the Council's role in tackling health inequalities and preventing ill health. | 30/01/2018 | 1 |
| Stress and Anxiety | To provide information on how to identify and deal effectively with the symptoms of stress and provide strategies to avoid the build-up of stressful situations within the workplace. | 01/09/2017 | 5 |
| Suicide Alertness | To assist employees to recognise the signs that someone may be thinking of suicide and raise awareness of what resources are available to help prevent it. | 27/11/2017 | 1 |

Equality e-learning modules in Skillgate (April-17 to March-18)

66.7% unique employees completed an e-learning module⁶

| Module Name | Number completed |
|--|------------------|
| Prevent | 296 |
| Safeguarding Adults at Risk | 171 |
| Safeguarding Children and Young People | 123 |

⁶ If an employee completed more than module they are only counted once.

Member training

Members attended a range of equality related training courses:

- Dementia Friends (3)
- Drug and Alcohol Awareness (6)
- Mental Health Awareness (1)
- Prevent Matters (9)
- Suicide Alertness (1)

Equality is incorporated into other training and information provided to Members including the Employment Panel and Code of Conduct.

Equality impact assessments, consultation and engagement

We undertake a wide range of consultation and impact assessment to inform decision making and service delivery. The nature of these varies, depending on the proposed change and the potential impact on equality. Examples of impact assessments and consultation undertaken include:

- **Affordable and Specialist Housing Supplementary Planning Document (SPD) (approved by the Executive February 2018)**

Following internal consultation, including a presentation to the Local Plan Members' Working Group, the consultation draft of the SPD was approved by Executive in October 2017. This enabled a public consultation, in November and December 2017, and extensions to the deadline were also agreed for those stakeholders who indicated they required longer to respond. The Draft SPD was made available at the Civic Centre's Customer Contact Centre, and two consultation events were also held:

- o A general consultation event on 24 November, open to all consultees; and
- o A targeted event for local Housing Associations, held on 12 December.

- **Housing Strategy (under development)**

Early consultation on the direction of the emerging Housing Strategy has been undertaken through Scrutiny, involving local Housing Associations. The draft Housing Strategy will be subject to external consultation and consideration of a health impact assessment and equality impact assessment.

- **Bulky waste collections**

Waste Services undertook an impact assessment in response to requests to assist householders with bulky waste collections. It was identified that reasonable adjustments could be provided for customers who were unable to move items from their properties to the kerbside. These adjustments ensure that customers have equal access to our services.

- **Website accessibility**

As online transactions with our customers increase, we are working to improve the accessibility and language translation options for our website users so they can easily access our services. All our websites have been built with accessibility in mind, and we are trialling the 'Recite me' suite of accessibility tools to further enhance this. The toolbar is cloud based, customisable to individual users and has legal compliance.

We conduct a range of surveys to gather feedback from our staff, members and customers. A sample of these undertaken in 2017/18 is shown in the table below.

| Sample of consultations 2017/18 | | | |
|--|-------------------|-----------------|--------------------------------|
| Title | Start date | End date | Internal / external use |
| Customer Satisfaction Survey 2017/18 | Apr-17 | Jan-18 | External |
| Equality Monitoring | Jun-17 | Ongoing | External |
| Wellbeing Survey | 26/06/2017 | 21/08/2017 | Internal |
| Food Charter Sign up | Jul-17 | Ongoing | Internal/ external |
| Data Maturity Framework | 03/07/2017 | 25/09/2017 | Internal |
| Cumbria Strategic Flood Partnership Website Survey | 05/09/2017 | 19/09/2017 | Internal/ external |
| IT User Survey 2017 | 07/09/2017 | 29/09/2017 | Internal |
| Sugar Smart Survey | Nov-17 | Ongoing | Internal/ external |
| Health & Wellbeing Day | 16/11/2017 | 28/11/2017 | Internal |
| Satisfaction with Carlisle City Council Services 2017/18 | Dec-17 | Mar-18 | External |
| Public Space Protection Order Consultation | 11/12/2017 | 22/01/2018 | Internal/ external |
| Training Needs Analysis | 08/01/2018 | 06/02/2018 | Internal |
| Keeping You Informed | Feb-18 | Ongoing | External |
| Employee Opinion Survey 2018 | 05/02/2018 | 03/03/2018 | Internal |

We provide events to engage residents and visitors in a full range of cultural, sporting, historic and fun activities. We aim to develop a local sense of place and pride in Carlisle, celebrating our communities. Events held in 2017/18 included Upperby Gala, International Markets, Carlisle Pageant and the Fireshow.

We also support local events that promote diversity and community spirit. Examples of this include the Carlisle Unity Festival (July 2017), hosted by AWAZ Cumbria to celebrate diversity and community networks, with a focus on empowering the voices of Black and Minority Ethnic (BME) people and other marginalised groups living in Carlisle. Cumbria Pride (September 2017) celebrated LGBT⁷ communities through music and performances. A Chinese New Year Festival (February 2018) included dance, performance, crafts, Kung Fu and Chinese drumming workshops, with a lion dance parade through the city centre. Chinese entertainment and craft activities were also held at Tullie House Museum featuring More Music Orchestra, Northern Dragons and Jin Long Academy. The Cultural Bazaar (February 2018) offered a mixture of dance, music games, art and food delivered by local ethnic minority communities. Moving Mountains (March 2018) promoted the work of churches across Carlisle with crafts and activities in the city centre.

Partnership working enables us to engage with different organisations and groups to build closer links with all communities. Examples of work undertaken are:

- **Carlisle Dementia Action Alliance (DAA) (established May 2017)**

The Alliance is made up of organisations and community members across Carlisle working together to improve the quality of lives of people living with dementia and their carers. Carlisle DAA has met regularly during the year, focusing on building awareness of both those living with dementia and their carers, and potential businesses and organisations that could become members. This work culminated in the first anniversary to celebrate the innovative work of the Alliance in driving the transformation of Carlisle into a Dementia Friendly City.

- **Improving The Private Rented Sector -Tackling Rogue Landlords (2017-19)**

We secured funding from the Controlling Migration Fund to support this project and improve compliance levels for businesses and landlords. One of the actions for this project is to deliver food hygiene training for food businesses where English is a foreign language. The project will be delivered in partnership with Cumbria Fire and Rescue Services, Cumbria Constabulary and the Local UK Border Agency and Immigration Compliance and Enforcement team.

- **Shaddongate Resource Centre (June 2017)**

Our community resource centre re-opened under the new management of Cumbria Council for Voluntary Service. The centre hosts a number of local organisations such as the Oaklea Trust, Creative Horizons and the Carlisle Boxing Club. It is ideal as a hub for agencies supporting local communities and to develop into a valuable community resource.

- **Support for victims of domestic abuse (funding secured for two years)**

Cumbrian district councils and the County Council are members of this partnership; the project is supported by the Police and Crime Commissioner in Cumbria. Across the county the project has:

- o Created an additional 12 supported emergency accommodation units for households in crisis as a result of domestic/sexual abuse.
- o Employed 5.81 FTE fixed term specialist officers to deliver frontline crisis support to those housed in emergency accommodation and those in the community who are at risk of homelessness.
- o Established a crisis and prevention support fund.
- o Employed a full time young person's Independent Domestic Violence Advisor (IDVA).
- o Supported the integrated offender manager process in part funding a repeat perpetrator prevention programme.

- **International Day for the Elimination of Racial Discrimination (March 2018)**

AWAZ hosted this event with our support. It promoted tolerance, inclusion, unity and respect for diversity in the context of combating racial discrimination, encouraging organisations to join the European Coalition of Cities Against Racism.

- **Cumbria Community Integration Project (work to start September 2018)**

Cumbria County Council and members of Cumbria's Strategic Refugee Partnership have secured funding from the Controlling Migration Fund to deliver this project. It aims to develop infrastructure to support the integration of Cumbria's migrant and resident communities through a community development approach.

Customer satisfaction

Customer satisfaction with how well we are running things was 57.1% 'very satisfied' or 'quite satisfied' in 2017/18⁸. In statistical terms we can be 95% confident that the actual satisfaction rate for Carlisle lies between 52.5% and 61.8%.

The survey was available to complete via our most visited web pages and at the concluding page of online transactions. It was promoted via social media and Carlisle Focus residents' magazine.

The satisfaction figure above is the baseline year for this survey as the questions and content of the survey were amended slightly for 2017/8. The Annual Equality Report 2016/17 reported that the overall satisfaction with our services was 57% 'very satisfied' or 'satisfied' in 2016/17. Although the satisfaction figures are not directly comparable due to the changes to the survey, they give an overall indication that satisfaction has remained the same.

Our satisfaction survey includes optional equality monitoring questions. This records information about the equality characteristics of people using our services in relation to their level of satisfaction. We are continuing to monitor these responses to identify further work and link this to our consultation and engagement programme.

Complaints

Our Complaints and Feedback Policy contains details of how complaints are managed. Formal corporate complaints are received in writing and recorded through the Council's Customer Relationship Management system. The equality monitoring form attached to the complaints form is voluntary.

The figures for April 2017 to March 2018 are provided in the table below and relate to the number of equality monitoring forms received, not the number of complaints (64 complaints were received in 2017/18). The figures show that a greater proportion of people who complete the equality monitoring form are more likely to be aged over 45 and declare themselves as disabled. Feedback from complainants regarding service issues have been given to the relevant service area.

We will continue to monitor responses to screen for equality issues. We are committed to ensuring that we use customer feedback to help improve services and to focus on the needs of our customers. In 2017/18, a full response to complaints was issued to 96.9% of customers within 15 days of receipt at each stage.⁹

April 2017 - March 2018

Number of complaint equality monitoring forms - 23

Context

| Date | Number of complaint equality monitoring forms |
|--------------------------------|---|
| Jan-16 to Mar-16 ¹⁰ | 6 |
| Apr-16 to Mar-17 | 20 |
| Apr-17 to Mar-18 | 23 |

Gender

| Gender | Number | % |
|------------|--------|------|
| Male | 11 | 47.8 |
| Female | 12 | 52.2 |
| Undeclared | 0 | 0 |

| Date | % Male | % Female | % Undeclared |
|--------------|--------|----------|--------------|
| Jan16-Mar16 | 33 | 33 | 33 |
| Apr16- Mar17 | 50 | 50 | 0 |
| Apr17-Mar18 | 47.8 | 52.2 | 0 |

¹⁰ Information from April 2015 to December 2015 was lost during the December 2015 flood

Ethnicity

| Ethnicity | Number | % |
|-------------------|--------|------|
| White British | 20 | 87.0 |
| White Other | 1 | 4.3 |
| BME ¹¹ | 0 | 0 |
| Other (English) | 1 | 4.3 |
| Undeclared | 1 | 4.3 |

| Date | % White British | % White Other | % Undeclared |
|--------------|-----------------|---------------|--------------|
| Jan16-Mar16 | 100.0 | 0.0 | 0.0 |
| Apr16- Mar17 | 100.0 | 0.0 | 0.0 |
| Apr17-Mar18 | 87.0 | 4.3 | 4.3 |

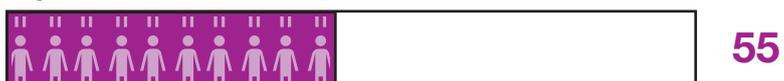
Age

% of equality form complainants aged 45-74

January 2016 - March 2016



April 2016 - March 2017



April 2017 - March 2018



Sexuality

| Sexuality | Number | % |
|--------------|--------|------|
| Heterosexual | 21 | 91.3 |
| Homosexual | 0 | 0 |
| Lesbian | 0 | 0 |
| Bi-Sexual | 0 | 0 |
| Undeclared | 2 | 8.7 |

| Date | % Heterosexual | % Homosexual | % Undeclared |
|--------------|----------------|--------------|--------------|
| Jan16-Mar17 | 83.3 | 0.0 | 16.7 |
| Apr16- Mar17 | 80 | 0.0 | 20 |
| Apr17-Mar18 | 91.3 | 0.0 | 8.7 |

Disability

| Disability | Number | % |
|------------|--------|------|
| No | 13 | 56.5 |
| Yes | 8 | 34.8 |
| Undeclared | 2 | 8.7 |

% with a disability or health condition

January 2016 - March 2016



April 2016 - March 2017



April 2017 - March 2018



Equality objectives 2016-19

Our equality objectives were agreed by the Executive in March 2016. They are:

- a) Improve health, wellbeing and economic prosperity in Carlisle.
- b) Improve quality of workforce profile and report recruitment and selection data.
- c) Ensure people have appropriate access to the services they need.
- d) Foster good relations between different people by celebrating communities.

The actions have been identified to help deliver the equality objectives 2016-19 and respond to issues identified in this report. They are reviewed and developed annually, actions completed in previous years have been removed from the plan

| Equality Action Plan 2018/19 | | | |
|--|--|---|---|
| Equality objective | Action | Progress | Lead team(s) |
| Improve health, wellbeing and economic prosperity in Carlisle | Deliver the Carlisle Plan 2015-18 priorities and work in partnership to achieve these across the district | 2017/18 End of Year Performance Report reported to Executive 25/06/18 ¹² . Includes detailed progress on the Carlisle Plan on a Page actions and projects. | All Council Services |
| Improve quality of workforce profile and report recruitment and selection data | Implement iTrent recruitment module. Review and standardise ethnicity categories on recruitment monitoring forms and in iTrent recruitment model | iTrent recruitment module under development to include equality reporting requirements. Baseline information for 2018/19 is being developed for 2018/19 Annual Equality Report. | Human Resources, Policy and Communications, Personnel and Payroll |
| Improve quality of workforce profile and report recruitment and selection data | Promote self-declaration within iTrent for staff to increase data for all equality characteristics within the workforce profile | Employees were given a window to update their information in February 2017, and will be given further opportunities to update and review this in future. | Human Resources, Personnel and Payroll |

Equality Action Plan 2018/19

| Equality objective | Action | Progress | Lead team(s) |
|--|---|--|---|
| Improve quality of workforce profile and report recruitment and selection data | Develop information to meet the gender pay gap reporting regulations (2017) | Information for 2017 published in March 2018. Data for 31 March 2018 included in this report. | Human Resources, Policy and Communications, Personnel and Payroll |
| Ensure people have appropriate access to the services they need | Assess responses to satisfaction survey and equality questions to identify issues for further development | Overall satisfaction figure survey for 2017/18 reported, optional equality responses are monitored to identify areas for investigation. | Policy and Communications |
| Ensure people have appropriate access to the services they need | Review complaint equality monitoring form responses to screen for equality issues to help determine if action is needed to address these | Ongoing. Responses are monitored to identify any issues and referred to in the Complaints section of this report. | Customer Services, Policy and Communications |
| Ensure people have appropriate access to the services they need | Continue to support the development of the Smarter Service Delivery project | The Salesforce Roadmap continues to be developed and the Customer Relationship Management system has been rolled out across our services. A Customer Service Charter is under development to set out our commitment to excellent customer service. | Customer Services, IT Services, Policy and Communications |
| Ensure people have appropriate access to the services they need | Continue to engage appropriately with relevant groups and communities on policy development and service delivery, to ensure that the Council considers equality in decision making. | Evidence of continued engagement on proposed changes and service delivery in annual report (impact assessments, consultations and engagement). | All Council Services |

Equality Action Plan 2018/19

| Equality objective | Action | Progress | Lead team(s) |
|---|---|--|----------------------------------|
| Ensure people have appropriate access to the services they need | To keep the assumptions employed in the Gypsy and Traveller Accommodation Assessment (GTAA) relating to the turnover of Gypsy and Traveller pitches under review. | Appropriate methodology still being determined. | Investment and Policy |
| Celebrate communities to foster good relations between different people | Continue to review and develop events programme to help celebrate different communities in Carlisle. | Carlisle Unity festival held in 2017 and scheduled for 2018. Events programme is reviewed and developed annually to continue to celebrate diversity – see the Consultation and Engagement section of this report. The Council also support community events such as the Diverse Cumbria awards (May 2017 and 2018). | Contracts and Community Services |
| Celebrate communities to foster good relations between different people | Work with partners to reduce the incidence and impact of hate crime on the local community | The Council continues to support hate crime reporting, including in Community Centres. The Clean Neighbourhood Team delivers coordinated action where emerging issues are identified. The Council will work with partners to achieve relevant objectives within the Carlisle and Eden Community Safety Partnership Plan. | All Council Services |

Appendix 1

Workforce profile as at 31 March 2018

| Workforce profile 31 March 2018 | | Carlisle Census 2011 | |
|---------------------------------|------|------------------------|---------|
| Number of staff | 459 | Population of Carlisle | 107,524 |
| Age Range | % | Age Range (years) | % |
| 16-24 | 4.6 | 0-15 | 17.2 |
| 25-34 | 12.9 | 16-64 | 64.3 |
| 35-44 | 26.4 | | |
| 45-54 | 31.8 | | |
| 55-64 | 22.9 | | |
| 65+ | 1.5 | 65+ | 18.5 |
| Marital Status | % | Marital Status | % |
| Civil Partner | 2.2 | Civil Partner | 0.2 |
| Divorced | 4.4 | Divorced | 9.7 |
| Married | 49.9 | Married | 47.3 |
| Separated | 2.2 | Separated | 2.5 |
| Single | 31.4 | Single | 32.2 |
| Undeclared | 9.2 | Undeclared | |
| Widowed | 0.9 | Widowed | 8.2 |
| Ethnicity | % | Ethnicity | % |
| BME employees ¹³ | 1.3 | BME | 1.9 |
| White employees | 89.3 | White | 98.1 |
| Undeclared | 9.4 | Undeclared | |

¹³ Black Minority Ethnic. A detailed profile is used for workforce planning.

| Workforce profile 31 March 2018 | | Carlisle Census 2011 | |
|---------------------------------|------|--|------|
| Gender | % | Gender | % |
| Female | 52.5 | Female | 50.8 |
| Male | 47.5 | Male | 49.2 |
| Disability (self-declared) | % | Disability and health – day to day activities limited? | % |
| No | 77.6 | No | 80.8 |
| Yes | 3.7 | Yes a lot | 9.2 |
| Undeclared | 18.7 | Yes a little | 10.0 |
| Sexuality | % | Data not available | |
| Heterosexual | 61.4 | | |
| Lesbian or Homosexual | 1.1 | | |
| Undeclared | 37.5 | | |
| Workforce profile 31 March 2018 | | Carlisle Census 2011 | |
| Religion | % | Religion | % |
| Buddhist | 0.4 | Buddhist | 0.26 |
| Christian | 38.6 | Christian | 69.1 |
| Muslim | 0.2 | Muslim | |
| No religion | 21.8 | No religion | 22.9 |
| Other | 0.7 | Other | 0.95 |
| Undeclared | 38.3 | Undeclared | 6.8 |

Pregnancy and Maternity

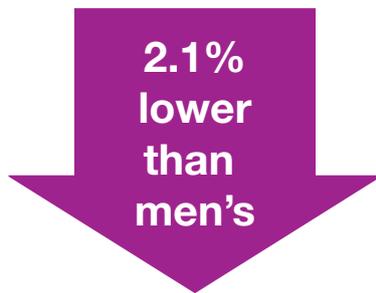
The number of employees who commenced their maternity leave in 2017/18 was four.

Appendix 2

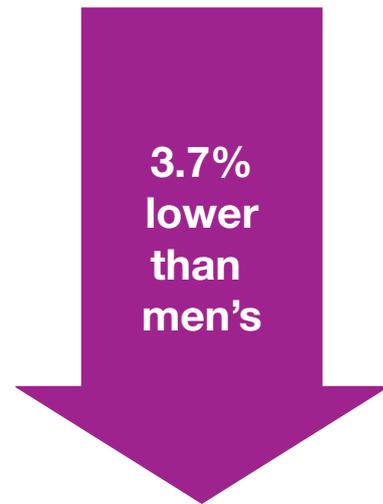
Gender pay figures March 2017 and 2018

Women's mean hourly rate*

31 March 2017



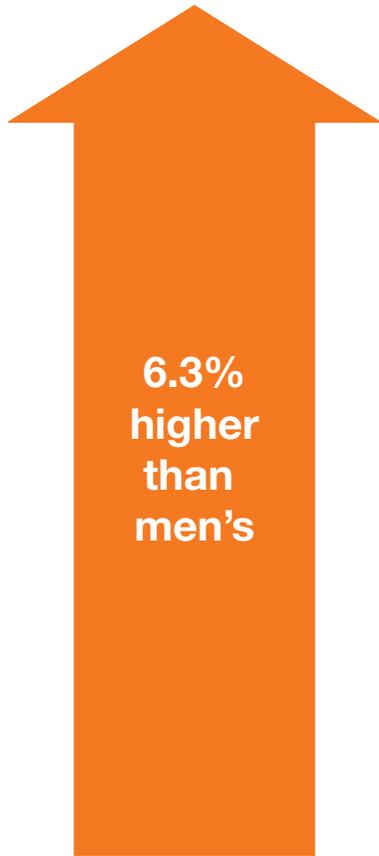
31 March 2018



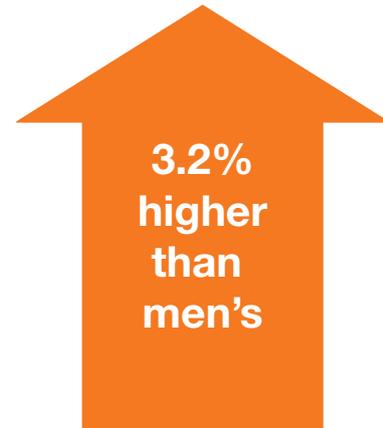
*The mean hourly rate is the average hourly wage across the entire organisation. The mean gender pay gap is a measure of the difference between women's mean hourly wage and men's mean hourly wage.

Women's median hourly rate**

31 March 2017



31 March 2018



**The median hourly rate is calculated by ranking all employees from the highest paid to the lowest paid, and taking the hourly wage of the person in the middle. The median gender pay gap is the difference between women's median hourly wage (the middle paid woman) and men's median hourly wage (the middle paid man).

For further information on Gender Pay please visit <https://gender-pay-gap.service.gov.uk/>

Gender pay gap quartile figures

Male

Female

31 March 2017

31 March 2018

